

Parks and Recreation Commission



REGULAR MEETING MINUTES

Date: 6/26/2024
Time: 6:30 p.m.
Locations: Teleconference and
Arrillaga Family Recreation Center, Elm Room
700 Alma St., Menlo Park, CA 94025

A. Call To Order

Vice Chair Brosnan called the meeting to order at 6:35 p.m.

B. Roll Call

Present: Brosnan, Grass, Joshua, Lee, Oza
Absent: Sherman
Staff: Library and Community Services (LCS) Director Sean Reinhart, Assistant Library and Community Services Director Nick Szegda, Library and Community Services Supervisor Tricia Mullan

C. Public Comment

None.

D. Study Session

- D1. Prepare updates to the Parks and Recreation Commission annual work plan for 2024-25. (Staff Report PRC-2024-017)

Supervisor Mullan introduced the item.

The Commission discussed updates to the work plan.

Staff will return with an updated draft at a future meeting.

E. Regular Business

- E1. Approve minutes from the March 27, 2024 meeting and the May 22, 2024 joint meeting with the Library Commission (Attachment)

ACTION: Motion and second (Oza/ Joshua), to approve minutes from the March 27, 2024 meeting and the May 22, 2024 joint meeting with the Library Commission, passed 5-0-1 (Sherman absent).

- E2. Select Parks and Recreation Commission Chair and Vice Chair (Staff Report PRC-2024-018)

Supervisor Mullan introduced the item.

ACTION: Motion and second (Lee/ Grass), to select Brosnan as Chair and Joshua as Vice Chair, passed 5-0-1 (Sherman absent).

- E3. Recommend the Library and Community Services department strategic plan 2024-26 (Staff Report PRC-2024-019)

Supervisor Mullan introduced the item.

ACTION: Motion and second (Grass/ Lee), to recommend the Library and Community Services department strategic plan 2024-26, passed 5-0-1 (Sherman absent).

- E4. Recommend updates to Library and Community Services departmental policy: recreation scholarship policy (Staff Report PRC-2024-020)

Supervisor Mullan introduced the item.

The Commission discussed the proposed policy updates.

ACTION: Motion and second (Brosnan/ Joshua), to recommend the updated recreation scholarship policy, passed 5-0-1 (Sherman absent).

F. Informational Items

- F1. Onboarding new commission members (Staff Report PRC-2024-021)

The Commission asked that information on the ACT Menlo Park app be added to the resource list

- F2. Library and Community Services Department updates (Staff Report PRC-2024-022)

- F3. Tentative agenda calendar (Attachment)

G. Commissioner Reports

- G1. Individual Commissioner reports

Commissioner Lee reported on his observations of activities at the Belle Haven Community Campus.

H. Adjournment

Chair Brosnan adjourned the meeting at 7:51 p.m.

Assistant Library and Community Services Director Nick Szegda