

Parks and Recreation Commission



REGULAR MEETING MINUTES

Date: 7/24/2024
Time: 6:30 p.m.
Locations: Teleconference and
Arrillaga Family Recreation Center, Elm Room
700 Alma St., Menlo Park, CA 94025

A. Call To Order

Vice Chair Joshua called the meeting to order at 6:33 p.m.

B. Roll Call

Present: Grass, Joshua, Lee, Sherman
Absent: None
Staff: Library and Community Services (LCS) Assistant Director Nick Szegda, LCS
Supervisor Tricia Mullan, Management Analyst Ashley Walker, Parks Supervisor
Doug Monterrosa

C. Public Comment

None.

D. Presentations and Proclamations

D1. Updates on playground equipment at various City parks. (Attachment)

Parks Supervisor Doug Monterrosa introduced the item.

The Commission received clarification on dog parks and how park updates are prioritized.

The Commission discussed minor park repairs and additional trash receptacles.

E. Study Session

E1. Prepare a report-out to the City Council on the Parks and Recreation Commission work plan for 2023-24 (Staff Report PRC-2024-023)

The Commission received clarification on work plan expectations, format and timeline.

The Commission directed staff to prepare a draft workplan for review at the Aug. 28 regular meeting.

F. Regular Business

F1. Approve minutes from the June 26, 2024 meeting (Attachment)

ACTION: Motion and second (Grass/ Lee), to approve minutes from the June 26, 2024 meeting, passed unanimously.

G. Informational Items

G1. Belle Haven Community Campus (BHCC) operational updates (Staff Report PRC-2024-024)

The Commission received clarification from staff about senior lunch programs and shuttle routes.

G2. Library and Community Services Department updates (Staff Report PRC-2024-025)

G3. Tentative agenda calendar (Attachment)

The Commission directed staff to agendize “Update on tennis and pickleball feasibility study” for the Nov. 20 regular meeting.

H. Commissioner Reports

H1. Individual Commissioner reports

None.

I. Adjournment

Vice Chair Joshua adjourned the meeting at 7:21 p.m.

Management Analyst Ashley Walker