

Parks and Recreation Commission



REGULAR MEETING MINUTES

Date: 9/25/2024
Time: 6:30 p.m.
Locations: Teleconference and
Arrillaga Family Recreation Center, Elm Room
700 Alma St., Menlo Park, CA 94025

A. Call To Order

Vice Chair Lee called the meeting to order at 6:39 p.m.

B. Roll Call

Present: Dawkins, Grass, Lee, Sherman (arrived 6:58 p.m.), Van Buren
Absent: Emms, Joshua
Staff: Library and Community Services (LCS) Assistant Director Nick Szegda, LCS
Supervisor Tricia Mullan, Management Analyst Ashley Walker, Parks Supervisor
Doug Monterrosa

C. Public Comment

None.

D. Presentations and Proclamations

D1. Update on parks policy enforcement (Attachment)

Public Works Supervisor – Parks Doug Monterrosa made the presentation.

The Commission discussed damage to park elements caused by dogs and options to discourage and/or enforce rule violations in parks: reporting violations to police; posting ACT Menlo Park app information on park signs; adding fencing, more pet waste stations, new signage, enhanced lighting in parks; and updating facilities master plans and developer plans to include said elements.

E. Regular Business

E1. Approve minutes from the August 28, 2024 meeting (Attachment)

ACTION: Motion and second (Grass/ Dawkins), to approve the minutes from the August 28, 2024 meeting, passed 5-0-2 (Emms and Joshua absent).

F. Informational Items

F1. Draft aquatics user survey (Staff Report PRC-2024-032)

The Commission received clarification on survey distribution and methodology.

F2. Library and Community Services Department updates (Staff Report PRC-2024-033)

The Commission received clarification on pickleball noise mitigation strategies.

F3. Tentative agenda calendar (Attachment)

The Commission added an update on the Kelly Park turf and track replacement project to the tentative agenda calendar.

G. Commissioner Reports

G1. Individual Commissioner reports

Commissioner Lee reported on the installation of artificial turf at Kelly Park.

H. Adjournment

Vice Chair Lee adjourned the meeting at 7:45 p.m.

Management Analyst Ashley Walker