



PLANNING COMMISSION AGENDA

Regular Meeting
January 9, 2006
7:00 p.m.

City Council Chambers
701 Laurel Street, Menlo Park, CA 94025

This Agenda is posted in accordance with Government Code Section §54954.2(a) or Section §54956. (Date Posted: January 6, 2006.) Persons with disabilities, who require auxiliary aids or services in attending or participating in Planning Commission meetings, may contact the City Clerk at (650) 330-6610.

CALL TO ORDER – 7:00 p.m.

ROLL CALL – Bims (Vice-chair), Deziel, Henry, Keith, Pagee (Chair), Riggs, Sinnott

INTRODUCTION OF STAFF – Deanna Chow, Senior Planner; Megan Fisher, Assistant Planner; Justin Murphy, Development Services Manager; Thomas Rogers, Assistant Planner

A. PUBLIC COMMENTS

Under “Public Comments,” the public may address the Commission on any subject not listed on the agenda within the jurisdiction of the Commission. When you do so, please state your name and city or political jurisdiction in which you live for the record. The Commission cannot respond to non-agendized items other than to receive testimony and/or provide general information.

B. CONSENT CALENDAR - None

C. PUBLIC HEARINGS

1. [Tentative Parcel Map/John Barton/878-880 Partridge Avenue:](#) Request for a tentative parcel map to convert two residential dwelling units into two condominium units on one parcel in the R-2 (Low Density Apartment) zoning district.
2. [Use Permit/Rita Keleta/1040 Henderson Avenue:](#) Request for a use permit for a single-story addition and remodeling to an existing, nonconforming single-story residence that would exceed 75 percent of the replacement cost of the structure within a 12-month period in the R-1-U (Single-Family Urban) district.
3. [Use Permit, Variance, and Architectural Control/Jude Kirik, Pacific Peninsula Architecture/911-919 Fremont Place:](#) Request for a use permit and architectural control to demolish two four-unit apartment buildings and to construct four townhomes and associated site improvements in the R-3 (Apartment) zoning district. Request for a variance to reduce the distance between buildings on adjacent properties to less than 20 feet in the left and right side yards.

4. [Use Permit Revision and Architectural Control/The Phillips Brooks School/2245 Avy Avenue](#): Request for a use permit revision and architectural control review in association with the demolition of two permanent buildings and the removal of four temporary buildings and the new construction of six permanent buildings on the campus located in the PF (Public Facilities) zoning district.
5. [Use Permit Revision/Edward Rubinstein/846 Oak Grove Avenue](#): Request for a use permit revision to enclose an existing carport to serve an existing residential unit within a mixed-use project in the R-C (Mixed-Use) district.
6. [PUE Abandonment/City of Menlo Park/966-1002 Willow Road](#): Request for abandonment of a portion of the existing Public Utility Easement along the property located at 966-1002 Willow Road in the vicinity of Bay Road. Commission will review for consistency with the General Plan.

D. REGULAR BUSINESS

1. Discussion of potential City Council Project Priorities for Fiscal Year 2006-2007.

E. COMMISSION BUSINESS, REPORTS, AND ANNOUNCEMENTS

- Chair and Vice-Chair Selection for Calendar Year 2006
- Review of Draft Attendance report for 2005
- Review of upcoming planning items on the City Council agenda.

ADJOURNMENT

Future Planning Commission Meeting Schedule

Regular Meeting	January 23, 2006
Special Meeting	February 6, 2006
Regular Meeting	February 13, 2006
Regular Meeting	February 27, 2006
Regular Meeting	March 13, 2006
Regular Meeting	March 27, 2006



PLANNING COMMISSION MEETING INFORMATION PLANNING DIVISION---650-330-6702

THE PLANNING COMMISSION WELCOMES YOUR ATTENDANCE AT AND PARTICIPATION IN THIS MEETING. THE CITY SUPPORTS THE RIGHTS OF THE PUBLIC TO BE INFORMED ABOUT MEETINGS AND TO PARTICIPATE IN THE BUSINESS OF THE CITY.

ASSISTANCE FOR PERSONS WITH DISABILITIES

PERSONS WITH DISABILITIES WHO REQUIRE AUXILIARY AIDS OR SERVICES IN ATTENDING OR PARTICIPATING IN PLANNING COMMISSION MEETINGS, MAY CALL THE CITY MANAGER'S OFFICE AT (650) 330-6610 OR THE PLANNING DIVISION OFFICE AT (650) 330-6702 PRIOR TO THE MEETING.

PUBLIC TESTIMONY: Members of the public may directly address the Planning Commission on items of interest to the public that are within the subject matter jurisdiction of the Planning Commission. It is the preference of the City that such matters be first presented in writing.

Speaker Request Cards: All members of the public, including project applicants, who wish to speak before the Planning Commission must complete a Speaker Request Card. The cards should be completed and submitted to the Staff Liaison prior to speaking. The cards can be found on the table at the rear of the meeting room.

Use of Microphone: When you are recognized by the Chair, please move to the closest microphone, state your name and address, whom you represent, if not yourself, and the subject of your remarks.

Time Limit: Please present your comments clearly and concisely. A time limit will be enforced for all applicants and other members of the public in cases where there are more than three speakers on the item. If implemented, applicants will be limited to five minutes and other speakers to three minutes.

Public Comment: Under this item, you may address the Planning Commission on any issue within the subject matter jurisdiction of the Planning Commission that is not listed on the Agenda. Generally, the City cannot act on non-Agenda items at the time of meeting when they are raised.

Consent Calendar: Items on the consent calendar are generally routine in nature, require no further discussion by the Planning Commission, and may be acted on in one motion unless a Commissioner requests separate discussion.

MEETING TIME & LOCATION: Unless otherwise posted, the starting time of regular meetings is 7:00 p.m. Meetings will end no later than 11:30 p.m. unless extended at 10:30 p.m. by a three-fourths vote of the Commission. No new Commission business will begin after 11:30 p.m. Unless otherwise posted, Regular Meetings and Study Meetings are held in the Council Chambers.

DISORDERLY CONDUCT: Any member or other person using profane, vulgar, loud or boisterous language at any meeting, or otherwise interrupting the proceedings, and who refuses to be seated or keep quiet when ordered to do so by the Chair or the Vice Chair is guilty of a misdemeanor. It shall be the duty of the Chief of Police or his/her designee, upon order of the presiding officer, to eject any such member or person from the meeting room.

COMMISSION MEETING PROCEDURES POLICY/AGENDA REPORTS: A copy of this policy is posted on the bulletin board. Copies of reports on each Agenda item with their respective plans are available prior to the meeting at the Planning Division counter in the Administration Building, and on the table at the rear of the meeting room during the Commission meeting.

SMOKING: Smoking is **NOT PERMITTED** in the chamber.

RESTROOMS: The entrance to the men's restroom is located outside the northeast corner of the Chamber. The women's restroom is located at the southeast corner of the Chamber.

If you have further questions about the Planning Commission meetings or the services of the City, please contact the City Manager's Office (650-330-6610) or the Planning Division Office (650-330-6702) located in the Administration Building.

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Revised: 4/16/03