



## PLANNING COMMISSION AGENDA

January 28, 2008

7:00 p.m.

City Council Chambers

701 Laurel Street, Menlo Park, CA 94025

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**CALL TO ORDER** – 7:00 p.m.

**ROLL CALL** – Bims, Bressler, Deziel (Chair), Keith, O'Malley, Pagee, Riggs (Vice chair)

**INTRODUCTION OF STAFF** – Deanna Chow, Senior Planner; Megan Fisher; Associate Planner; Thomas Rogers, Associate Planner

### **A. PUBLIC COMMENTS**

Under "Public Comments," the public may address the Commission on a consent calendar item or any subject not listed on the agenda within the jurisdiction of the Commission. When you do so, please state your name and city or political jurisdiction in which you live for the record. The Commission cannot respond to non-agendized items other than to receive testimony and/or provide general information.

### **B. CONSENT – None**

Items on the consent calendar are considered routine in nature, require no further discussion by the Planning Commission, and may be acted on in one motion unless a member of the Planning Commission or staff requests a separate discussion on an item.

### **C. PUBLIC HEARING**

1. [Use Permit/Ana Williamson, Architect/414 Pope Street](#): Request for a use permit to construct first- and second-story additions to an existing single-story, single-family residence on a substandard lot in the R-1-U (Single-Family Urban) zoning district. The proposed remodeling and expansion are considered to be equivalent to a new structure.
2. [Use Permit Revision/Michael F. Wallau/150 Middlefield Road](#): Request for a use permit revision to allow an existing restaurant to change an existing on-sale beer and wine license to an on-sale beer, wine, and distilled spirits license in the C-4 (General Commercial) zoning district.

## D. STUDY MEETING

1. **2550 Sand Hill Road/1185 Monte Rosa Drive/Study Session/Kenneth Rodrigues and Partners, Inc.:** Study Session request for a proposal to demolish an existing convalescent facility and to construct a new non-medical office building and related site improvements, which would require a use permit, architectural control and environmental review, in the C-1-C (Administrative, Professional, and Research District, Restrictive) zoning district. ***Continued to a future meeting at the request of the applicant.***

## E. REGULAR BUSINESS

1. **Architectural Control/Sunset Publishing Corporation/80 Willow Road:** Request for architectural control for the removal of an existing sand volleyball area in a courtyard behind the existing main building, and the construction of a new outdoor test kitchen facility, including a fully-equipped kitchen with burners, grills, sinks, and refrigeration, a pizza oven and fireplace, new landscaping and gardens, lighting, hardscape, arbors, and seating areas for property located in the C-1 zoning district. ***Continued to a future meeting at the request of the applicant.***
2. [Consideration of minutes from the December 17, 2007, Planning Commission meeting.](#)

## F. COMMISSION BUSINESS, REPORTS, AND ANNOUNCEMENTS

1. Review of upcoming planning items on the City Council agenda.

## ADJOURNMENT

### Future Planning Commission Meeting Schedule

Regular Meeting	February 11, 2008
Regular Meeting	February 25, 2008
Regular Meeting	March 10, 2008
Regular Meeting	March 24, 2008
Regular Meeting	April 7, 2008
Regular Meeting	April 21, 2008

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This Agenda is posted in accordance with Government Code Section §54954.2(a) or Section §54956. (Date Posted: January 25, 2008.) Persons with disabilities, who require auxiliary aids or services in attending or participating in Planning Commission meetings, may contact the City Clerk at (650) 330-6600. Members of the public can view or subscribe to receive future weekly agendas and staff reports in advance by e-mail by accessing the City website at <http://www.menlopark.org>

Planning Commission meetings are recorded and audio broadcast live. To listen to the live audio broadcast or to past recordings, go to [http://menlopark.granicus.com/ViewPublisher.php?view\\_id=2](http://menlopark.granicus.com/ViewPublisher.php?view_id=2).



# PLANNING COMMISSION

## Agenda and Meeting Information

The Planning Commission welcomes your attendance at and participation in this meeting. The City supports the rights of the public to be informed about meetings and to participate in the business of the City.

**ASSISTANCE FOR PERSONS WITH DISABILITIES:** Person with disabilities who require auxiliary aids or services in attending or participating in Planning Commission meetings, may call the Planning Division office at (650) 330-6702 prior to the meeting.

**COMMISSION MEETING AGENDA AND REPORTS:** Copies of the agenda and the staff reports with their respective plans are available prior to the meeting at the Planning Division counter in the Administration Building, and on the table at the rear of the meeting room during the Commission meeting. Members of the public can view or subscribe to receive future weekly agendas and staff reports in advance by e-mail by accessing the City website at <http://www.menlopark.org>.

**MEETING TIME & LOCATION:** Unless otherwise posted, the starting time of regular and study meetings is 7:00 p.m. in the City Council Chambers. Meetings will end no later than 11:30 p.m. unless extended at 10:30 p.m. by a three-fourths vote of the Commission.

**PUBLIC TESTIMONY:** Members of the public may directly address the Planning Commission on items of interest to the public that are within the subject matter jurisdiction of the Planning Commission. The City prefers that such matters be presented in writing at the earliest possible opportunity or by fax at (650) 327-1653, e-mail at [planning.commission@menlopark.org](mailto:planning.commission@menlopark.org), or hand delivery by 4:00 p.m. on the day of the meeting.

**Speaker Request Cards:** All members of the public, including project applicants, who wish to speak before the Planning Commission must complete a Speaker Request Card. The cards shall be completed and submitted to the Staff Liaison prior to the completion of the applicant's presentation on the particular agenda item. The cards can be found on the table at the rear of the meeting room.

**Time Limit:** Members of the public will have **three** minutes and applicants will have **five** minutes to address an item. Please present your comments clearly and concisely. Exceptions to the time limits shall be at the discretion of the Chair.

**Use of Microphone:** When you are recognized by the Chair, please move to the closest microphone, state your name and address, whom you represent, if not yourself, and the subject of your remarks.

**DISORDERLY CONDUCT:** Any person using profane, vulgar, loud or boisterous language at any meeting, or otherwise interrupting the proceedings, and who refuses to be seated or keep quiet when ordered to do so by the Chair or the Vice Chair is guilty of a misdemeanor. It shall be the duty of the Chief of Police or his/her designee, upon order of the presiding officer, to eject any person from the meeting room.

**RESTROOMS:** The entrance to the men's restroom is located outside the northeast corner of the Chamber. The women's restroom is located at the southeast corner of the Chamber.

*If you have further questions about the Planning Commission meetings, please contact the Planning Division Office (650-330-6702) located in the Administration Building.*