



## PLANNING COMMISSION AGENDA

June 2, 2008

7:00 p.m.

City Council Chambers

701 Laurel Street, Menlo Park, CA 94025

Revised Agenda  
issued on  
May 30, 2008

**CALL TO ORDER** – 7:00 p.m.

**ROLL CALL** – Bims, Bressler, Deziel (Chair), Keith, O'Malley, Pagee, Riggs (Vice chair)

**INTRODUCTION OF STAFF** – Dianne Dryer, Environmental Programs Coordinator; Lisa Ekers, Engineering Services Manager, Megan Fisher, Associate Planner; Justin Murphy, Development Services Manager, Thomas Rogers, Associate Planner

### A. PUBLIC COMMENTS

Under "Public Comments," the public may address the Commission on a consent calendar item or any subject not listed on the agenda within the jurisdiction of the Commission. When you do so, please state your name and city or political jurisdiction in which you live for the record. The Commission cannot respond to non-agendized items other than to receive testimony and/or provide general information.

### B. CONSENT

Items on the consent calendar are considered routine in nature, require no further discussion by the Planning Commission, and may be acted on in one motion unless a member of the Planning Commission or staff requests a separate discussion on an item.

1. [Approval of minutes from the April 21, 2008, Planning Commission meeting.](#)
2. [Approval of minutes from the May 5, 2008, Planning Commission meeting.](#)
3. [Approval of summary from the May 19, 2008 Planning Commission workshop.](#)

### C. PUBLIC HEARING

1. [Use Permit/Nielsen Architects, Inc./839 College Avenue](#): Request for a use permit to demolish an existing one-story, single-family residence and construct a new two-story, single-family residence on a substandard lot in regard to lot width in the R-1-U (Single-Family Urban) zoning district. As part of this development, the following heritage tree is proposed for removal: a multi-trunk karo in the right side yard with a 26-inch diameter at 6 inches above grade (the point where the trunks divide) in fair condition.
2. [Architectural Control/Nancy Chillag/418 Willow Road](#): Request for architectural control to remodel the exterior of a commercial building in the C-2-A (Neighborhood Shopping, Restrictive) zoning district.

3. [Plan Line Abandonment/Jose Cotto and Peter Webb/337 Willow Road and 345 Willow Road](#): Consideration of abandonment of a portion of a Willow Road Plan Line for the length of the Willow Road frontage of the properties located at 337 Willow Road and 345 Willow Road.

#### **D. REGULAR BUSINESS**

1. [Climate Action Plan Outline](#): Review and comment on the outline for the draft City of Menlo Park Climate Action Plan.
2. [2008-2009 Capital Improvement Program/General Plan Consistency](#): Consideration of consistency of the 2008-2009 Capital Improvement Program with the General Plan.

#### **E. COMMISSION BUSINESS**

1. Review of planning items on City Council agendas.
  - A. Appeal of Use Permit Approval for 1010 Doyle on May 6, 2008
  - B. Draft Downtown/El Camino Real Vision Plan scheduled for June 10, 2008

#### **G. REPORTS AND ANNOUNCEMENTS**

#### **ADJOURNMENT**

##### **Future Planning Commission Meeting Schedule**

Regular Meeting	June 16, 2008
Study Meeting	June 30, 2008
Regular Meeting	July 14, 2008
Regular Meeting	July 28, 2008
Regular Meeting	August 11, 2008
Regular Meeting	August 25, 2008
Regular Meeting	September 8, 2008
Regular Meeting	September 22, 2008

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This Agenda is posted in accordance with Government Code Section §54954.2(a) or Section §54956. (Date Posted: May 30, 2008.) Persons with disabilities, who require auxiliary aids or services in attending or participating in Planning Commission meetings, may contact the City Clerk at (650) 330-6600. Members of the public can view or subscribe to receive future weekly agendas and staff reports in advance by e-mail by accessing the City website at <http://www.menlopark.org>

Planning Commission meetings are recorded and audio broadcast live. To listen to the live audio broadcast or to past recordings, go to [http://menlopark.granicus.com/ViewPublisher.php?view\\_id=2](http://menlopark.granicus.com/ViewPublisher.php?view_id=2).



# PLANNING COMMISSION

## Agenda and Meeting Information

The Planning Commission welcomes your attendance at and participation in this meeting. The City supports the rights of the public to be informed about meetings and to participate in the business of the City.

**ASSISTANCE FOR PERSONS WITH DISABILITIES:** Person with disabilities who require auxiliary aids or services in attending or participating in Planning Commission meetings, may call the Planning Division office at (650) 330-6702 prior to the meeting.

**COMMISSION MEETING AGENDA AND REPORTS:** Copies of the agenda and the staff reports with their respective plans are available prior to the meeting at the Planning Division counter in the Administration Building, and on the table at the rear of the meeting room during the Commission meeting. Members of the public can view or subscribe to receive future weekly agendas and staff reports in advance by e-mail by accessing the City website at <http://www.menlopark.org>.

**MEETING TIME & LOCATION:** Unless otherwise posted, the starting time of regular and study meetings is 7:00 p.m. in the City Council Chambers. Meetings will end no later than 11:30 p.m. unless extended at 10:30 p.m. by a three-fourths vote of the Commission.

**PUBLIC TESTIMONY:** Members of the public may directly address the Planning Commission on items of interest to the public that are within the subject matter jurisdiction of the Planning Commission. The City prefers that such matters be presented in writing at the earliest possible opportunity or by fax at (650) 327-1653, e-mail at [planning.commission@menlopark.org](mailto:planning.commission@menlopark.org), or hand delivery by 4:00 p.m. on the day of the meeting.

**Speaker Request Cards:** All members of the public, including project applicants, who wish to speak before the Planning Commission must complete a Speaker Request Card. The cards shall be completed and submitted to the Staff Liaison prior to the completion of the applicant's presentation on the particular agenda item. The cards can be found on the table at the rear of the meeting room.

**Time Limit:** Members of the public will have **three** minutes and applicants will have **five** minutes to address an item. Please present your comments clearly and concisely. Exceptions to the time limits shall be at the discretion of the Chair.

**Use of Microphone:** When you are recognized by the Chair, please move to the closest microphone, state your name and address, whom you represent, if not yourself, and the subject of your remarks.

**DISORDERLY CONDUCT:** Any person using profane, vulgar, loud or boisterous language at any meeting, or otherwise interrupting the proceedings, and who refuses to be seated or keep quiet when ordered to do so by the Chair or the Vice Chair is guilty of a misdemeanor. It shall be the duty of the Chief of Police or his/her designee, upon order of the presiding officer, to eject any person from the meeting room.

**RESTROOMS:** The entrance to the men's restroom is located outside the northeast corner of the Chamber. The women's restroom is located at the southeast corner of the Chamber.

*If you have further questions about the Planning Commission meetings, please contact the Planning Division Office (650-330-6702) located in the Administration Building.*