



## PLANNING COMMISSION AGENDA

June 16, 2008

7:00 p.m.

City Council Chambers

701 Laurel Street, Menlo Park, CA 94025

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**CALL TO ORDER** – 7:00 p.m.

**ROLL CALL** – Bims, Bressler, Deziel (Chair), Keith, O'Malley, Pagee, Riggs (Vice chair)

**INTRODUCTION OF STAFF** – Deanna Chow, Senior Planner; Megan Fisher, Associate Planner; Thomas Rogers, Associate Planner

### A. PUBLIC COMMENTS

Under "Public Comments," the public may address the Commission on a consent calendar item or any subject not listed on the agenda within the jurisdiction of the Commission. When you do so, please state your name and city or political jurisdiction in which you live for the record. The Commission cannot respond to non-agendized items other than to receive testimony and/or provide general information.

### B. CONSENT

Items on the consent calendar are considered routine in nature, require no further discussion by the Planning Commission, and may be acted on in one motion unless a member of the Planning Commission or staff requests a separate discussion on an item.

1. [Architectural Control/Hagman Group/642 Santa Cruz Avenue:](#) Request for approval of architectural control to remodel the front elevation of an existing commercial building in the C-3 (Central Commercial) zoning district.
2. [Approval of minutes from the April 21, 2008, Planning Commission meeting.](#)  
*Continued from the meeting of June 2, 2008.*
3. [Approval of minutes from the May 5, 2008, Planning Commission meeting.](#) *Continued from the meeting of June 2, 2008.*

### C. PUBLIC HEARING

1. [Use Permit/Alexander and Whitney Hoermann/351 Terminal Avenue:](#) Request for a use permit for a first floor expansion and second story addition to an existing single-story residence that would exceed 50 percent of the existing floor area on a substandard lot with regard to lot width and to construct a detached secondary dwelling unit in the R-1-U (Single-Family Urban) zoning district. Request for a variance for the detached secondary dwelling unit to allow a 10.5-foot wall height and 14.2-foot overall height where nine feet and 14 feet, respectively, are the maximum heights permitted per Section 16.79.040 of the Zoning Ordinance. ***Continued from the meeting of April, 21, 2008.***

2. [Use Permit and Variance/Chris Kummerer/335 Barton Place](#): Request for a use permit for first and second story additions that exceed 50 percent of the existing floor area and 50 percent of the replacement cost for an existing nonconforming, single-family residence on a substandard lot with regard to lot width and area located on property in the R-1-U (Single-Family Urban) zoning district. Request for a variance for a second story addition that would encroach approximately eight feet into the required front setback of 42.5 feet.
3. [Use Permit/Chris Romero/19 Buckthorn Way](#): Request for a use permit to demolish an existing single-story, single-family residence and construct a new two-story, single-family residence on a substandard lot with regard to lot area and width in the R-1-U (Single-Family Urban) zoning district.
4. [Use Permit and Architectural Control/Gregory Spalasso/737 Fremont Street](#): Request for a use permit and architectural control for the demolition of an existing single-family residence, detached garage and other accessory buildings and to construct four single-family residences comprised of two two-unit attached, single-family residential buildings and associated site improvements on a standard size lot in the R-3 (Apartment) zoning district. The proposed project would include the removal of 36 trees, including nine heritage trees, and the installation of 33 new 24-inch box trees, of which 27 trees would have the ability to grow to heritage size.
5. [Appeal of Special Event Permit/Sharon Heights Golf and Country Club/2900 Sand Hill Road](#): Appeal of an approval for a fire works display on July 4, 2008, between approximately 9:15 p.m. and 9:35 p.m. The provision for a Special Event Permit allows for events to exceed noise limits provided that people are noticed, the event is infrequent, and reasonable efforts are made to minimize impacts on surrounding properties.

#### **D. REGULAR BUSINESS - None**

#### **E. COMMISSION BUSINESS**

1. Review of planning items on City Council agendas.

A. Draft Downtown/El Camino Real Vision Plan on June 10, 2008.

#### **G. REPORTS AND ANNOUNCEMENTS**

#### **ADJOURNMENT**

##### **Future Planning Commission Meeting Schedule**

Study Meeting	June 30, 2008
Regular Meeting	July 14, 2008
Regular Meeting	July 28, 2008
Regular Meeting	August 11, 2008
Regular Meeting	August 25, 2008
Regular Meeting	September 8, 2008
Regular Meeting	September 22, 2008

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This Agenda is posted in accordance with Government Code Section §54954.2(a) or Section §54956. (Date Posted: June 13, 2008.) Persons with disabilities, who require auxiliary aids or services in attending or participating in Planning Commission meetings, may contact the City Clerk at (650) 330-6600. Members of the public can view or subscribe to receive future weekly agendas and staff reports in advance by e-mail by accessing the City website at <http://www.menlopark.org>

Planning Commission meetings are recorded and audio broadcast live. To listen to the live audio broadcast or to past recordings, go to [http://menlopark.granicus.com/ViewPublisher.php?view\\_id=2](http://menlopark.granicus.com/ViewPublisher.php?view_id=2).



# PLANNING COMMISSION

## Agenda and Meeting Information

**The Planning Commission welcomes your attendance at and participation in this meeting. The City supports the rights of the public to be informed about meetings and to participate in the business of the City.**

**ASSISTANCE FOR PERSONS WITH DISABILITIES:** Person with disabilities who require auxiliary aids or services in attending or participating in Planning Commission meetings, may call the Planning Division office at (650) 330-6702 prior to the meeting.

**COMMISSION MEETING AGENDA AND REPORTS:** Copies of the agenda and the staff reports with their respective plans are available prior to the meeting at the Planning Division counter in the Administration Building, and on the table at the rear of the meeting room during the Commission meeting. Members of the public can view or subscribe to receive future weekly agendas and staff reports in advance by e-mail by accessing the City website at <http://www.menlopark.org>.

**MEETING TIME & LOCATION:** Unless otherwise posted, the starting time of regular and study meetings is 7:00 p.m. in the City Council Chambers. Meetings will end no later than 11:30 p.m. unless extended at 10:30 p.m. by a three-fourths vote of the Commission.

**PUBLIC TESTIMONY:** Members of the public may directly address the Planning Commission on items of interest to the public that are within the subject matter jurisdiction of the Planning Commission. The City prefers that such matters be presented in writing at the earliest possible opportunity or by fax at (650) 327-1653, e-mail at [planning.commission@menlopark.org](mailto:planning.commission@menlopark.org), or hand delivery by 4:00 p.m. on the day of the meeting.

**Speaker Request Cards:** All members of the public, including project applicants, who wish to speak before the Planning Commission must complete a Speaker Request Card. The cards shall be completed and submitted to the Staff Liaison prior to the completion of the applicant's presentation on the particular agenda item. The cards can be found on the table at the rear of the meeting room.

**Time Limit:** Members of the public will have **three** minutes and applicants will have **five** minutes to address an item. Please present your comments clearly and concisely. Exceptions to the time limits shall be at the discretion of the Chair.

**Use of Microphone:** When you are recognized by the Chair, please move to the closest microphone, state your name and address, whom you represent, if not yourself, and the subject of your remarks.

**DISORDERLY CONDUCT:** Any person using profane, vulgar, loud or boisterous language at any meeting, or otherwise interrupting the proceedings, and who refuses to be seated or keep quiet when ordered to do so by the Chair or the Vice Chair is guilty of a misdemeanor. It shall be the duty of the Chief of Police or his/her designee, upon order of the presiding officer, to eject any person from the meeting room.

**RESTROOMS:** The entrance to the men's restroom is located outside the northeast corner of the Chamber. The women's restroom is located at the southeast corner of the Chamber.

*If you have further questions about the Planning Commission meetings, please contact the Planning Division Office (650-330-6702) located in the Administration Building.*