

# PLANNING COMMISSION MINUTES

October 18, 2010 7:00 p.m. City Council Chambers 701 Laurel Street, Menlo Park, CA 94025

# CALL TO ORDER – 7:00 p.m.

**ROLL CALL** – Bressler (Vice Chair), Eiref (absent), Ferrick, Kadvany, Keith, O'Malley (Chair), Riggs

**INTRODUCTION OF STAFF** – Deanna Chow, Senior Planner; Thomas Rogers, Associate Planner

# A. REPORTS AND ANNOUNCEMENTS

Update on Pending Planning Items.

A. El Camino Real/Downtown Specific Plan (Phase II) Process

Planner Rogers said staff met with the Specific Plan Planning Commission Subcommittee for the second time to review a draft process for the consideration of the plan elements. He said staff and the Subcommittee would meet one more time and firm up the draft process and bring that to the Planning Commission on November 1, 2010 as "Regular Business."

B. Burgess Gymnastics Center at 501 Laurel Street – October 5, 2010

Planner Chow said the City Council approved the architectural control for the project on October 5, 2010. She said the City Council gave direction to staff to continue to work with the Planning Commission subcommittee on the four issues raised by the Commission as part of its recommendation to the Council. She said the Council directed staff to revisit the drop off area for the project, to look at all day parking in lot 3 and what impact that had on the parking management plan, and look at the ability to relocate an existing pathway along the ball fields as part of this project to create more field space. She said staff would contact the Planning Commission Subcommittee to schedule a meeting.

 C. Appeal of proposed tree removal application at 240 University Drive – October 26, 2010

Planner Chow said the heritage tree removal permit for the project at 240 University Drive was appealed to the City's Environmental Quality Commission which body upheld the appeal. The applicant for the use permit at 240 University Drive appealed the permit denial which appeal was scheduled before the City Council on October 26, 2010.

D. Appeal of proposed BevMo application at 700 El Camino Real - November 9. 2010

Planner Chow said the Planning Commission supported the BevMo application with conditions of approval and that decision was being appealed to the City Council by a resident. The appeal will be heard by the City Council on November 9, 2010.

E. One-year Review of Gross Floor Area - tentatively scheduled for November 16, 2010

Planner Chow said the One-year Review of Gross Floor Area was scheduled for the October 5, 2010 City Council meeting but was tabled and tentatively scheduled for November 16, 2010.

## **B. PUBLIC COMMENTS**

There were no public comments.

#### C. CONSENT

Chair O'Malley pulled the consideration of the minutes from the consent calendar. Planner Chow said staff had a correction on page nine, last paragraph, third line to replace "1,550 cards" with "1,220, but the number of names represented on the cards was approximately 1,550" and on page 10, first paragraph, fourth line to replace "with names, of which 74 percent were opposed to the project and 87 percent of those opposed were Menlo Park residents" with "42 names of which approximately 74 percent were in support of the project and 87 percent of those in support were Menlo Park residents." She noted Commissioner Kadvany had sent in a correction on page 22 that had been emailed to the Commission.

Commissioner Keith said on page 23, first paragraph, first line, it should say "Commissioner Kadvany" rather than "Commissioner Riggs." Chair O'Malley suggested inserting "unfair" before "competition" on page 23, first full paragraph, last line. Chair O'Malley said on page 10, there was a section beginning with "Planner Chow" that seemed to have missing words. Commissioner Riggs suggested in that sentence to replace "county and" with "county; and."

1. Approval of minutes from the August 23, 2010 Planning Commission meeting. Continued from the meeting of September 20, 2010.

Commission Action: M/S Riggs/Keith to approve the minutes with the following modifications.

- Page 9, last paragraph. 3<sup>rd</sup> line: Replace "1,550 cards" with "1,220, but the number of names represented on the cards was approximately 1,550."
- Page 10, 1<sup>st</sup> paragraph, 3<sup>rd</sup> line: Replace "they" with "they also."
- Page 10, 1st paragraph, 4th line: Replace "with names, of which 74 percent were opposed to the project and 87 percent of those opposed were Menlo

Park residents." with "42 names of which approximately 74 percent were in support of the project and 87 percent of those in support were Menlo Park residents."

- Page 10, 3<sup>rd</sup> paragraph, 5<sup>th</sup> line: Replace "county and" with "county; and"
- Page 22, last paragraph, 1st line: Replace "Commissioner Kadvany said he wanted to make clear that he was not saving that there was not a similar type store in Menlo Park because he wanted a BevMo but he believed there was not a similar type store. He said if a person has agoraphobia that person would not want to shop at Safeway. He said the prices at Safeway also were not that good. He said Trader Joe's offered some discounted wine and spirits but no beer." with "Commissioner Kadvany said he wanted to make clear that he was not making the finding because he wanted a BevMo but because he believed there was not a similar type store in the area. He said if a person has agoraphobia, meaning a fear of large open spaces, that person would not want to shop at Safeway. He said the prices at Safeway also were not that good. He said Trader Joe's offered some discounted wine and spirits but had a poor selection of beers."
- Page 23, 1<sup>st</sup> full paragraph, 1<sup>st</sup> line, Replace "Riggs" with "Kadvany"
- Page 23, 1<sup>st</sup> full paragraph, 3<sup>rd</sup> line: Replace "Commission" with "Commissioner"
- Page 23, 1<sup>st</sup> full paragraph, last line: Replace "as competition" with "as unfair competition"

Motion carried 6-0 with Commissioner Eiref absent.

#### D. PUBLIC HEARING

1. Use Permit/Jack McCarthy/1015 Monte Rosa Drive: Request for a use permit for a new two-story single-family residence on a lot that is substandard with regard to lot width in the R-1-S (Single Family Suburban) zoning district. As part of this development, the following two heritage trees are proposed for removal: one birch in the front yard with a 26-inch diameter in good condition and one plum along the right side property line with a 16-inch diameter in fair condition.

Staff Comment: Planner Rogers said staff had no additional comments.

Public Comment: Mr. Jack McCarthy, project designer, said the lot was guite large but because of its configuration it was necessary to get a use permit.

Mr. Jacques Benkoski said he was a neighbor of the proposed project and he had never been sent plans and the first he had heard of the project was the notice he received about tonight's hearing. He said the proposed home was too massive for the houses in the neighborhood. He said the neighborhood consisted mainly of nicely updated ranch homes. He said the project violated a number of ordinances. He said this part of the

neighborhood has problems with drainage and he feared the construction would increase the problem. He said on the left side of the building on page B5 it was not understandable how people would travel uphill in a vehicle and make a sharp right turn into the garage spaces. He said he was shocked that the applicant would want to build a Tuscan castle in the neighborhood of single-story ranch style homes.

Mr. McCarthy said the street elevation was 101 and the garage was 103 which was only a two-foot elevation which was not steep. He said they would need a civil engineer to do drainage and grading plan. He said in the neighborhood there was a two-story house on Sharon Park Drive that looked down upon this project, a two-story at Crest that also looked down upon this project, and there was a two-story structure across the street. He said the home was designed so the majority of it would be single story. He said the second story would step up minimally on the left side. He said they used varied roof lines to keep the structure from looking box-like.

Commissioner Kadvany asked about the mailing of the plans to the neighbors. Mr. McCarthy said he had sent plans to all of the neighbors by certified mail. He said he had to apologize as he did not know why the neighbor who had spoken earlier had not received the plans.

Chair O'Malley closed the public hearing.

Commissioner Riggs asked about the stone material on the tower. Mr. McCarthy said it would be real stone and not artificial. Commissioner Riggs asked if it would be mortared rather than stacked. Mr. McCarthy said it would be. Commissioner Riggs asked if Monte Rosa was relatively level on this frontage. Mr. McCarthy said the frontage of the project site was relatively level.

Commissioner Ferrick said she was empathetic to the neighbor's opinion about the project. She said the project however would bring many elements into conformance and it was well under the building coverage allowed for the lot size. She moved to approve the project as recommended in the staff report. Chair O'Malley seconded the motion.

Commissioner Kadvany said his first impression about the project was similar to the neighbor's. He said the odd shape of the lot created some unusual massing with concentration of the house at the front of the lot which was inconsistent with other homes in the neighborhood. He said the designer however had made good attempts to modulate the massing of the second story. He said having the garage doors on the side was helpful to the design.

Recognized by the Chair, Mr. Benkoski said on the left side there was an existing structure and trees and requested that the applicant work with him to respect the 14.5-foot setback and use trees to screen the garage doors, which he thought would be very visible from his living room. He said the proposed turret was completely out of context with the neighborhood homes. Commissioner Keith asked if he wanted to keep the

existing landscape screening on the left side. Mr. Benkoski said that would be helpful. Commissioner Keith said often applicants and neighbors work together with staff to develop suitable landscape screening.

Recognized by the Chair, Mr. McCarthy said they would be hiring a landscape architect and they would be glad to work with the neighbor on landscape screening.

Planner Rogers said if there was screening between the edge of the driveway and the neighbor's driveway that there was not much room to allow for the backup requirement of the Engineering Division. He said there was about one foot of area to be used for landscaping. Commissioner Riggs said the neighbor had indicated in his comments that he would support trees being planted on the property line in lieu of a fence as needed, in which case there would be more room for the plantings.

Commissioner Ferrick said she would like to modify the motion to include the condition for the applicant and neighbor to work with staff on an acceptable landscape screening plan. Chair O'Malley as the maker of the second to the motion accepted the modification.

Commissioner Kadvany said he thought plantings could be done in the area in a cutout method that could be acceptable to the Engineering Division and provide screening.

Commissioner Bressler said that the Commission did not tend to reject projects just because the style was not exactly the same as others in a neighborhood but rather when the quality of the project was not up to the expected standards.

Commissioner Riggs said he was inclined to support the project. He said it was a unique design with Tuscan elements. He said the roof line was either northern European or Craftsman. He said it was a busy design and had a complex roof which was in contrast to Tuscan style. He agreed with Commissioner Bressler that projects were not denied because their style was not the same as others in the neighborhood. He said he would support the project.

Commissioner Keith said the left side eave looked different from the right. Mr. McCarthy said they were going to run crown moldings but there was nowhere to do that on the left side without having to run throughout the structure and they did not want to do that as it would either push the windows down or push the roof up. He said they just wanted to add the crown molding as accents.

Chair O'Malley said the front elevation was pleasing, he found the right and rear elevations to be acceptable, but the left side was somewhat barren. He said he liked having the garages perpendicular to the street and he was pleased to have applicant and neighbor discuss screening.

Commission Action: M/S Ferrick/O'Malley to approve the item as recommended in the staff report with the following modification.

- 1. Make a finding that the project is categorically exempt under Class 3 (Section 15303, "New Construction or Conversion of Small Structures") of the current California Environmental Quality Act (CEQA) Guidelines.
- 2. Make findings, as per Section 16.82.030 of the Zoning Ordinance pertaining to the granting of use permits, that the proposed use will not be detrimental to the health, safety, morals, comfort and general welfare of the persons residing or working in the neighborhood of such proposed use, and will not be detrimental to property and improvements in the neighborhood or the general welfare of the City.
- 3. Approve the use permit subject to the following **standard** conditions:
  - a. Development of the project shall be substantially in conformance with the plans prepared by Jack McCarthy Designer Inc., consisting of nine plan sheets, dated received October 12, 2010, and approved by the Planning Commission on October 18, 2010, except as modified by the conditions contained herein, subject to review and approval of the Planning Division.
  - b. Prior to building permit issuance, the applicants shall comply with all Sanitary District, Menlo Park Fire Protection District, and utility companies' regulations that are directly applicable to the project.
  - c. Prior to building permit issuance, the applicants shall comply with all requirements of the Building Division, Engineering Division, and Transportation Division that are directly applicable to the project.
  - d. Prior to building permit issuance, the applicant shall submit a plan for any new utility installations or upgrades for review and approval of the Planning, Engineering and Building Divisions. All utility equipment that is installed outside of a building and that cannot be placed underground shall be properly screened by landscaping. The plan shall show exact locations of all meters, back flow prevention devices, transformers, junction boxes, relay boxes, and other equipment boxes.
  - e. Simultaneous with the submittal of a complete building permit application, the applicant shall submit plans indicating that the applicant shall remove and replace any damaged and significantly worn sections of frontage improvements. The plans shall be submitted for the review and approval of the Engineering Division.
  - f. Simultaneous with the submittal of a complete building permit application, the applicant shall submit a Grading and Drainage Plan for review and approval of the Engineering Division. The Grading and Drainage Plan shall be approved prior to issuance of a grading, demolition or building permit.
  - g. Heritage trees in the vicinity of the construction project shall be protected pursuant to the Heritage Tree Ordinance.
- 4. Approve the use permit subject to the following project-specific conditions.

a. Simultaneous with the submittal of a complete building permit application, the applicant shall provide a revised site plan incorporating additional landscape screening along the shared property line with 2339 Crest Lane in the vicinity of the garage. The revised site plan shall be made with the input of the property owners at 2339 Crest Lane and shall be subject to review and approval of the Planning Division.

Motion carried 5-0 with Commissioner Kadvany abstaining and Commissioner Eiref not in attendance.

2. <u>Use Permit/Mark Johnson/2027 Menalto Avenue</u>: Request for a use permit to demolish an existing single-story, single-family residence and construct a new two-story, single-family residence on a substandard lot with regard to lot width and lot area in the R-1-U (Single-Family Urban) zoning district.

Staff Comment: Planner Rogers said staff had no additional comments.

Public Comment: Mr. Mark Johnson said he was representing the owner for the proposed project. He said the project site width was less than required and the project depth was greater than what was required. He said they designed a project that fit the lot and would fit within the existing neighborhood context. He said the pattern of rebuilding in the neighborhood was to have two stories. He said a two-car garage would overwhelm the front of the house. He said they were proposing a one car garage and to provide for the required second uncovered space towards the front of the house using pavers. He said this area would generally not be used for parking.

Commissioner Kadvany asked about detail around the porch and if there would be planting to screen and define the porch and parking area. Mr. Johnson said there was a landscape strip along the garage and that the pavers were a walkway in effect to the porch.

Commissioner Keith asked if this was a spec home. Mr. Johnson said it was.

Chair O'Malley closed the public hearing.

Commission Comment: Chair O'Malley said the proposal was a good looking home. He confirmed all of the neighbors were notified. Planner Rogers said they had been and there had been one question about the heritage trees to the rear, which trees would remain. He said there was another question from the right side neighbor regarding the air conditioning unit and the applicant had agreed to build a small masonry wall to control the noise, which was acceptable to the neighbor.

Commissioner Riggs said this would be a large home in the Menalto Avenue area and it would be a two-story next to a one-story. He said on the left side the second story was not set back and that would have the most effect on the neighbor. Commissioner

Ferrick said there was one room on the second story that seemed to extend out but most of the second story was set back. Commissioner Keith said the proposal was for a five bedroom residence so if the second story was set back that would change the design of the house.

Commissioner Kadvany moved to approve the project. Chair O'Malley seconded the motion.

Commissioner Kadvany said Commissioner Riggs' observation about the second story was an important one. Commissioner Keith said the Commission had considered a five bedroom home on Morey Drive and had had concerns as to whether the parking was sufficient. She said this project would have a one-car garage and one car space in front of the porch.

Commissioner Bressler said there was a lot of room in the rear of the lot. He said setting back the second story would make one of the bedrooms much smaller. He asked if the house could be extended more to the rear rather than into the side.

Commissioner Ferrick said the master bath and closet was about the size of a bedroom and suggested that bedroom number 3 might be pulled back and become the master bath instead. Commissioner Bressler said there were problems with the design significant enough that he did not think he could support the project.

Commissioner Riggs said they had seen a one-bedroom home upgraded to a three-bedroom house with a single garage for which tandem parking had been allowed. He said he presumed tandem parking was the builder's intent with this project. He said it was challenging in this instance to accept a one-car garage and the second required space in front of the front door in terms of an architectural approval. He said narrow lots come to the Commission because they were more challenging. He asked if the compromise of having a car parked at the front door would have an effect on the neighborhood.

Chair O'Malley said he had concerns with parking in front of the front door. He said he did not have as much of an issue with the second story setback.

Commissioner Riggs asked if the applicant would work with an approval that required the second story to be set back another five feet. Mr. Johnson said he found that somewhat frustrating as they had had good dialogue with the neighbor on that side and they were happy the setback was going to be greater than what was existing. He said they would have to redesign the entire house to accommodate that change.

Commissioner Keith said she had concerns with the parking directly in front of the house. She said she could not recall the Commission ever approving a parking space in the front of the house, although they had approved tandem parking. She said a lot of the homes were on narrow lots and some had garages in the rear with skinny driveways along the side.

Chair O'Malley asked staff to comment on the parking. Planner Rogers said staff had questioned the architect and the property owner about the proposed parking solution and in the end had been convinced as the alternative of doing a two-car garage at the front would have its own negative impact. He said staff thought the trellis and pavers were enhancements that would allow the space to operate as a welcoming area. He said in terms of other projects there had been a project on Pope Street with a one-car garage and a uncovered space with a trellis.

Commissioner Keith said on page 3 there was a staff analysis but she was not convinced. Commissioner Kadvany said as a development house this was not a great standard as it would introduce a prominent element that was not a good model for future design. He said there could be two single car garages creating an entry way into the house.

Commissioner Riggs said traditionally such lots have the garage in the rear with a 10-foot wide driveway. Planner Rogers said that was correct. Commissioner Riggs said the building could be set forward 16-18 feet if it was five feet narrower with a garage in the rear. Planner Rogers said that lots having detached garages were usually not as deep as this property.

Chair O'Malley called for the vote.

Motion did not carry with three Commissioners supporting and three Commissioners rejecting the project.

Commissioner Ferrick said while this was not a desirable parking solution, it adhered to regulations and she could not deny the project for that reason. Commissioner Keith said she did not want to approve the project and she would like it to go back for redesign. Commissioner Bressler said there was plenty of room for more setback on the second story and for tandem parking.

Commissioner Kadvany said the regulations provided an envelope but those were not guidelines. He said because this was a home being developed for sale that the applicant should provide a project that was a better model for future development.

Commissioner Riggs said if the action was to approve he was going to request that staff develop a guideline to specifically exclude parking in front of the front door and address the issue of this design setting precedence.

Commissioner Keith suggested continuing the project for redesign as she was not comfortable approving a project with parking in front of the front entryway. Recognized by the Chair, Planner Rogers asked that the Commission provide direction to the applicant if the project were to be continued. Commissioner Keith suggested that there not be an entry on the side of the house but to allow for tandem parking. Planner Rogers said that would require a variance.

Recognized by the Chair, Mr. Johnson said he had asked about doing a detached garage initially and if that would be a better solution but had not gotten any feedback from the counter staff as to whether a garage in the rear or in the front would be preferable. He said this was an estate type home with a designed space and a vehicle parked in that area would not be as visible within that designed space.

Commissioner Bressler asked if the space in the front could meet the parking requirement as landscape reserve. Planner Rogers said he did not think landscape reserve had been used on residential properties. Commissioner Bressler asked if it would be preferable to set the house back and increase the length of the driveway to the proposed garage to allow for the second required parking space there. Planner Rogers said that moving the house back would make tandem parking preferable rather than the official uncovered space but that did not meet the parking requirement

Commissioner Ferrick said the look of the house was more agreeable than a two-car garage would be. She said she understood the conclusion the applicant came to, bringing the property into conformance and maintaining the character of the home.

Chair O'Malley said there were three people who supported the project and three who did not, but he had heard no suggestions to solve the problem.

Planner Rogers asked what the Commission's reception would be to a design with a two-car garage at the front of the property. Commissioner Ferrick said she would like it less as it would take more than half of the property width. Planner Rogers said there could be two doors for the two-car garage rather than one door. Commissioner Riggs said he thought a two-car garage was needed and the architect and staff should look again at having the garage in the rear. He said he would be okay with one car on the left and one car in the rear. He said in the rear corner they did not necessarily need a two-car garage. He said he no longer had a concern about bedroom number 3 as it had been addressed with the next door neighbor.

Commissioner Bressler suggested it would be good to have a design review noting that he like others felt bad about the difficulty for the architect. He said he would feel better if a design review could happen quickly.

Chair O'Malley asked if a design review was within the Commission's purview. Planner Rogers said that was possible and would include schematic drawings. Commissioner Ferrick asked if staff could approve the applicant's solution to the parking issue. Planner Rogers said there would have to be a forum for public comment. He suggested that interior alterations might be done so the front door could be moved to the location of the proposed bay window and away from the proposed uncovered parking space. Planner Rogers said the applicant could work with staff on schematics for a two-car garage in front, one, one or two car detached garage in the rear, or a reconfiguration of the interior space to move the entry door from the left side of parcel to the right side. Commissioner Riggs asked if that would include the option to have two 10-foot driveways on each side. He then noted that parking was not allowed in the side

setbacks. Planner Rogers confirmed that parking requirements were not allowed in side or front setbacks with the only exception being if the garage was located to the rear.

Commissioner Kadvany asked about the approval of the four residential buildings on University Avenue that seemed to have parking in the setbacks. Planner Rogers said that many R-3 properties were narrow but have a 10-foot side setback which was greater than required for an R-1-U property and that there tended to be intrusions into setbacks for R-3 properties.

Commissioner Kadvany said he thought having the garage to the rear of the property with a driveway was preferable to having the parking in front of the entry way or to have two-car garage in the front.

Commissioner Bressler said he would like the parking to be in back. He said the project was a large home.

Commissioner Riggs moved to continue the item with the direction to explore alternate parking solutions avoiding the second uncovered parking space directly in front of the main entry. He said the Planning Commission's general preference would be for parking to be provided through a driveway to a detached garaged to the rear of the residence. Commissioner Kadvany seconded the motion.

Commissioner Ferrick said she had reservations about a garage in the rear as that would substantially impact landscaping of the rear yard. Commissioner Riggs said the house could move forward almost 20-feet if the garage was relocated from the front. Commissioner Ferrick said that would be a complete redesign. She asked if she was the only Commissioner open to an alternate version of what was being proposed. Chair O'Malley said he initially voted for the project as presented and he was open to some version that did not include a driveway to the back. He said he agreed that it was preferable to have a redesign of the house and have the garage at the rear of the property but he was open to other variations.

Mr. Johnson said he would have to explain to his client why this proposal and another that would meet the guidelines of having a driveway on the right would not get approval. He said he did not understand why there could not be parking on the right. Various Commissioners indicated that the distance between the two driveways on the property was not adequate. Commissioner Keith asked if the applicant could appeal the decision made this evening. Planner Rogers noted that no decision had been made. Commissioner Keith said if the project was denied the applicant could appeal the decision to the City Council.

Planner Rogers said if there was a concern that this design would create a precedent there were ways to couch the conditions to prevent that.

Mr. Johnson asked if there was a distance a car could be from the front door that provided a cushion so it did not appear the car was directly in front of it. He said they could move the house back and leave the parking space where it was. Commissioner Riggs said that at least 10 feet would be needed for an entry court.

Commissioner Ferrick asked if the home was moved back three-feet and the parking space was moved out further and landscaping or something was used in the area between the porch and parking space whether that would be acceptable for approval this evening. Planner Rogers said that might be considered a significant change that would require additional noticing. He noted that parking space was about four feet longer than it needed to be but it could not extend into the front setback.

Commissioner Riggs asked if the project could be reviewed on the next Commission meeting to give the architect a week to get a schematic to the property owner for approval. Planner Rogers said the Commission could look at three schematic designs at the next meeting if the applicant was able to get those prepared with staff and at that time the Commission could provide direction so the applicant could return with a redesign that would be noticed.

Commission Action: M/S Riggs/Kadvany to continue the item with the following direction.

The applicant shall explore alternate parking solutions that do not feature an uncovered parking space directly in front of the main entry. The Planning Commission's general preference would be for parking to be provided in a detached accessory building to the rear of the residence.

Motion carried 6-0 with Commissioner Eiref not in attendance.

Commissioner Riggs offered the applicant an apology that the City had not been clear about what was desirable.

Mr. Johnson said this property was in a flood zone and there was concern about the amount of paving.

Planner Rogers said that there was adequate direction from the Commission to work with the applicant. Commissioner Keith suggested that the proposal could be first on the November 1, 2010 Planning Commission agenda. Planner Rogers said that could be done and the consideration of the actual project could be heard at one of two meetings in December that were eligible for a noticed item.

## E. COMMISSION BUSINESS

1. Discussion on Planning Commission Agenda Format Modifications.

Planner Chow reviewed the modifications made to the agenda format and the reasoning behind the modifications.

Commissioner Riggs said he generally agreed to the modifications. He asked separately whether a question by a Commissioner about the propriety of meeting with applicants had been resolved. Commissioner Bressler said he had written a memo that the City of Palo Alto discloses meetings between Commissioners and applicants, but he had not received a response from the City Attorney. Commissioner Riggs asked if this should be agendized. Planner Chow said she would talk to the City Attorney.

# **ADJOURNMENT**

The meeting adjourned at 9:27 p.m.

Staff Liaison: Deanna Chow, Senior Planner

Recording Secretary: Brenda Bennett

Approved by Planning Commission on November 15, 2010