



PLANNING COMMISSION AGENDA

May 16, 2011

7:00 p.m.

City Council Chambers

701 Laurel Street, Menlo Park, CA 94025

Teleconference with participation by Commissioner Eiref from:

Hilton Orlando

6001 Destination Parkway

Orlando, FL 32819

(Posted May 12, 2011)

CALL TO ORDER – 7:00 p.m.

ROLL CALL – Bressler (Chair), Eiref, Ferrick (Vice Chair), Kadvany, O'Malley, Riggs, Yu

INTRODUCTION OF STAFF – Deanna Chow, Senior Planner; Megan Fisher, Associate Planner; Justin Murphy, Development Services Manager

A. REPORTS AND ANNOUNCEMENTS

Under “Reports and Announcements,” staff and Commission members may communicate general information of interest regarding matters within the jurisdiction of the Commission. No Commission discussion or action can occur on any of the presented items.

1. Update on Pending Planning Items

A. El Camino Real/Downtown Specific Plan

B. Planning Commissioner Training – May 17, 2011

B. PUBLIC COMMENTS

Under “Public Comments,” the public may address the Commission on a consent calendar item or any subject not listed on the agenda within the jurisdiction of the Commission. When you do so, please state your name and city or political jurisdiction in which you live for the record. The Commission cannot respond to non-agendized items other than to receive testimony and/or provide general information.

C. CONSENT

Items on the consent calendar are considered routine in nature, require no further discussion by the Planning Commission, and may be acted on in one motion unless a member of the Planning Commission or staff requests a separate discussion on an item.

1. [Architectural Control/Monte Rosa Land Company, LLC/2770 Sand Hill Road](#): Request for architectural control for modifications to the front entrance, including excavation for a new first floor entrance with a courtyard and accessibility improvements, to an existing building located in the C-1-C (Administrative, Professional and Research District, Restrictive). Interior remodeling would also be part of the scope of work and include a new elevator, balcony bridge on the second floor, and an additional internal staircase. The internal second floor bridge would add 291 square feet of gross floor area, but all the proposed modifications would be within the existing footprint of the building. As part of the proposal, three healthy heritage redwood trees would be

removed. Two of the trees have co-dominant leaders, with trunk diameters measuring 28 inches and 28 inches and 26 inches and 20 inches. The third tree measures 26 inches in diameter

D. ENVIRONMENTAL IMPACT REPORT SCOPING SESSION

1. Review and comment on the Notice of Preparation (NOP) to identify the content of the Environmental Impact Report (EIR) to be prepared for the following project:

[Conditional Development Permit Revision, Development Agreement, Environmental Review/Facebook, Inc./1601 Willow Road \(10-19 Network Circle\)](#): Request to revise the existing Conditional Development Permit, negotiate a new Development Agreement, and conduct environmental review. The environmental review will analyze replacing the existing 3,600 employee cap with a vehicle trip cap at the 1601 Willow Road site (East Campus), along with potential development of approximately 433,700 square feet at the property at 312-314 Constitution Drive (West Campus), which is bounded by the TE Connectivity campus (300-309 Constitution Drive), Bayfront Expressway, Willow Road, and the Dumbarton Rail tracks.

E. STUDY SESSION

1. Review and comment on the following project, which will include the preparation of a Fiscal Impact Analysis (FIA):

[Conditional Development Permit Revision, Development Agreement, Environmental Review/Facebook, Inc./1601 Willow Road \(10-19 Network Circle\)](#): Request to revise the existing Conditional Development Permit, negotiate a new Development Agreement, and conduct environmental review. The environmental review will analyze replacing the existing 3,600 employee cap with a vehicle trip cap at the 1601 Willow Road site (East Campus), along with potential development of approximately 433,700 square feet at the property at 312-314 Constitution Drive (West Campus), which is bounded by the TE Connectivity campus (300-309 Constitution Drive), Bayfront Expressway, Willow Road, and the Dumbarton Rail tracks.

F. REGULAR BUSINESS

1. [Review of Updated City Council Policy 01-0004 and the Selection of the Planning Commission Chair and Vice Chair](#)

G. COMMISSION BUSINESS – None

ADJOURNMENT

Future Planning Commission Meeting Schedule

Regular Meeting	June 6, 2011
Regular Meeting	June 13, 2011
Regular Meeting	June 27, 2011
Regular Meeting	July 11, 2011
Regular Meeting	July 25, 2011
Regular Meeting	August 8, 2011
Regular Meeting	August 22, 2011

This Agenda is posted in accordance with Government Code Section §54954.2(a) or Section §54956. (Date Posted: May 12, 2011) Persons with disabilities, who require auxiliary aids or services in attending or participating in Planning Commission meetings, may contact the City Clerk at (650) 330-6600. Members of the public can view or subscribe to receive future weekly agendas and staff reports in advance by e-mail by accessing the City website at <http://www.menlopark.org>. Agendas and staff reports may also be obtained by contacting Vanh Malathong at 650-330-6736.

Any writing that is distributed to a majority of the commission by any person in connection with an agenda item is a disclosable public record (subject to any exemption under the Public Records Act) and is available for inspection at The Community Development Department, Menlo Park City Hall, 701 Laurel Street, Menlo Park, CA 94025 during regular business hours.

Planning Commission meetings are recorded and audio broadcast live. To listen to the live audio broadcast or to past recordings, go to http://menlopark.granicus.com/ViewPublisher.php?view_id=2.



PLANNING COMMISSION

Agenda and Meeting Information

The Planning Commission welcomes your attendance at and participation in this meeting. The City supports the rights of the public to be informed about meetings and to participate in the business of the City.

ASSISTANCE FOR PERSONS WITH DISABILITIES: Person with disabilities who require auxiliary aids or services in attending or participating in Planning Commission meetings, may call the Planning Division office at (650) 330-6702 prior to the meeting.

COMMISSION MEETING AGENDA AND REPORTS: Copies of the agenda and the staff reports with their respective plans are available prior to the meeting at the Planning Division counter in the Administration Building, and on the table at the rear of the meeting room during the Commission meeting. Members of the public can view or subscribe to receive future weekly agendas and staff reports in advance by e-mail by accessing the City website at <http://www.menlopark.org>.

MEETING TIME & LOCATION: Unless otherwise posted, the starting time of regular and study meetings is 7:00 p.m. in the City Council Chambers. Meetings will end no later than 11:30 p.m. unless extended at 10:30 p.m. by a three-fourths vote of the Commission.

PUBLIC TESTIMONY: Members of the public may directly address the Planning Commission on items of interest to the public that are within the subject matter jurisdiction of the Planning Commission. The City prefers that such matters be presented in writing at the earliest possible opportunity or by fax at (650) 327-1653, e-mail at planning.commission@menlopark.org, or hand delivery by 4:00 p.m. on the day of the meeting.

Speaker Request Cards: All members of the public, including project applicants, who wish to speak before the Planning Commission must complete a Speaker Request Card. The cards shall be completed and submitted to the Staff Liaison prior to the completion of the applicant's presentation on the particular agenda item. The cards can be found on the table at the rear of the meeting room.

Time Limit: Members of the public will have **three** minutes and applicants will have **five** minutes to address an item. Please present your comments clearly and concisely. Exceptions to the time limits shall be at the discretion of the Chair.

Use of Microphone: When you are recognized by the Chair, please move to the closest microphone, state your name and address, whom you represent, if not yourself, and the subject of your remarks.

DISORDERLY CONDUCT: Any person using profane, vulgar, loud or boisterous language at any meeting, or otherwise interrupting the proceedings, and who refuses to be seated or keep quiet when ordered to do so by the Chair or the Vice Chair is guilty of a misdemeanor. It shall be the duty of the Chief of Police or his/her designee, upon order of the presiding officer, to eject any person from the meeting room.

RESTROOMS: The entrance to the men's restroom is located outside the northeast corner of the Chamber. The women's restroom is located at the southeast corner of the Chamber.

If you have further questions about the Planning Commission meetings, please contact the Planning Division Office (650-330-6702) located in the Administration Building.