



## PLANNING COMMISSION AGENDA

August 22, 2011  
7:00 p.m.  
City Council Chambers  
701 Laurel Street, Menlo Park, CA 94025

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Teleconference with participation by Commissioner Kadvany from:  
59 Windmill Lane  
Amagansett, NY 11930  
(Posted: August 18, 2011)

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**CALL TO ORDER** – 7:00 p.m.

**ROLL CALL** – Bressler (Chair), Eiref, Ferrick (Vice Chair), Kadvany, O'Malley, Riggs, Yu

**INTRODUCTION OF STAFF** – Deanna Chow, Senior Planner; Arlinda Heineck, Community Development Director; Kyle Perata, Assistant Planner; Thomas Rogers, Associate Planner

### A. REPORTS AND ANNOUNCEMENTS

Under "Reports and Announcements," staff and Commission members may communicate general information of interest regarding matters within the jurisdiction of the Commission. No Commission discussion or action can occur on any of the presented items.

#### 1. Update on Pending Planning Items

- A. Appeal of Planning Commission's denial of Walgreens' use permit application for the off-sale of beer and wine at 643 Santa Cruz Avenue – August 23, 2011 City Council meeting
- B. Three-Party Cooley Landing Agreement – August 23, 2011 City Council meeting

### B. PUBLIC COMMENTS

Under "Public Comments," the public may address the Commission on any subject not listed on the agenda within the jurisdiction of the Commission. When you do so, please state your name and city or political jurisdiction in which you live for the record. The Commission cannot respond to non-agendized items other than to receive testimony and/or provide general information.

### C. CONSENT

Items on the consent calendar are considered routine in nature, require no further discussion by the Planning Commission, and may be acted on in one motion unless a member of the Planning Commission or staff requests a separate discussion on an item.

- 1. [Architectural Control/Teresa Marks/2180 Sand Hill Road](#): Request for architectural control for exterior modifications, including the addition of 180 square feet of gross floor area to the ground floor, of an existing four-story commercial building, located in the C-1(X) (Administrative and

Professional, Restrictive; Conditional Development) zoning district. The proposed expansion would be located within the existing overhang of the second floor.

2. [Approval of minutes from the July 21, 2011 Planning Commission meeting.](#)
3. [Approval of minutes from the July 25, 2011 Planning Commission meeting.](#)

#### **D. PUBLIC HEARING**

1. [El Camino Real/Downtown Specific Plan - Review of Draft Specific Plan: Meeting 4 – Review/Wrap-up](#) – The Planning Commission will conclude its multi-meeting review of the Draft Specific Plan. The intent of the overall review is for the Commission to provide clear and specific recommendations on potential improvements and refinements to the draft plan, for the future consideration of the City Council.

#### **E. REGULAR BUSINESS - None**

#### **ADJOURNMENT**

##### Future Planning Commission Meeting Schedule

Regular Meeting	September 12, 2011
Regular Meeting	September 19, 2011
Regular Meeting	October 3, 2011
Regular Meeting	October 17, 2011
Regular Meeting	November 7, 2011
Regular Meeting	November 14, 2011
Regular Meeting	December 5, 2011
Regular Meeting	December 12, 2011

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This Agenda is posted in accordance with Government Code Section §54954.2(a) or Section §54956. (Date Posted: August 18, 2011) Persons with disabilities, who require auxiliary aids or services in attending or participating in Planning Commission meetings, may contact the City Clerk at (650) 330-6600. Members of the public can view or subscribe to receive future weekly agendas and staff reports in advance by e-mail by accessing the City website at <http://www.menlopark.org>. Agendas and staff reports may also be obtained by contacting Vanh Malathong at 650-330-6736.

Any writing that is distributed to a majority of the commission by any person in connection with an agenda item is a disclosable public record (subject to any exemption under the Public Records Act) and is available for inspection at The Community Development Department, Menlo Park City Hall, 701 Laurel Street, Menlo Park, CA 94025 during regular business hours.

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# PLANNING COMMISSION

## Agenda and Meeting Information

The Planning Commission welcomes your attendance at and participation in this meeting. The City supports the rights of the public to be informed about meetings and to participate in the business of the City.

**ASSISTANCE FOR PERSONS WITH DISABILITIES:** Person with disabilities who require auxiliary aids or services in attending or participating in Planning Commission meetings, may call the Planning Division office at (650) 330-6702 prior to the meeting.

**COMMISSION MEETING AGENDA AND REPORTS:** Copies of the agenda and the staff reports with their respective plans are available prior to the meeting at the Planning Division counter in the Administration Building, and on the table at the rear of the meeting room during the Commission meeting. Members of the public can view or subscribe to receive future weekly agendas and staff reports in advance by e-mail by accessing the City website at <http://www.menlopark.org>.

**MEETING TIME & LOCATION:** Unless otherwise posted, the starting time of regular and study meetings is 7:00 p.m. in the City Council Chambers. Meetings will end no later than 11:30 p.m. unless extended at 10:30 p.m. by a three-fourths vote of the Commission.

**PUBLIC TESTIMONY:** Members of the public may directly address the Planning Commission on items of interest to the public that are within the subject matter jurisdiction of the Planning Commission. The City prefers that such matters be presented in writing at the earliest possible opportunity or by fax at (650) 327-1653, e-mail at [planning.commission@menlopark.org](mailto:planning.commission@menlopark.org), or hand delivery by 4:00 p.m. on the day of the meeting.

**Speaker Request Cards:** All members of the public, including project applicants, who wish to speak before the Planning Commission must complete a Speaker Request Card. The cards shall be completed and submitted to the Staff Liaison prior to the completion of the applicant's presentation on the particular agenda item. The cards can be found on the table at the rear of the meeting room.

**Time Limit:** Members of the public will have **three** minutes and applicants will have **five** minutes to address an item. Please present your comments clearly and concisely. Exceptions to the time limits shall be at the discretion of the Chair.

**Use of Microphone:** When you are recognized by the Chair, please move to the closest microphone, state your name and address, whom you represent, if not yourself, and the subject of your remarks.

**DISORDERLY CONDUCT:** Any person using profane, vulgar, loud or boisterous language at any meeting, or otherwise interrupting the proceedings, and who refuses to be seated or keep quiet when ordered to do so by the Chair or the Vice Chair is guilty of a misdemeanor. It shall be the duty of the Chief of Police or his/her designee, upon order of the presiding officer, to eject any person from the meeting room.

**RESTROOMS:** The entrance to the men's restroom is located outside the northeast corner of the Chamber. The women's restroom is located at the southeast corner of the Chamber.

*If you have further questions about the Planning Commission meetings, please contact the Planning Division Office (650-330-6702) located in the Administration Building.*