



PLANNING COMMISSION AGENDA

Regular Meeting
May 21, 2012 at 7:00 p.m.
City Council Chambers
701 Laurel Street, Menlo Park, CA 94025

CALL TO ORDER – 7:00 p.m.

ROLL CALL – Bressler, Eiref, Ferrick (Chair), Kadvany (Vice Chair), O'Malley, Riggs, Yu

INTRODUCTION OF STAFF – Momoko Ishijima, Planner; Rachel Grossman, Associate Planner; Kyle Perata, Assistant Planner; Thomas Rogers, Associate Planner

A. REPORTS AND ANNOUNCEMENTS

Under “Reports and Announcements,” staff and Commission members may communicate general information of interest regarding matters within the jurisdiction of the Commission. No Commission discussion or action can occur on any of the presented items.

1. Update on Pending Planning Items
 - a. Housing Element – City Council – May 8 and 22, 2012
 - b. Facebook Campus Project – City Council – May 29, 2012
 - c. El Camino Real/Downtown Specific Plan – June 5, 2012

B. PUBLIC COMMENTS

Under “Public Comments,” the public may address the Commission on any subject not listed on the agenda within the jurisdiction of the Commission. When you do so, please state your name and city or political jurisdiction in which you live for the record. The Commission cannot respond to non-agendized items other than to receive testimony and/or provide general information.

C. CONSENT

Items on the consent calendar are considered routine in nature, require no further discussion by the Planning Commission, and may be acted on in one motion unless a member of the Planning Commission or staff requests a separate discussion on an item.

1. [Approval of minutes from the April 30, 2012 Planning Commission meeting](#)
2. [Approval of transcripts from the May 7, 2012 Planning Commission meeting](#)
3. [Architectural Control/Robert F. Harris/445 Burgess Drive](#): Request for approval of Architectural Control for the facade and site improvements of an existing office building in the C-1-A (Administrative and Professional) zoning district.

D. PUBLIC HEARING

1. [Use Permit/Gary McClure/984 Creek Drive](#): Request for a use permit for interior modifications, construction of a first floor addition and a new second story to a non-conforming single-story residence, which is located on a standard lot in the R-1-U (Single-Family Urban) zoning district. The proposed project would exceed 50% of the existing replacement value in a 12-month period and requires approval of a use permit by the Planning Commission.
2. [Use Permit, Variance/Whitney Peterson/947 Lee Drive](#): Request for a use permit to determine the Floor Area Limit (FAL) for a lot with less than 5,000 square feet of developable area, and for the construction of a two-story, single-family residence on a substandard lot in the R-1-U (Single-Family Urban) zoning district. In addition, a request for a variance for construction of first and second story encroachments 10-feet into the required 20-foot rear yard setback. As part of the proposed development, one heritage Monterey pine tree (58-inch diameter) in poor condition, at the right side of the property would be removed.
3. [Use Permit Revision/Kevin Bowyer for Sprint/300 Constitution Drive](#): Request for a modification to an existing wireless telecommunications facility located on the roof of an existing building in the M-2 (General Industrial) zoning district. Three existing panel antennas, enclosed within a radome located on a tripod would be replaced with new equivalent antennas, and an additional radome containing three panel antennas would be located on the roof of the building.
4. [Use Permit/Circuit Therapeutics, Inc./1430 O'Brien Dr, Suite F](#): Request for a use permit for the storage and use of hazardous materials for the research and development of new techniques for neuroscience research, within an existing building in the M-2 (General Industrial) zoning district. All hazardous materials would be used and stored within the building.

E. REGULAR BUSINESS

1. [Architectural Control Revision/SRI International/333 Ravenswood Avenue](#): Request for a revision to expand a previously approved carbon dioxide (CO2) capture structure and construct associated site improvements in the C-1-X (Administrative and Professional, Restrictive - Conditional Development) zoning district. The structure is 36 feet, eight inches tall, which is below the maximum permitted height allowed by the conditional development permit for the site. The structure is located next to the interior side of Building S, at the southeastern portion of the site. The expansion of the structure would involve a lateral extension of approximately 9 feet, but the maximum height would not be increased. The associated improvements would include a connection to equipment at the existing cogeneration plant (Building U), which is located nearby. The structure was originally approved by the Planning Commission in June of 2010, with a one year time limit. The applicant received approval of an extension in July of 2011, which allowed the structure to remain in operation through June 30, 2012. As part of the expansion of the structure and associated site improvements, the applicant is requesting to remove the time limit from the approval.
2. [City Council Policy Amendment/City of Menlo Park](#): Consideration of an Amendment to the Public Noticing Policy for Development Permit Applications in order to provide alternate means for noticing the public of development projects in a cost effective and efficient manner.

F. COMMISSION BUSINESS - None

ADJOURNMENT

Future Planning Commission Meeting Schedule

Regular Meeting	June 11, 2012
Regular Meeting	June 25, 2012
Regular Meeting	July 9, 2012
Regular Meeting	July 23, 2012
Regular Meeting	August 6, 2012
Regular Meeting	August 20, 2012
Regular Meeting	September 10, 2012
Regular Meeting	September 24, 2012
Regular Meeting	October 15, 2012
Regular Meeting	October 29, 2012

This Agenda is posted in accordance with Government Code Section §54954.2(a) or Section §54956. Members of the public can view electronic agendas and staff reports by accessing the City website at <http://www.menlopark.org> and can receive email notification of agenda and staff report postings by subscribing to the "Home Delivery" service on the City's homepage. Agendas and staff reports may also be obtained by contacting Vanh Malathong at 650-330-6736. (Posted: May 16, 2012)

At every Regular Meeting of the Commission, in addition to the Public Comment period where the public shall have the right to address the Commission on any matters of public interest not listed on the agenda, members of the public have the right to directly address the Commission on any item listed on the agenda at a time designated by the Chair, either before or during the Commission's consideration of the item.

At every Special Meeting of the Commission, members of the public have the right to directly address the Commission on any item listed on the agenda at a time designated by the Chair, either before or during consideration of the item.

Any writing that is distributed to a majority of the commission by any person in connection with an agenda item is a disclosable public record (subject to any exemption under the Public Records Act) and is available for inspection at The Community Development Department, Menlo Park City Hall, 701 Laurel Street, Menlo Park, CA 94025 during regular business hours.

Persons with disabilities, who require auxiliary aids or services in attending or participating in Planning Commission meetings, may contact the City Clerk at (650) 330-6600.

Planning Commission meetings are recorded and audio broadcast live. To listen to the live audio broadcast or to past recordings, go to http://menlopark.granicus.com/ViewPublisher.php?view_id=2.



PLANNING COMMISSION

Agenda and Meeting Information

The Planning Commission welcomes your attendance at and participation in this meeting. The City supports the rights of the public to be informed about meetings and to participate in the business of the City.

ASSISTANCE FOR PERSONS WITH DISABILITIES: Person with disabilities who require auxiliary aids or services in attending or participating in Planning Commission meetings, may call the Planning Division office at (650) 330-6702 prior to the meeting.

COMMISSION MEETING AGENDA AND REPORTS: Copies of the agenda and the staff reports with their respective plans are available prior to the meeting at the Planning Division counter in the Administration Building, and on the table at the rear of the meeting room during the Commission meeting. Members of the public can view or subscribe to receive future weekly agendas and staff reports in advance by e-mail by accessing the City website at <http://www.menlopark.org>.

MEETING TIME & LOCATION: Unless otherwise posted, the starting time of regular and study meetings is 7:00 p.m. in the City Council Chambers. Meetings will end no later than 11:30 p.m. unless extended at 10:30 p.m. by a three-fourths vote of the Commission.

PUBLIC TESTIMONY: Members of the public may directly address the Planning Commission on items of interest to the public that are within the subject matter jurisdiction of the Planning Commission. The City prefers that such matters be presented in writing at the earliest possible opportunity or by fax at (650) 327-1653, e-mail at planning.commission@menlopark.org, or hand delivery by 4:00 p.m. on the day of the meeting.

Speaker Request Cards: All members of the public, including project applicants, who wish to speak before the Planning Commission must complete a Speaker Request Card. The cards shall be completed and submitted to the Staff Liaison prior to the completion of the applicant's presentation on the particular agenda item. The cards can be found on the table at the rear of the meeting room.

Time Limit: Members of the public will have **three** minutes and applicants will have **five** minutes to address an item. Please present your comments clearly and concisely. Exceptions to the time limits shall be at the discretion of the Chair.

Use of Microphone: When you are recognized by the Chair, please move to the closest microphone, state your name and address, whom you represent, if not yourself, and the subject of your remarks.

DISORDERLY CONDUCT: Any person using profane, vulgar, loud or boisterous language at any meeting, or otherwise interrupting the proceedings, and who refuses to be seated or keep quiet when ordered to do so by the Chair or the Vice Chair is guilty of a misdemeanor. It shall be the duty of the Chief of Police or his/her designee, upon order of the presiding officer, to eject any person from the meeting room.

RESTROOMS: The entrance to the men's restroom is located outside the northeast corner of the Chamber. The women's restroom is located at the southeast corner of the Chamber.

If you have further questions about the Planning Commission meetings, please contact the Planning Division Office (650-330-6702) located in the Administration Building.