



REGULAR MEETING AGENDA

Date: 8/29/2016
Time: 7:00 p.m.
City Council Chambers
701 Laurel St., Menlo Park, CA 94025

A. Call To Order

B. Roll Call

C. Reports and Announcements

Under “Reports and Announcements,” staff and Commission members may communicate general information of interest regarding matters within the jurisdiction of the Commission. No Commission discussion or action can occur on any of the presented items.

D. Public Comment

Under “Public Comment,” the public may address the Commission on any subject not listed on the agenda, and items listed under Consent Calendar. Each speaker may address the Commission once under Public Comment for a limit of three minutes. Please clearly state your name and address or political jurisdiction in which you live. The Commission cannot act on items not listed on the agenda and, therefore, the Commission cannot respond to non-agenda issues brought up under Public Comment other than to provide general information.

E. Consent Calendar

E1. Approval of minutes from the July 25, 2016 Planning Commission meeting. ([Attachment](#))

E2. Below Market Rate (BMR) Housing In-Lieu Fee Agreement/Eggli Landscape Contractors Inc./ 3585 Haven Avenue:

Request to approve a Below Market Rate (BMR) Housing In-Lieu Fee Agreement to convert 1,458 square feet of existing warehouse space (Group B) to new office space (Group A) within an existing warehouse and office building in the M-2 (General Industrial) zoning district. No discretionary action is required for the change of use. ([Staff Report #16-069-PC](#))

F. Public Hearing

F1. Use Permit/Eric Keng/145 Oak Court:

Request for a use permit to demolish a single-story residence and detached garage and construct a new two-story residence and attached garage on a substandard lot located in the R-1-U (Single-Family Urban Residential) zoning district. This item was continued from the meeting of April 11, 2016, with direction for redesign and neighborhood outreach. ([Staff Report #16-070-PC](#))

- F2. Use Permit and Architectural Control/DES Architects + Engineers/1525 O'Brien Drive:
Request for a use permit and architectural control to modify an existing office and research and development (R&D) building by removing an existing storage mezzanine, balcony, and office space, and constructing a new lobby on a property in the M-2 (General Industrial) zoning district. The applicant is also requesting a use permit to allow the storage and use of hazardous materials (diesel fuel) associated with an emergency generator to be placed on the site. *Item continued to the September 12, 2016 Planning Commission meeting.*
- F3. Use Permit/Phillips Volcano Atheromed/1530 O'Brien Drive:
Request for a use permit for the storage and use of hazardous materials associated with the research, development, and pilot manufacturing of catheters, located in an existing building in the M-2 (General Industrial) zoning district. All hazardous materials would be used and stored within the existing building. (Staff Report #16-071-PC)
- F4. Use Permit/Menlo Park Portfolio c/o Tarlton Properties/1330 O'Brien Dr:
Request for a use permit for hazardous materials to install a new diesel generator in the M-2 (General Industrial) zoning district. As part of the project, the applicant is requesting a parking reduction based on the uses within the building and the existing tenants' operations. 141 parking spaces would be provided, after the removal of two existing spaces to accommodate the proposed generator, where 154 parking spaces are required by the M-2 square-footage-based parking requirements. (Staff Report #16-072-PC)

G Informational Items

- G1. Future Planning Commission Meeting Schedule – The upcoming Planning Commission meetings are listed here, for reference. No action will be taken on the meeting schedule, although individual Commissioners may notify staff of planned absences.
- Regular Meeting: September 12, 2016
 - Regular Meeting: September 26, 2016
 - Special Meeting: October 19, 2016 (Wednesday)
 - Regular Meeting: October 24, 2016

H. Adjournment

Agendas are posted in accordance with Government Code Section 54954.2(a) or Section 54956. Members of the public can view electronic agendas and staff reports by accessing the City website at www.menlopark.org and can receive e-mail notification of agenda and staff report postings by subscribing to the "Notify Me" service at menlopark.org/notifyme. Agendas and staff reports may also be obtained by contacting the Planning Division at (650) 330-6702. (Posted: 8/24/16)

At every Regular Meeting of the Commission, in addition to the Public Comment period where the public shall have the right to address the Commission on any matters of public interest not listed on the agenda, members of the public have the right to directly address the Commission on any item listed on the agenda at a time designated by the Chair, either before or during the Commission's consideration of the item.

At every Special Meeting of the Commission, members of the public have the right to directly address the Commission on any item listed on the agenda at a time designated by the Chair, either before or during consideration of the item.

Any writing that is distributed to a majority of the Commission by any person in connection with an agenda item is a public record (subject to any exemption under the Public Records Act) and is available for inspection at the City Clerk's Office, 701 Laurel St., Menlo Park, CA 94025 during regular business hours.

Persons with disabilities, who require auxiliary aids or services in attending or participating in Commission meetings, may call the City Clerk's Office at 650-330-6620.