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April 20, 2023

Planning Department City of Menlo Park, Planning Division 701 Laurel St. Menlo Park, CA 94025

Re: Conditional Use Permit – Project description letter for:

Claire and Michael Binder

1664 Oak Ave

Menlo Park, CA 94025

The purpose of this letter is to describe the proposed addition and remodel project at 1664 Oak Ave. to accompany our submittal of plans and documents for the Use Permit approval. The project includes a conversion of a portion of the existing 2,872.8 SF one story home into an interior ADU, minor first floor addition of 39.5 SF, interior first floor remodel of 1,304.3 SF, and second floor addition of 1,345.2 sf. The total proposed residence will be 3,319.1 SF with a 881.0 SF interior ADU (only 800 SF permitted to exceed FAR and lot coverage maximum).

The parcel is 10,015 SF and the zoning is R1S. Based on lot dimensions, the parcel is considered substandard for the district. The lot width of 68' is less than the 80' lot width minimum.

The existing one-story structure is non-conforming at the setbacks. The front setback is $19'-9\frac{1}{2}$ " (20' min. req.). The existing rear setback was $19'-10\frac{1}{2}$ " (20' min. req.). The existing left side setback was 9'-10" (10' min. req.). With the conversion of a portion of the house into an interior ADU, the project will no longer be non-conforming at the rear and left side setbacks, resolving existing non-conformities. At the right side garage non-conforming setback, no work will be performed.

The existing home is traditional one-story "Ranch-Style", as is typical of most of the original homes in the neighborhood and in Menlo Park. The proposed design incorporates a modern transitional aesthetic with hipped roofs to match the existing single-story portions. The entry has hierarchy and balance centered between massing at the front for the new stairwell and master bath gable features. The second story addition and entrance will follow the existing 45-degree angle of the home to continue a softened street view.

We are proposing that the existing wood siding be removed and replaced with new 6" siding. The two balanced vertical protrusions will be clad in stone. All other second floor exterior walls will be smooth finish stucco. We are proposing composition asphalt shingles for the new portions of roof to match

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existing. All new windows will be aluminum clad with wood trim, predominantly casements. Trim, casing, and moldings will be painted.

The second floor addition is stacked on top of the portion of the first floor to be remodeled at 45 degrees and sits within the daylight plane.

The surrounding neighborhood is all single-family dwellings. The immediate vicinity has a mix of one- and two-story homes. Most residences have front-facing two car garages with a double wide driveway connecting to the street for additional off-street parking.

There are 5 heritage trees on the property, two magnolia trees, two birches, and a liquidambar to remain protected during construction.

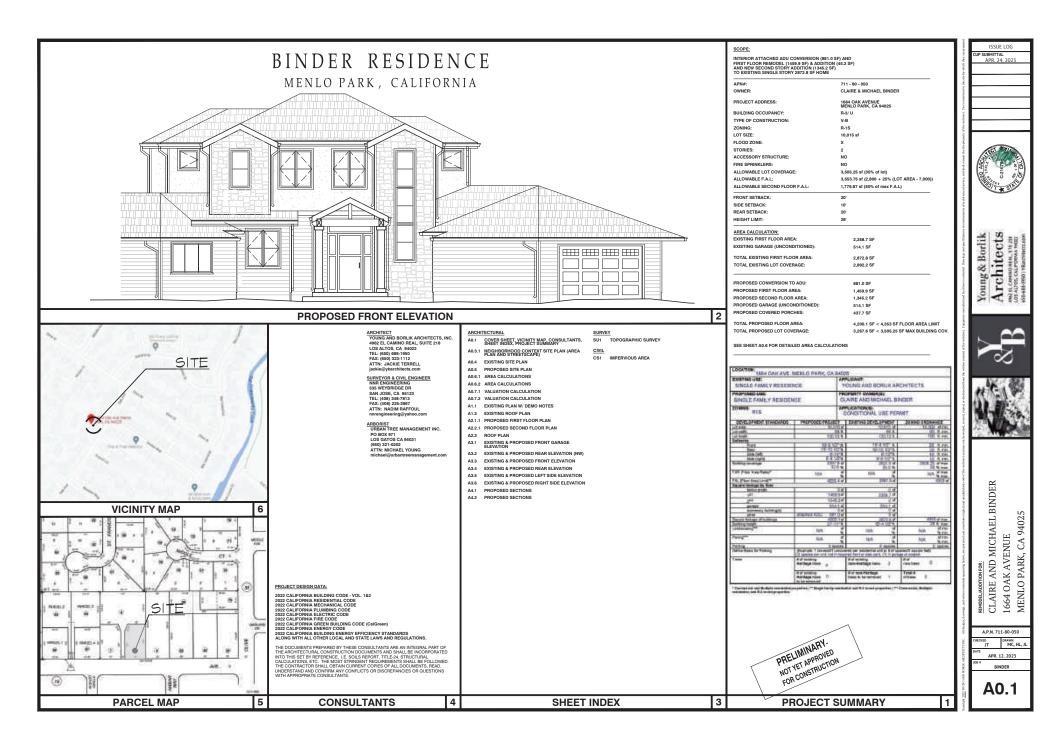
As part of the outreach efforts for this project, the owners have reached out to the adjacent neighbors to the side and rear, as well as a few others, to provide awareness of the proposed improvements and to solicit feedback and support. The owners are meeting with several of their immediate neighbors to review and discuss their projects.

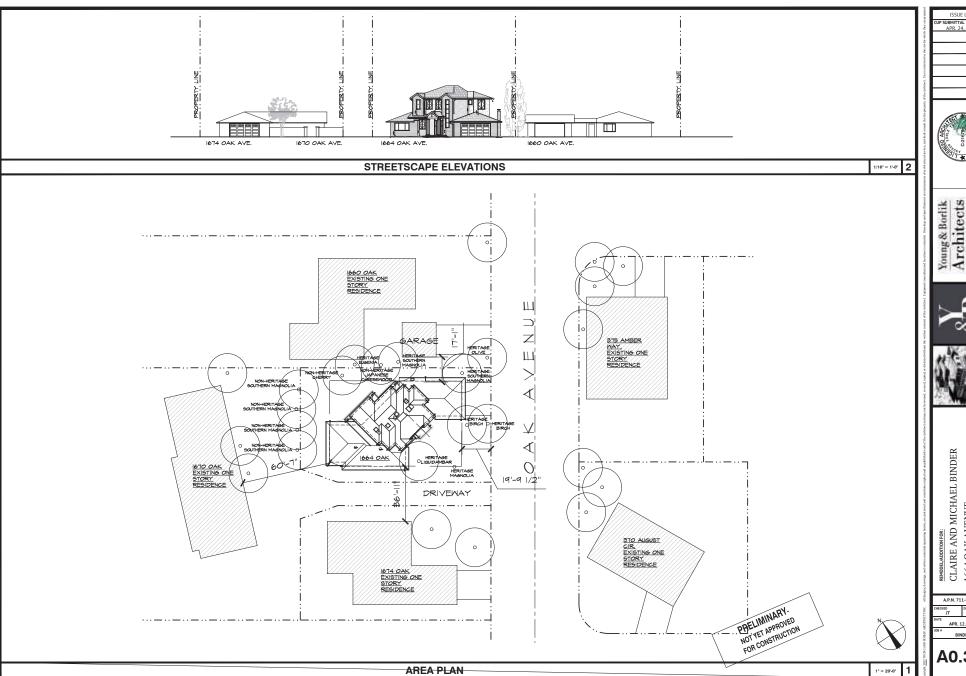
Thank you for your time in review of this project. We are proud to present this design for your consideration and look forward to the opportunity to see this new design compliment the neighborhood. If you have any questions or need further clarification, please contact me directly at the above contact information.

Sincerely, Jacki Tenell

Jackie Terrell

Young and Borlik Architects Inc.





SUBMITTAL APR. 24, 2023





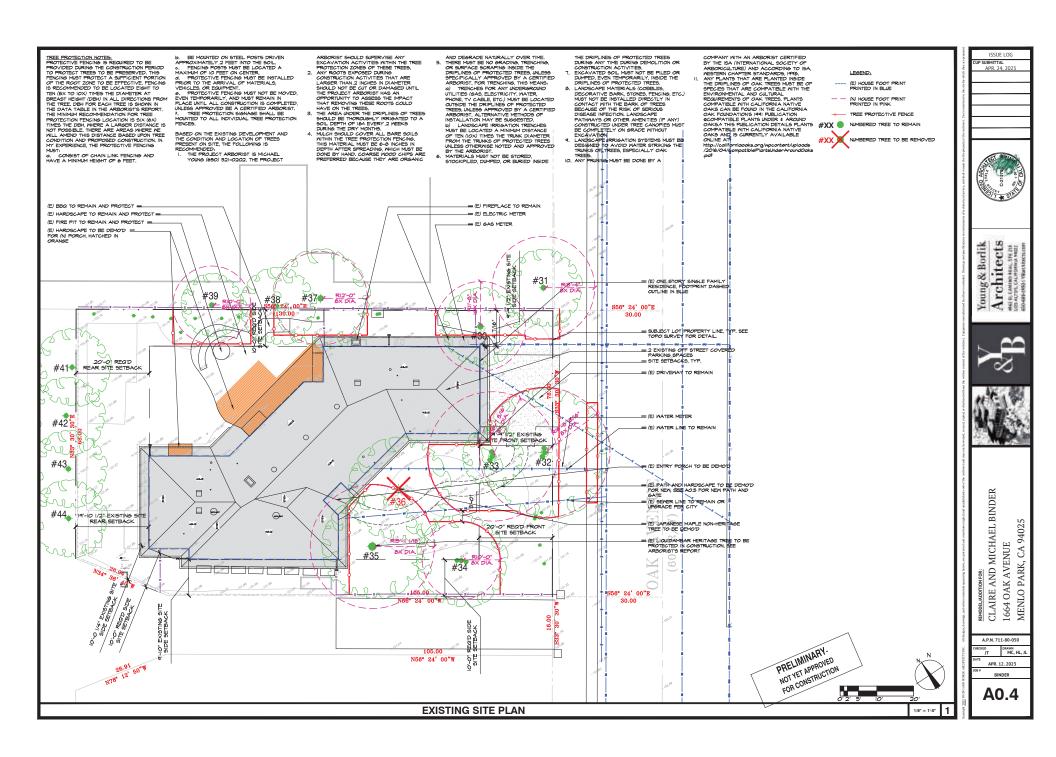


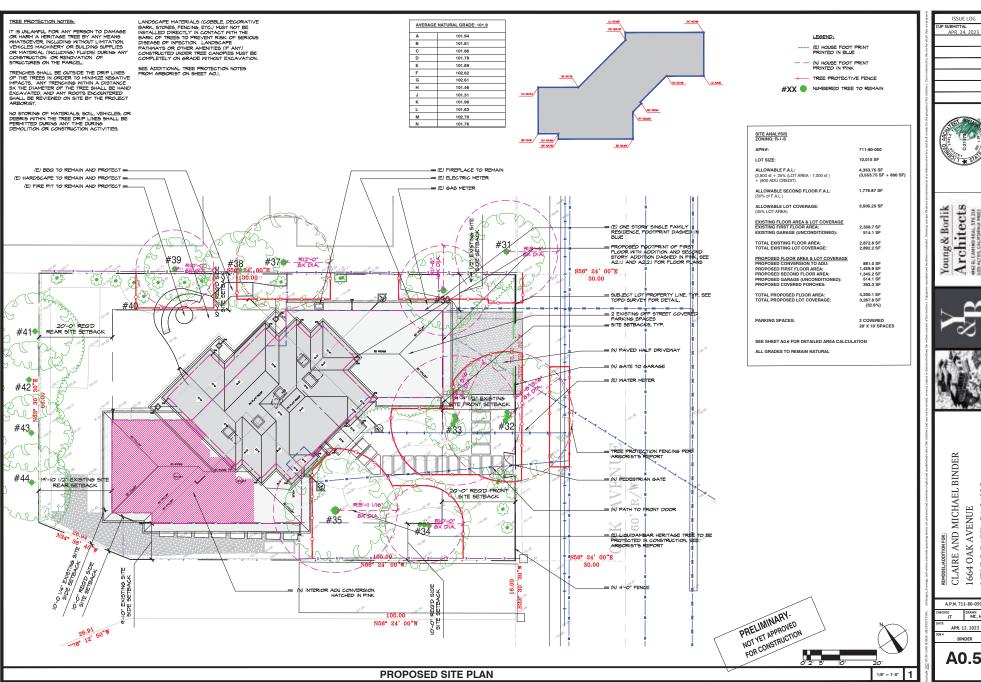
REMOBLADOM MICHAEL BINDER
1664 OAK AVENUE
MENLO PARK, CA 94025

A.P.N. 711-80-050 JT DRAWN MC, HL, JL

APR. 12. 2023

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