

ARCHITECTURAL DRAWINGS - PLANNING CERTIFICATION/AUTHORIZATION

Community Development
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tel 650-330-6602



Purpose	
<p>Architectural drawings are subject to copyright protections that limit both print and electronic distribution of copies. California State law (in particular SB 1214 of 2022), in conjunction with Federal copyright regulations, establishes protocols for planning agencies to follow with regard to sharing and web posting of such plans.</p> <p>These provisions are not limited by the type of design professional who prepared the architectural drawings- i.e., they are not specific to plans prepared by licensed architects. However, the limits are specific to architectural drawings and do not limit the distribution of associated technical drawings (e.g., grading and drainage plans).</p> <p>This form is intended to clarify what may be shared for any particular Planning application. Design professionals may make whichever selection is their preference, including authorizing the distribution and electronic posting of detailed plans/elevations that better relay the substance of a proposal to neighbors and other interested parties, relative to schematic massing diagrams. As noted below, if a design professional selects the limited "site plan + massing diagram" option, but fails to submit both elements, the City may share the full plans.</p> <p>Please note that architectural drawings may always be viewed by the public in person at City offices, and that this form is specific to the provision of copies of such plans.</p>	
Project information	
Record number	
Project name	
Address	
Design professional	
Name	
Business name	
Email address	
General certification	
<input type="checkbox"/> I certify that I am either the direct copyright holder for the architectural drawings associated with the above application or am an authorized representative of the business or other entity that holds the copyright.	
Selection	
<p>Please select ONE of the following options:</p> <input type="checkbox"/> All architectural drawings may be shared/posted. <input type="checkbox"/> Only the Site Plan and Massing Diagram may be shared/posted; if selecting this option, I acknowledge that if both drawing types are not submitted, the City may share all architectural drawings.	
Signature and date	