



BUILDING PERMIT EXTENSION / REINSTATEMENT REQUEST FORM

A separate request form is required for each permit number issued for a project address.

DATE: _____

Permit Number: _____

Project Address:

Reinstatement

Extension

Provide justification for the extension or reinstatement request including a timeline for completion:

Contact: _____

Company Name: _____

Property Owner: _____

Phone Number: _____

Email Address: _____

Email completed form to the assigned technician of record or permitteam@menlopark.gov