



2024

CITY OF MENLO PARK GENERAL PLAN ANNUAL PROGRESS REPORT

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1. Introduction

1.1 – About the General Plan

The General Plan is a legal document, required by state law, which serves as the city's "constitution" for development and the use of its land. It is a comprehensive, long-term document, guiding physical development of the city.

The City of Menlo Park's General Plan embodies nine Guiding Principles, which describe the kind of place that community members want Menlo Park to be. The goals, policies and programs promote the values established in the Guiding Principles. The City's Guiding Principles are as follows:

Citywide Equity

Menlo Park neighborhoods are protected from unreasonable development and unreasonable cut-through traffic, share the benefits and impacts of local growth, and enjoy equal access to quality services, education, public open space, housing that complements local job opportunities with affordability that limits displacement of current residents, and convenient daily shopping such as grocery stores and pharmacies.

Health Community

Everyone in Menlo Park enjoys healthy living spaces, high quality of life, and can safely walk or bike to fresh food, medical services, employment, recreational facilities, and other daily destinations; land owners and occupants take pride in the appearance of property; Menlo Park achieves code compliance and prioritizes improvements that promote safety and healthy living; and the entire city is well-served by emergency services and community policing.

Competitive and Innovate Business Destination

Menlo Park embraces emerging technologies, local intelligence, and entrepreneurship, and welcomes reasonable development without excessive traffic congestion that will grow and attract successful companies and innovators that generate local economic activity and tax revenue for the entire community.

Corporate Contribution

In exchange for added development potential, construction projects provide physical benefits in the adjacent neighborhood (such as Belle Haven for growth north of US 101), including jobs, housing, schools, libraries, neighborhood retail, childcare, public open space, high speed internet access, and transportation choices.

Youth Support and Excellence Education

Menlo Park children and young adults have equal access to excellent childcare, education, meaningful employment opportunities, and useful training, including internship opportunities at local companies.

Great Transportation Options

Menlo Park provides thoroughly-connected, safe and convenient transportation, adequate emergency vehicle access, and multiple options for people traveling by foot,

bicycle, shuttle, bus, car, and train, including daily service along the Dumbarton Rail Corridor.

Complete Neighborhoods and Commercial Corridors

Menlo Park neighborhoods are complete communities, featuring well integrated and designed development along vibrant commercial corridors with a live-work-play mix of community-focused businesses that conveniently serve adjacent neighborhoods while respecting their residential character.

Accessible Open Space and Recreation

Menlo Park provides safe and convenient access to an ample amount of local and regional parks and a range of public open space types, recreational facilities, trails, and enhancements to wetlands and the Bay.

Sustainable Environmental Planning

Menlo Park is a leader in efforts to address climate change, adapt to sea-level rise, protect natural and built resources, conserve energy, manage water, utilize renewable energy, and promote green building.

1.2 – About the Annual Progress Report

In accordance with Government Code Sections 65400 and 65700, the City of Menlo Park has prepared a General Plan Annual Progress Report (APR) for the 2024 reporting year.¹ This mandatory report provides a comprehensive overview of the City's General Plan implementation efforts and progress made during the past calendar year. The APR is a transparent accountability mechanism, offering the community insights into how local land use decisions and planning and development activities align with adopted goals and policies.

The APR has been prepared for submission to the Menlo Park City Council, the Governor's Office of Land Use and Climate Innovation (LCI), and the Department of Housing and Community Development (HCD) by the April 1, 2025 deadline. This document details the City's achievements in implementing various elements of the General Plan, with special emphasis on Menlo Park's first-ever Environmental Justice (EJ) Element, adopted in 2024, and the statutory requirements of the Housing Element.

2. APRs / Acceptance by Local Legislative Body

The Housing Element APR was presented to the City of Menlo Park Housing Commission on March 5, 2025. The General Plan APR (including the Housing Element APR) was presented to the Menlo Park Planning Commission on March 24, 2025 and the Menlo Park City Council, the City's legislative body, on March 25, 2025.

3. Recent Updates to the General Plan

California Government Code Section 65302 requires that all general plans include elements that address the following policy areas: land use, circulation, housing, conservation, open space,

¹ The APR generally follows the format and includes the general contents encouraged by LCI in its [Annual Progress Report Memo – 2024 Reporting Year](#) document.

noise, safety, and EJ. The [City of Menlo Park General Plan](#) includes an element for each policy area individually, or grouped, as listed below. The list indicates the original adoption date and the most recent amendment date for each element, as applicable.

3.1 – Land Use Element

The current Land Use Element was first adopted in 2016 as part of the ConnectMenlo General Plan Update, and includes a regional land use framework, discusses the overall City's land use composition and defines the General Plan land use designations and goals, policies and programs. The General Plan Land Use Element reflects the existing pattern of land use in the City and embodies the community's vision. The Land Use Element also encourages healthy and sustainable living, both economically and environmentally.

- The most recent amendment to the Land Use Element occurred in November 2023, with the adoption of General Plan amendments to modify maximum allowed densities for various land uses and update the General Plan Land Use Map for consistency with zoning changes to implement the 2023-2031 Housing Element. In February 2024, the City Council considered amending the General Plan land use designation for the parcel at 512 Durham Street and modifying the zoning of two parcels at 512 Durham Street and a portion of 687 Bay Road for consistency with their on-site uses and the 2023-2031 Housing Element update. The City Council directed staff return with an amendment to the Land Use Element to change the land use designation of the parcel at 687 Bay Road to low density residential for consistency with its existing single-family zoning. The change will be considered at a future City Council meeting.

3.2 – Circulation Element

The current Circulation Element was first adopted in 2016 and describes distinct transportation and mobility issues and opportunities the Menlo Park community is likely to face, as well as key strategies for addressing them. The focus and vision for mobility in Menlo Park increasingly provides transportation options for residents and employees, to improve access to a safe and connected network of facilities, encourage physical activity and health, and reduce greenhouse gas emissions.

- The most recent amendment to the Circulation Element occurred in August 2023, with the adoption of a General Plan amendment to modify street classifications in the Circulation Element to incorporate an alley designation under the local access street classification, and allow for the City Council to consider street closures for streets in the main street and local access classifications.

3.3 – Housing Element

The 2023-2031 Housing Element was first adopted in January 2023. HCD provided certification for the Housing Element in March 2024. The Housing Element responds to current and near-term future housing needs in Menlo Park and provides a framework for the community's longer-term approach to address housing needs. The Housing Element contains goals, information, and strategic directions (policies and implementing programs with objectives) that the City is committed to undertaking together with the community and other stakeholders to provide for the production, protection and preservation of housing.

- Amendments to the Housing Element were adopted in January 2024 for conformance with the conditionally-certified version of the Housing Element approved by HCD. The amendments addressed the topics of racially concentrated areas of affluence (RCAAs); disproportionate housing needs including displacement; contributing factors to fair housing issues; progress in meeting the city's regional housing needs allocation (RHNA); development on small and large sites; suitability of nonvacant sites; City-owned sites, federally-owned and school sites; environmental constraints; the electronic sites inventory; zoning for a variety of housing types (emergency shelters); actions, programs, metrics and milestones; density bonuses; fees and exactions; local processing and permitting procedures; shortfall of adequate sites; constraints on housing for persons with disabilities; land use controls; and specific quantified objectives.

3.4 – Open Space/Conservation, Noise and Safety Elements

The current combined Open Space/Conservation, Noise and Safety Elements were first adopted in 2013 and reflect important community issues and state laws related to environmental conditions in Menlo Park. The elements focus on providing direction regarding how to protect community safety and to maintain a clean and healthy environment including air and water quality, noise, greenhouse gas, conservation of energy and minimizing impacts of development in hazardous or environmentally sensitive habitat areas.

- The most recent amendment to the Safety Element occurred in September 2024. The purpose of the Safety Element is to identify how to reduce potential risks of injury, property damage, and economic and social disruptions resulting from natural and human-made hazards. Since its adoption, state laws were enacted that require Safety Elements to address climate change adaptation and resiliency and give increased attention to wildfire and evacuation routes. The update to the Safety Element was focused on these topics in response to state law and for consistency with other local documents such as the City's Climate Action Plan and the County's Multijurisdictional Local Hazard Mitigation Plan (MJLHMP).
- The Open Space/Conservation and Noise Elements have not been amended since they were adopted in 2013.

3.5 – Environmental Justice Element

The City's first EJ Element was adopted in September 2024, following three years of community outreach and engagement with a focus on meeting people where they are and empowering the voices of Menlo Park's underserved Belle Haven and Bayfront communities. The EJ Element includes seven community-identified goals, with Goals 2, 4 and 5 as the top three priorities:

- Goal EJ1: Address unique and compounded health risks;
- Goal EJ2: Reduce pollution exposure and improve air quality;
- Goal EJ3: Equitably provide public facilities to individuals and communities;
- Goal EJ4: Promote access to high quality and affordable food;
- Goal EJ5: Provide safe, sanitary and stable homes;
- Goal EJ6: Encourage physical activity and active transportation; and
- Goal EJ7: Create equitable civic and community engagement.

The EJ Element is intended to evolve with and reflect the community's needs over time.

4. Measures Associated with Implementation of the General Plan

2024 Highlights

The City undertook a variety of measures, initiatives and plans to implement the General Plan in 2024. The items below are policy documents used to implement efforts related to one or more elements of the City's General Plan. Additional specific implementation programs and actions are described in section 9 of this APR, with reference to individual elements, programs, and action items.

El Camino Real/Downtown Specific Plan

In November 2023, the [El Camino Real/Downtown Specific Plan](#) was amended for consistency with the certified Housing Element and amended Land Use Element, including increased densities, heights, and changes to other design standards to encourage housing production.

Vision Zero Action Plan

In January 2024, the City adopted the [Vision Zero Action Plan](#) as a blueprint to implement the City's Vision Zero policy to eliminate all traffic fatalities and serious injuries by 2040. Vision Zero is an integrated set of policies, plans and programs based on the philosophy that fatal collisions are unacceptable and often preventable. The project includes a detailed analysis of safety data and robust outreach to prioritize policies, programs, and infrastructure improvements to enhance safety in Menlo Park.

2030 Climate Action Plan

In August 2024, the City's [2030 Climate Action Plan](#) was amended to include a new scope of work for 2025-2030, including policy and program options to convert 95% of existing buildings to all-electric energy by 2030; setting a citywide goal for increasing electric vehicles (EVs) and decreasing gasoline sales; expanding access to EV charging for multifamily and commercial properties; reducing vehicle miles traveled (VMT) by 25% or an amount recommended by the City's Complete Streets Commission; eliminating the use of fossil fuels in municipal operations; and developing a climate adaptation plan to protect the community from sea level rise and flooding.

5. Housing Element APR Reporting Requirements

The City of Menlo Park submitted its 2024 Housing Element APR in accordance with Government Code Sections 65400, 65583 and 65584, and HCD's housing element guidelines on or by April 1, 2025. The City's Housing Element APRs can be found on the [City's Housing Element Annual Progress Reports webpage](#).

6. General Plan Compliance with LCI's *General Plan Guidelines*

The City of Menlo Park General Plan complies with LCI's *General Plan Guidelines*. In 2024, the City adopted its first-ever EJ Element which was prepared in accordance with the requirements of SB 1000 and the *Guidelines*. The City also adopted an updated Safety Element, which was prepared to meet the requirements of state law related to climate change vulnerability and adaptation, and increased attention to wildfire and evacuation routes.

7. Local Priorities for Land Use Decision-Making

No moratoria or emergency ordinances were adopted in conjunction with implementation of the General Plan in 2024.

8. Changes to Goals, Policies, Objectives, Standards or Other Plan Proposals

The development of the Sixth Cycle 2023-2031 Housing Element, the preparation of Menlo Park's first EJ Element, and the update of the Safety Element were a multiyear effort collectively referred to as the "Housing Element Update project," which was completed with the adoption of the EJ Element in September 2024. Goals, policies, programs, and action items have been created and/or modified within each of these elements and implementation progress in 2024 is described in this report.

9. Implementation of the General Plan

9.1 – *Land Use Element*

Background

The Land Use Element guides the physical development of the community and includes goals, policies, and programs supporting residential and commercial neighborhoods, and embraces opportunities for mixed land uses to facilitate live/work/play environments.

Implementation Highlights

In 2024, the first two residential development projects opened in the Bayfront Area. The Lume and Vasara multifamily developments provided 776 dwelling units, including 115 below market rate units. These two developments were the first development projects to be built using the land use regulations from the 2016 ConnectMenlo General Plan Update. Additionally, the City continued to inspect the construction of the first life sciences building approved using the ConnectMenlo land use regulations, and the project is nearing completion. The on-site improvement plans, final map, and off-site improvements plans continued to be reviewed for the Willow Village mixed-use masterplan development project.

During 2024, the City reviewed and processed multiple complex development projects, including the following:

- 320 Sheridan Dr.: 88-unit 100% affordable housing development project (approved March 2025)
- 3705 Haven Ave.: 112-unit multifamily residential project (approved February 2025, pending City Council review in April 2025)
- 68 Willow Rd.: 50 townhome-style units (under review)
- 888 El Camino Real: 41-unit multifamily residential project (under review)
- 1005 O'Brien Dr./1320 Willow Rd.: 228,000 square feet of life sciences uses (under review)
- Parkline masterplan development project: released draft environmental impact report (DEIR) (June 2024) for up to 800 dwelling units and 1.1M square feet of office/R&D (under review and anticipated to be reviewed by Planning Commission and City Council in spring 2025)

9.2 – Circulation Element

Background

The Circulation Element describes distinct issues and opportunities the Menlo Park community is likely to face during the 2040 horizon of the General Plan, as well as key strategies for addressing them. The focus of the goals, policies, and programs is to create the most functional circulation system possible for the full range of users and travel modes.

Implementation Highlights

The City has conducted activities to enhance circulation for all modes of travel, implementing programs such as CIRC-1.A (Pedestrian and Bicyclist Safety), CIRC-1.B (Safe Routes to Schools), CIRC-2.C (Transportation Master Plan), CIRC-2.D (Pedestrian and Bicycle Facility Maintenance), and CIRC-2.E (Bikeway System Planning):

- In 2024, the City adopted the Vision Zero Action Plan as a blueprint to implement the City's Vision Zero policy to eliminate all traffic fatalities and serious injuries by 2040. Vision Zero is an integrated set of policies, plans and programs based on the philosophy that fatal collisions are unacceptable and often preventable. The project includes a detailed analysis of safety data and robust outreach to prioritize policies, programs, and infrastructure improvements to enhance safety in Menlo Park.
- The City has a Safe Routes to School Program. The Safe Routes to School Task Force meets quarterly and convenes representatives from surrounding school districts and schools, Menlo Park and Atherton police departments, city and county public works departments, San Mateo County Sheriff's Office, San Mateo County Office of Education, local organizations, and parents to discuss challenges around walking and biking to school and share ideas and opportunities for the Safe Routes to School program.
- In 2024, the Belle Haven Traffic Calming Project was completed. The Project built improvements to help reduce speeds and cut-through traffic traveling through the neighborhood to reach destinations outside of the area. The project included the installation of speed humps near Belle Haven Elementary School, and bulbouts along Ivy Drive, Chilco Street, Terminal Avenue, and Newbridge Street.

9.3 – Housing Element

Background

The 2023-2031 Housing Element was prepared to respond to current and near-term future housing needs in Menlo Park and provide a framework for the community's longer-term approach to address housing needs. The Housing Element contains goals, information, and strategic directions (policies and implementing programs with objectives) that the City is committed to undertaking together with the community and other stakeholders to provide for housing development. With an update required every eight years by the State of California, the current Housing Element covers a planning period from 2023-2031 (also referred to as the 6th Cycle) and serves as a foundation for all the goals, policies, programs, and objectives related to housing in Menlo Park. While local governments do not generally build housing themselves, they create the rules that affect where housing can be built, how much, and how it is approved.

Implementation Highlights

The City continues to support the production, preservation and protection of housing for all as demonstrated through housing production to meet the City's Regional Housing Needs Allocation (RHNA) and program implementation in 2024. The table below summarizes the City's 2023-2031 RHNA progress.

6 th Cycle RHNA (2023-2031) progress (new units)					Total New Housing Units
	Very Low	Low	Moderate	Above Moderate	
6 th Cycle RHNA Allocation	740	426	496	1,284	2,946
2024 New Units	81	31	26	38	176
Total New Units (June 2022-Dec. 2024)	118	99	116	718	1,051
Percent Complete	15.9%	23.2%	23.4%	55.9%	35.7%
Remaining RHNA Units	622	327	380	566	1,895

Program implementation highlights for 2024 are included in Table D of the Housing Element APR.

9.4 – Open Space/Conservation, Noise and Safety Elements

Background

The Open Space/Conservation Element addresses issues related to the use, preservation, management and sustainability of land-based resources in Menlo Park, whether that land is dedicated to active recreation use, passive use or the protection of natural resources and environmental quality. The Noise Element appraises existing noise problems in the community and provides guidance to the community and developers for avoiding problems in the future. It also can provide the basis for code enforcement and other regulations, including implementation of the City's Noise Ordinance to control nuisance noise. No Open Space/Conservation or Noise Element amendments were made during the 2024 calendar year.

The Safety Element, provides a framework for planning for and responding to potential hazards in the city. The purpose of the Safety Element is to identify and appraise risks in the community and provide high-level strategies for mitigating risks and ensuring the wellness of the community, city services, and infrastructure. The Safety Element focuses on protection of the community from hazards associated with climate change, earthquakes, floods, fires, toxic waste, and other hazards. In addition, issues such as disaster preparedness and residential areas without two emergency evacuation routes are addressed.

Implementation Highlights

Below are highlighted activities to advance open space/conservation, noise and safety-related programs in Menlo Park during 2024, with particular emphasis on Safety Element activities as that was the General Plan element most recently updated and integrated with EJ Element aims.

- Program S1.Q (Coordinate the General Plan with City Emergency Planning Efforts), Program S1.R (Outreach for Sensitive Populations), Program S1.S (Public Communication), and Program EJ7.H (Multilingual and Multimodal Disaster Preparedness): The City has coordinated a variety of activities to enhance community safety and EJ, described below:
 - In September 2024, the City promoted National Preparedness Month by writing a Weekly Digest article focused on different activities to be better prepared as a community. Some of those activities that the City continues to promote are registering

- for emergency alerts through SMC Alert and joining the Fire District Community Emergency Response Team.
- On November 16, 2024, the City hosted an eight-hour Listos ("Ready") Menlo Park training taught in Spanish, consistent with Listos California, an initiative of the Governor's Office of Emergency Services. The class focused on individual and household disaster preparedness. Training topics included: Hazard and Risk Identification, Communication Plan, Family Reunification Plan, Service Supply Interruption, Fire Extinguishers, Disaster Team, Care for the Wounded, Organization at Home, and Emotional Support. The session was attended by approximately 25 residents.
 - On December 12, 2024, the City partnered with several community based organizations – Climate Resilient Communities, Catholic Charities, Belle Haven Action – and the Menlo Park Fire Protection District (Fire District) to hold disaster preparedness training for the Belle Haven community. The two-hour bilingual (English/Spanish) session focused on household disaster preparedness and each family in attendance received an emergency radio and American Red Cross disaster preparedness starter kit. The session was attended by over 60 residents.
 - Ongoing activities include continued partnership with community based organizations and the Fire District to provide bilingual (English/Spanish) disaster preparedness training and partnering with the American Red Cross to install smoke/carbon dioxide detectors free to Belle Haven residents. Additional work is in progress to develop bilingual literature on how to prepare for and respond to disasters.
 - The City provides preparedness information throughout the year in various channels such as newsletters, email, social media, and TV ad monitors located within the city to help community members be ready for storms and other disasters. The City also coordinates with other agencies and/or offers programs to inform community members on ways to prepare for disasters. In addition, the City regularly communicates on storm impacts and provides resources to the community to recover.
- Program S1.T (Public Heat Respite) and Program EJ2.K (Extreme Heat Relief): The City has implemented activities to address extreme heat and enhance community safety, described below:
 - The City operates three cooling centers at the Arrillaga Family Recreation Center, Belle Haven Community Campus, and the Menlo Park Library. The facilities are air-conditioned and open to the public every day. Signage improvements for facilities are being considered (e.g., branded, informational/directional signage for A-frames).
 - In 2024, the Belle Haven Community Campus was completed. The facility is an all-electric, zero combustion, net zero energy public building with onsite renewable energy generation, battery microgrid, and electric vehicle charging stations. The facility is built to Leadership in Energy and Environmental Design (LEED) Platinum environmental standards, and its structural design is resilient to serve as an emergency shelter.
 - Program N1.C (Consider Noise Impacts in Street Design) and Action Items EJ2.I.2 and EJ2.I.3 (Noise Mitigation): The City has implemented activities to reduce noise impacts from roadways, described below:
 - Coordination with Caltrans on noise mitigation efforts is ongoing. For local streets, the City incorporates rubberized asphalt concrete (RAC) as a bid alternate on street resurfacing projects impacting arterials and collectors. RAC is composed of recycled tires and is considered a more environmentally friendly material compared to traditional asphalt. RAC can also reduce vehicular noise for speeds at 45 miles per hour or greater.
 - In 2024, the City planted new trees, African Fern Pines, along both sides of the US-101 sound walls along Pierce Road and Van Buren Road and at the intersection of Van

Buren Road and Bay Road. Progress has also continued on the Willow Road/US-101 interchange landscaping work. In 2024, the City entered into agreements with Caltrans and the San Mateo County Transportation Authority to complete the landscaping design work and a design contract was awarded to complete the work. As of early 2025, the plans are 95% complete and final plans are expected in the spring. The project would then be bid for construction, and installation is expected to begin in late 2025.

- Program OSC4.B (Monitor the City's Climate Action Plan) and Program EJ2.B (Climate Action Plan Implementation): The City's Sustainability Division has implemented the Climate Action Plan, described below:
 - The Climate Action Plan is subject to annual progress reports and is scheduled for an update in 2028. The City Council adopted a 2025-2030 implementation scope of work with the 2024 progress report outlining priority actions to achieve carbon neutrality by 2030. In 2024, the City began implementation of a zero emission landscaping equipment rule to improve air quality and reduce emissions. The new ordinance requires use of zero emission (manual, electric or battery powered) landscaping equipment, starting with leaf blowers and string trimmers on July 1, 2024, and remaining equipment (chain saws, lawnmowers and hedge trimmers) in January 2029. An electric gardening voucher program was also implemented in 2024 to support the new regulations.
 - The Climate Action Plan implementation includes education and outreach which has prioritized bilingual outreach in Belle Haven and the Bayfront. The City co-hosted three events in 2024: Love Our Earth Festival at Bloomhouse in East Palo Alto for proximity to Belle Haven (Apr. 13, 2024); Clean Air Day celebration at the TIDE Academy (Oct. 24, 2024); and Wetlands and Watts at Cooley Landing (Nov. 17, 2024). These community events provided resources including bike fix-it clinics, information about available incentives and programs, free food, and more.
- Program OSC2.A (Support Regional Open Space, Conservation and Recreational Efforts): The City coordinated with other agencies in the development of the new Flyway Trail and Viewing Area which officially opened in Oct. 2024. The City co-hosted the Flyway Trail opening celebration at Bedwell Bayfront Park.

9.5 – Environmental Justice Element

Background

Menlo Park's first-ever EJ Element was adopted in 2024. The purpose of the EJ Element is to identify and address public health risks and EJ concerns, as well as foster the well-being of the City's residents living in the underserved Belle Haven and Bayfront communities of Menlo Park, generally the portions of the city north of the US Highway 101 (US-101). The City is committed to advancing equity, addressing existing and potential environmental health risks, and EJ. The EJ Element includes seven goals and three top community-identified priorities, shown in the table below.

Menlo Park EJ Element Goals and Community-Identified Priorities		
Goal ID	Goal Text	Priority #
EJ1	Address unique and compounded health risks	-
EJ2	Reduce pollution exposure and improve air quality	3
EJ3	Equitably provide appropriate public facilities to individuals and communities	-
EJ4	Promote access to high quality and affordable food	2
EJ5	Provide safe, sanitary, and stable homes	1
EJ6	Encourage physical activity and active transportation	-
EJ7	Create equitable civic and community engagement	-

The EJ Element is a living document intended to evolve with and reflect the community's needs over time. The funding for EJ Element programs and action items would be evaluated through a separate process and could occur through a combination of the general fund, special funds and/or grant monies to support the range of activities. On June 25, 2024, the City Council approved a \$1 million transfer from the Bayfront Mitigation Fund to establish a new EJ Element Implementation Fund.

The EJ Element is accompanied by an updated Action Guide that serves as the detailed EJ APR (see Appendix B). The Action Guide is separate and complementary to the EJ Element, but not part of the General Plan itself. The Action Guide is a tool used to manage and coordinate City efforts to accomplish the goals, policies, and programs outlined in the EJ Element. The City website includes a dedicated webpage for the EJ Element (menlopark.gov/EJElement).

Implementation Highlights

Below are highlighted programs and action items that advanced EJ in Menlo Park during 2024, presented in the order of the top three community-identified priorities/EJ Element goals, followed by the other four goals in sequential order.

Goal EJ5: Provide safe, sanitary, and stable homes (Community Priority #1)

- Program EJ5.B (Outreach to Households) commits the City to conduct outreach for programs that support safe, sanitary, and stable homes. In April 2024, the City Council introduced a proclamation recognizing May as Affordable Housing Month in Menlo Park. This proclamation acknowledges how affordable housing enhances community life, character, and vitality by providing adequate housing opportunities for all income levels. In May 2024, the City held a Housing Resource Fair at Ivy Plaza in Belle Haven with local housing providers and housing service organizations. The event offered information on affordable housing opportunities, housing rehabilitation, and support services.
- Program EJ5.E (First-time Homeowner Assistance) commits the City, in part, to help facilitate first-time homeownership in underserved communities. As part of the City's Below Market Rate Housing Program, the City requires prospective below market rate homebuyers to complete a first time homebuyer education workshop, class, or counseling session. The

City has partnered with Habitat for Humanity of Greater San Francisco to create low income homeownership opportunities such as the project at 335 Pierce Road where the City granted Habitat \$3.6 million in April 2024 to develop a low income homeownership project (8 units).

- Program EJ5.G (Anti-Displacement Strategy) commits the City to develop an Anti-Displacement Strategy in line with Housing Element Program H2.E (Anti-Displacement Strategy) and especially in support of underserved communities. In 2024, the City collaborated with the Housing Endowment and Regional Trust (HEART) of San Mateo County to prepare the Anti-Displacement Strategy and work is underway. Building from the feedback received during preparation of the Housing Element and EJ Element, staff identified a list of Anti-Displacement Strategy tools. These tools include the adoption of a just-cause eviction ordinance and establishment of formal rental assistance and access to legal assistance programs. In Nov. 2024, the City conducted two community meetings (one in monolingual Spanish) to learn more about the community's prioritization of various Anti-Displacement Strategy tools and understand what would be most impactful. Staff is continuing to build on this work and will be launching an Anti-Displacement Strategy survey to gather more input before presenting the findings and tools to the City Council at a study session in 2025. Housing Element Program H2.E (Anti-Displacement Strategy) was implemented in 2024, particularly items f. through i, described below:
 - f. and g.: The City provided tenant education to connect tenants to housing supportive programs and ensure that tenants are aware of their rights and access to legal counsel by posting resources on the City's housing website, developing a housing resources guide, and hosting events such as the May 2024 Housing Resource Fair.
 - h. and i.: The City and HEART are developing the Anti-Displacement Strategy which includes the consideration of expanding just cause eviction provisions beyond current law to include tenants of any tenure and increasing the time of rent relocation assistance required to be paid by landlords.

Goal EJ4: Promote access to high quality and affordable food (Community Priority #2)

- Program E4.B (Food Assistance Outreach) commits the City to inform low-income households and people experiencing homelessness about food assistance programs. In 2024, the City's Housing Resource Guide was updated to highlight food pantries/food assistance services and shelter services, and was distributed to RV dwellers regularly parked in the Bohannon Park area.
- Program EJ4.E.3 commits the City to encourage and simplify the process of developing community gardens. MidPen's Oak Gardens, a 100% affordable residential development, located on the VA Campus includes a community garden for its residents. The City continues to encourage opportunities for these amenities for its residents and beyond.

Goal EJ2: Reduce pollution exposure and improve air quality (Community Priority #3)

- Program EJ2.B (Climate Action Plan Implementation) commits the City to implement and periodically update the City's Climate Action Plan (CAP). The CAP is subject to annual progress reports (tentative review by the City Council in August 2025) and is scheduled for an update in 2028. The City Council adopted a 2025-2030 implementation scope of work with the 2024 progress report outlining priority actions to achieve carbon neutrality by 2030. In 2024, the City implemented a zero emission landscaping equipment rule to improve air quality and reduce emissions. The new ordinance requires use of zero emission (manual, electric or battery powered) landscaping equipment, starting with leaf blowers and string trimmers on July 1, 2024, and remaining equipment (chain saws, lawnmowers and hedge trimmers) in January 2029. An electric gardening voucher program was also implemented in

2024 to support the new regulations. CAP implementation also includes education and outreach which has prioritized bilingual outreach in Belle Haven and the Bayfront. The City co-hosted three events in 2024: the first Love Our Earth Festival at Bloomhouse in East Palo Alto for proximity to Belle Haven, Clean Air Day celebration at the TIDE Academy, and Wetlands and Watts at Cooley Landing. In April 2025, the City will co-host the second Love Our Earth Festival at BHCC alongside 350 Silicon Valley, Acterra, City of East Palo Alto, Menlo Spark, and Peninsula Clean Energy.

- Action Item EJ2.I.3 includes installing improved vegetative buffers between freeways and highways and adjacent land uses to reduce noise and air quality impacts. In 2024, the City planted new trees (African Fern Pines) along both sides of the US-101 sound walls along Pierce Road and Van Buren Road and at the intersection of Van Buren Road and Bay Road. Progress has also continued on the Willow Road/US-101 interchange landscaping work. In 2024, the City entered into agreements with Caltrans and the San Mateo County Transportation Authority to complete the landscaping design work and a design contract was awarded to complete the work. As of early 2025, the plans are 95% complete and final plans are expected in the spring. The project would then be bid for construction, and installation is expected to begin in late 2025.

Goal EJ1: Address unique and compounded health risks

- Program EJ1.A (Prioritizing Public/Capital Improvements) commits the City to prioritize public/capital improvements needed in underserved communities and to address climate change. In 2024, the City participated in a program to replace the gas water heaters at the Belle Haven Child Development Center as part of an effort to electrify the facility. The City secured a grant from Peninsula Clean Energy (PCE) for approximately \$20,000 to support building electrification of space conditioning and cooking equipment and City staff included the facility in the PCE GovPV program in 2023 to install solar on public buildings. The City also received a \$50 million Federal Emergency Management Agency (FEMA) grant for the SAFER Bay Project. A request for proposals for the design work was issued in 2024. The design is planned to begin in early 2025 and be completed in 2027.
- Program EJ1.D (CalEnviroScreen Review) commits the City to use CalEnviroScreen to support evaluation of EJ Element policies and programs. CalEnviroScreen 4.0 was used to determine eligibility for the City's zero emission landscape equipment voucher program which began in 2024. Residents living in a disproportionately burdened neighborhood (pollution burden score above 60) were able to receive a \$250 voucher towards the purchase of an electric leaf blower or string trimmer.

Goal EJ3: Equitably provide appropriate public facilities to individuals and communities

- Program EJ3.C (Expand Internet Access) commits the City, in part, to expand outreach and community access to the City Library's laptop and wireless hotspot, or similar, borrowing programs. In 2024, the City facilitated 1,658 laptop loans, 317 wireless hotspot loans, and 255,852 wireless sessions at the libraries. In 2025 and 2026, even more loans and sessions are anticipated with full equipment capacity available at the BHCC.
- Action Item EJ3.G.2 includes providing equitable access to programs at BHCC by adjusting costs for residents of underserved communities. In May 2024, a hyperlocal resident enrollment fee program began. Menlo Park residents who live or attend K-12 school within the BHCC service area (generally the area north of the US-101 and also the Flood Triangle neighborhood) are eligible for hyperlocal resident enrollment fees at BHCC. As of Feb. 2025, there are approximately 1,383 hyperlocal residents registered with the City for eligibility to receive the lower cost fees.

Goal EJ6: Encourage physical activity and active transportation

- Program EJ6.A (Outdoor Physical Activity) commits the City to identify and eliminate barriers to outdoor physical activity such as through the implementation of complete streets. The City continually evaluates street resurfacing projects for inclusion of complete street goals (e.g., traffic calming, signing and striping, bicycle lane, accessible curb ramp upgrades) where applicable. The City installed upgrades at eleven intersections along Ivy Drive and Newbridge Street as part of the Belle Haven Traffic Calming Project, which was completed in 2024. The work generally includes new bulb-outs, curb ramps, and crosswalks to promote pedestrian connectivity and safety.
- Program EJ6.B (Public Safety Education) commits the City, in part, to improve EJ by advancing equity and increasing mobility options and bicycle and pedestrian safety. In 2024, the Vision Zero Action Plan, which is part of the City's Transportation Plan, was adopted. The Vision Zero Action Plan identifies high priority systemic safety issues to be addressed in all neighborhoods, with a focus on underserved communities.

Goal EJ7: Create equitable civic and community engagement

- Program EJ7.B (Meeting People Where They Are) commits the City to hold more public meetings in locations and methods easily accessible to underserved communities. In Aug. 2024, the Planning Commission reviewed and recommended to the City Council the adoption of the EJ Element at BHCC. In 2025, more public meetings are planned to occur at BHCC. Public meetings are typically simulcast online to increase access and participation. The City has provided transportation to City Council meetings from Belle Haven for the annual priority setting workshop, its annual reorganization meeting in Dec. 2024, and will be exploring opportunities for additional services in 2025.
- Action Item EJ7.D.8 includes incorporating multilingual outreach for public meetings and offering interpretation services. In 2024, the preparation of the EJ Element included community meetings and public meetings with the Planning Commission and City Council. When possible, meeting materials were provided in both English and Spanish and live interpretation was provided. Monolingual Spanish meetings were provided as well. During development of the Vision Zero Action Plan in 2023 and 2024, bilingual outreach with pop-events were held at Belle Haven Elementary School and the Menlo Park Farmer's Market.

10. Appendices

The following documents are included with this APR:

- Appendix A – Housing Element APR
- Appendix B – EJ Element Action Guide (Updated February 2025)

Jurisdiction	Menlo Park	
Reporting Year	2024	(Jan. 1 - Dec. 31)
Housing Element Planning Period	6th Cycle	01/31/2023 - 01/31/2031

Building Permits Issued by Affordability Summary		
Income Level		Current Year
Very Low	Deed Restricted	60
	Non-Deed Restricted	21
Low	Deed Restricted	0
	Non-Deed Restricted	31
Moderate	Deed Restricted	0
	Non-Deed Restricted	26
Above Moderate		38
Total Units		176

Note: Units serving extremely low-income households are included in the very low-income

Units by Structure Type	Entitled	Permitted	Completed
Single-family Attached	0	0	0
Single-family Detached	12	57	29
2 to 4 units per structure	2	0	0
5+ units per structure	8	62	0
Accessory Dwelling Unit	1	57	39
Mobile/Manufactured Home	0	0	0
Total	23	176	68

Infill Housing Developments and Infill Units Permitted	# of Projects	Units
Indicated as Infill	95	176
Not Indicated as Infill	0	0

Housing Applications Summary	
Total Housing Applications Submitted:	25
Number of Proposed Units in All Applications Received:	701
Total Housing Units Approved:	36
Total Housing Units Disapproved:	0

Use of SB 423 Streamlining Provisions - Applications	
Number of SB 423 Streamlining Applications	0
Number of SB 423 Streamlining Applications Approved	0

Units Constructed - SB 423 Streamlining Permits			
Income	Rental	Ownership	Total
Very Low	0	0	0
Low	0	0	0
Moderate	0	0	0
Above Moderate	0	0	0
Total	0	0	0

Streamlining Provisions Used - Permitted Units	# of Projects	Units
SB 9 (2021) - Duplex in SF Zone	2	2
SB 9 (2021) - Residential Lot Split	2	4
AB 2011 (2022)	0	0
SB 6 (2022)	0	0
SB 423 (2023)	0	0

Ministerial and Discretionary Applications	# of	Units
Ministerial	19	26
Discretionary	6	675

Density Bonus Applications and Units Permitted	
Number of Applications Submitted Requesting a Density Bonus	0
Number of Units in Applications Submitted Requesting a Density Bonus	0
Number of Projects Permitted with a Density Bonus	0
Number of Units in Projects Permitted with a Density Bonus	0

Housing Element Programs Implemented and Sites Rezoned	Count
Programs Implemented	69
Sites Rezoned to Accommodate the RHNA	0

Jurisdiction	Menlo Park
Reporting Year	2024 (Jan. 1 - Dec. 31)
Planning Period	6th Cycle 01/31/2023 - 01/31/2031

ANNUAL ELEMENT PROGRESS REPORT
Housing Element Implementation

Note: "+" indicates an optional field

Cells in grey contain auto-calculation formulas

Table A
Housing Development Applications Submitted

Project Identifier					Unit Types		Date Application Submitted	Proposed Units - Affordability by Household Incomes								Total Approved Units by Project	Total Disapproved Units by Project	Streamlining	Density Bc Applic
1					2	3	4	5							6	7	8	9	10
Prior APN*	Current APN	Street Address	Project Name*	Local Jurisdiction Tracking ID	Unit Category (SFA,SFD,2 to 4,5+,ADU,MH)	Tenure R=Renter O=Owner	Date Application Submitted (see instructions)	Very Low-Income Deed Restricted	Very Low-Income Non Deed Restricted	Low-Income Deed Restricted	Low-Income Non Deed Restricted	Moderate-Income Deed Restricted	Moderate-Income Non Deed Restricted	Above Moderate-Income	Total PROPOSED Units by Project	Total APPROVED Units by project	Total DISAPPROVED Units by Project	Please select state streamlining provision/s the application was submitted pursuant to.	Did the housing development application seek incentives or concessions pursuant to Government Code section 65915?
Summary Row: Start Data Entry Below								0	2	133	7	0	1	558	701	36	0		
	71231110	595 HOBART STREET		PLN2024-00013	SFD	O	3/7/2024							2	2	2		NONE	No
	71394280	316 PRINCETON ROAD		PLN2024-00022	SFD	O	6/10/2024						1	1	2	2		NONE	No
	71362040	1460 BAY LAUREL DRIVE		PLN2024-00017	SFD	O	5/20/2024				1			1	2	2		NONE	No
	71212040	1401 SANTA CRUZ AVENUE		PLN2024-00024	SFD	O	7/5/2024		1					1	2	2		NONE	No
	71241010	801 HERMOSA WAY		PLN2024-00030	SFD	O	7/17/2024		1					1	2	2		NONE	No
	71405170	854 CAMBRIDGE AVENUE		BLD2024-00051	SFD	O	1/8/2024							1	1	1		NONE	No
	71405170	854 CAMBRIDGE AVENUE		BLD2024-00052	ADU	R	1/8/2024							1	1	1		NONE	No
	62370200	98 BEACON STREET		BLD2024-00075	ADU	R	1/9/2024							1	1	1		NONE	No
	62272560	260 SANTA MARGARITA AVENUE		BLD2024-00341	SFD	O	2/5/2024							1	1	1		NONE	No
	71231320	725 HOBART STREET		BLD2024-00357	SFD	O	2/6/2024							2	2	2		NONE	No
	71093290	1360 CRANE STREET		BLD2024-00442	ADU	R	2/15/2024							1	1	1		NONE	No
	71411400	752 COLLEGE AVENUE		BLD2024-00764	SFD	O	3/19/2024				1			1	2	2		NONE	No
	71173180	765 MAGNOLIA STREET		BLD2024-01033	SFD	O	4/15/2024				1			1	2	2		NONE	No
	71213250	1012 COTTON STREET		BLD2024-01108	ADU	R	4/23/2024							1	1	1		NONE	No
	71342040	1140 BAY LAUREL DRIVE		BLD2024-01115	SFD	O	4/24/2024				1			1	2	2		NONE	No

Jurisdiction	Menlo Park
Reporting Year	2024 (Jan. 1 - Dec. 31)
Planning Period	6th Cycle 01/31/2023 - 01/31/2031

ANNUAL ELEMENT PROGRESS REPORT
Housing Element Implementation

Note: "+" indicates an optional field

Cells in grey contain auto-calculation formulas

Table A
Housing Development Applications Submitted

Project Identifier					Unit Types		Date Application Submitted	Proposed Units - Affordability by Household Incomes								Total Approved Units by Project	Total Disapproved Units by Project	Streamlining	Density Bc Applic	
1					2	3	4	5							6		7	8	9	10
Prior APN*	Current APN	Street Address	Project Name*	Local Jurisdiction Tracking ID	Unit Category (SFA,SFD,2 to 4,5+,ADU,MH)	Tenure R=Renter O=Owner	Date Application Submitted (see instructions)	Very Low-Income Deed Restricted	Very Low-Income Non Deed Restricted	Low-Income Deed Restricted	Low-Income Non Deed Restricted	Moderate-Income Deed Restricted	Moderate-Income Non Deed Restricted	Above Moderate-Income	Total PROPOSED Units by Project	Total APPROVED Units by project	Total DISAPPROVED Units by Project	Please select state streamlining provision/s the application was submitted pursuant to.	Did the housing development application seek incentives or concessions pursuant to Government Code section 65915?	
	71021100	1211 ELDER AVENUE		BLD2024-01260	SFD	O	5/8/2024				1			1	2	2		NONE	No	
	71012220	1130 ORANGE AVENUE		BLD2024-01337	ADU	R	5/14/2024							1	1	1		NONE	No	
	71392010	490 YALE ROAD		BLD2024-01554	SFD	O	6/6/2024							1	1	1		NONE	No	
	71052140	1275 HERMOSA WAY		BLD2024-01688	SFD	O	6/18/2024				1			1	2	2		NONE	No	
	71350120	1265 BAY LAUREL DRIVE		BLD2024-01978	SFD	O	7/15/2024							1	1	1		NONE	No	
	63142040	2160 MENALTO AVENUE		BLD2024-02051	SFD	O	7/22/2024							1	1	1		NONE	No	
	71370380	360 SAN MATEO DRIVE		BLD2024-02124	SFD	O	7/30/2024				1			1	2	2		NONE	No	
	71364140	1481 MIDDLE AVENUE		BLD2024-02312	SFD	O	8/16/2024							1	1	1		NONE	No	
	61326020	178 FELTON DRIVE		BLD2024-02371	ADU	R	8/22/2024							1	1	1		NONE	No	
	62423040	80 WILLOW ROAD	WILLOW PARK	PLN2023-00049	MH	R	5/24/2024				133			532	665	0		NONE	No	
															0					
															0					
															0					
															0					
															0					
															0					
															0					
															0					

Table A2																
Annual Building Activity Report Summary - New Construction, Entitled, Permits and Completed Units																
Project Identifier					Unit Types		Affordability by Household Incomes - Completed Entitlement									
1					2	3	4							5	6	
Prior APN ⁺	Current APN	Street Address	Project Name ⁺	Local Jurisdiction Tracking ID	Unit Category (SFA,SFD,2 to 4,5+,ADU,MH)	Tenure R=Renter O=Owner	Very Low-Income Deed Restricted	Very Low-Income Non Deed Restricted	Low-Income Deed Restricted	Low-Income Non Deed Restricted	Moderate-Income Deed Restricted	Moderate-Income Non Deed Restricted	Above Moderate-Income	Entitlement Date Approved	# of Units issued Entitlements	
Summary Row: Start Data Entry Below							0	0	1	0	0	0	22		23	
	71403280	440 UNIVERSITY DRIVE		PLN2022-00050 BLD2023-00239	ADU	R		1						4/4/2023	1	
	62470060	795 WILLOW ROAD		PLN2022-00055	5+	R	60						2	5/15/2023	62	
	63452390	1383 WOODLAND AVENUE		PLN2022-00057 BLD2023-01889	ADU	R				1				6/6/2023	1	
	71014120	1350 DELFINO WAY		PLN2022-00058 BLD2023-03457	ADU	R				1				8/28/2023	1	
	71042290	1340 HILLVIEW DRIVE		PLN2022-00060 BLD2023-00617	ADU	R				1				2/28/2023	1	
	71342090	248 SAN MATEO DRIVE		PLN2023-00002 BLD2022-00385	ADU	R				1				6/27/2023	1	
	62233170	711 CENTRAL AVENUE		PLN2023-00004 BLD2023-02776	ADU	R						1		8/28/2023	1	
	71180050	1664 OAK AVENUE		PLN2023-00011 BLD2024-00006	ADU	R						1		11/13/2023	1	
	71405170	854 CAMBRIDGE AVENUE		PLN2023-00012 BLD2024-00052	ADU	R						1		11/13/2023	1	
	71383010	1310 BAY LAUREL DRIVE		PLN2023-00014 BLD2023-02791	SFD	O						1	1	8/28/2023	2	
	71403200	848 COLLEGE AVENUE		PLN2023-00016 BLD2023-03399	ADU	R						1		11/13/2023	1	
	71231320	725 HOBART STREET		PLN2023-00019 BLD2024-00357	ADU	R							1	11/13/2023	1	
	55292270	143 DUNSMUIR WAY		BLD2022-01970	ADU	R									0	
	55382150	1352 MADERA AVENUE		BLD2022-02622	ADU	R									0	
	61390060	1545 LAUREL PLACE		BLD2022-01213	ADU	R									0	
	61412020	1161 NOEL DRIVE		BLD2022-00048	ADU	R									0	
	61412020	1161 NOEL DRIVE		BLD2022-00618	ADU	R									0	
	62101180	780 IVY DRIVE		BLD2023-00249	ADU	R									0	
	62211130	408 CHESTER STREET		BLD2023-00441	ADU	R									0	
	62215150	316 GRAYSON COURT		BLD2022-03198	ADU	R									0	
	62271200	280 SAN LUIS DRIVE		BLD2022-02681	ADU	R									0	
	62331230	4 RUSSELL COURT		BLD2023-01810	ADU	R									0	
	62412190	300 SHERWOOD WAY		BLD2023-02014	ADU	R									0	
	63430230	188 ELLIOTT DRIVE, UNIT A		BLD2022-00836	ADU	R									0	
	63441420	325 OCONNOR STREET		BLD2022-03286	ADU	R									0	
	71021050	3 WILLIAM COURT		BLD2022-02540	ADU	R									0	
	71022160	1220 N LEMON AVENUE		BLD2022-01928	ADU	R									0	
	71042290	1340 HILLVIEW DRIVE		BLD2023-00617	ADU	R									0	
	71051240	1170 MAY BROWN AVENUE		BLD2022-02851	ADU	R									0	
	71211180	972 OLIVE STREET		BLD2022-02488	ADU	R									0	

Table A2																
Annual Building Activity Report Summary - New Construction, Entitled, Permits and Completed Units																
Project Identifier					Unit Types		Affordability by Household Incomes - Completed Entitlement									
1					2	3	4								5	6
Prior APN*	Current APN	Street Address	Project Name*	Local Jurisdiction Tracking ID	Unit Category (SFA,SFD,2 to 4,5+,ADU,MH)	Tenure R=Renter O=Owner	Very Low-Income Deed Restricted	Very Low-Income Non Deed Restricted	Low-Income Deed Restricted	Low-Income Non Deed Restricted	Moderate-Income Deed Restricted	Moderate-Income Non Deed Restricted	Above Moderate-Income	Entitlement Date Approved	# of Units issued Entitlements	
	71213170	1016 COTTON STREET		BLD2022-01745	ADU	R									0	
	71252260	3 REYNA PLACE		BLD2022-03072	ADU	R									0	
	71393050	317 PRINCETON ROAD		BLD2022-03380	ADU	R									0	
	71393060	309 PRINCETON ROAD		BLD2022-02217	ADU	R									0	
	71431110	848 HARVARD AVENUE		BLD2022-01981	ADU	R									0	
	74092030	765 STANFORD AVENUE		PLN2023-00017	SFD	O							1	1/9/2024	1	
	62352060	154 LAUREL AVENUE		PLN2023-00028	SFD	O							1	1/9/2024	1	
	71392010	490 YALE ROAD		PLN2023-00034 BLD2024-01554	SFD	O							1	2/5/2024	1	
	71411400	752 COLLEGE AVENUE		PLN2023-00013	SFD	O							1	2/6/2024	1	
	62451050	341 LINFIELD DRIVE		PLN2023-00045	SFD	O							1	4/18/2024	1	
	62233100	219 DURHAM STREET		PLN2023-00043	SFD	O							1	5/1/2024	1	
	71103420	1220 HOOVER STREET		PLN2021-00059	5+	O			1				7	7/9/2024	8	
	712311110	595 HOBART STREET		PLN2024-00013	SFD	O							1	8/12/2024	1	
	71175030	805 EVERGREEN STREET		PLN2023-00047	SFD	O							1	8/13/2024	1	
	71412370	736 PARTRIDGE AVENUE		PLN2023-00046	2 to 4	O							2	9/9/2024	2	
	71394280	316 PRINCETON ROAD		PLN2024-00022	SFD	O							1	9/23/2024	1	
	74092330	789 STANFORD AVENUE		PLN2023-00052	ADU	R							1	10/28/2024	1	
	71362040	1460 BAY LAUREL DRIVE		PLN2024-00017 BLD2024-02358	SFD	O							1	10/28/2024	1	
	71212040	1401 SANTA CRUZ AVENUE		PLN2024-00024	SFD	O							1	11/4/2024	1	
	71241010	801 HERMOSA WAY		PLN2024-00030	SFD	O							1	11/19/2024	1	
	62441110	152 EAST CREEK DRIVE		BLD2022-03308	SFD	O									0	
	71112070	1980 SANTA CRUZ AVENUE		BLD2023-02260	ADU	R									0	
	71382040	1280 BAY LAUREL DRIVE		BLD2023-02971	ADU	R									0	
	71251020	845 SAN MATEO DRIVE		BLD2022-03027	SFD	O									0	
	71180680	575 OLIVE STREET		BLD2022-01172	SFD	O									0	
	71350100	1235 BAY LAUREL DRIVE		BLD2022-00392	SFD	O									0	
	71213050	1001 HERMOSA WAY		BLD2023-02835	ADU	R									0	
	71071060	1231 ARBOR ROAD		BLD2023-01566	ADU	R									0	
	71071060	1231 ARBOR ROAD		BLD2023-01758	ADU	R									0	

Table A2																
Annual Building Activity Report Summary - New Construction, Entitled, Permits and Completed Units																
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1					2	3	4								5	6
Prior APN ⁺	Current APN	Street Address	Project Name ⁺	Local Jurisdiction Tracking ID	Unit Category (SFA,SFD,2 to 4,5+,ADU,MH)	Tenure R=Renter O=Owner	Very Low-Income Deed Restricted	Very Low-Income Non Deed Restricted	Low- Income Deed Restricted	Low- Income Non Deed Restricted	Moderate-Income Deed Restricted	Moderate-Income Non Deed Restricted	Above Moderate-Income	Entitlement Date Approved	# of Units issued Entitlements	
	71051110	1250 HERMOSA WAY		BLD2023-00536	SFD	O									0	
	62311600	167 MCKENDRY DRIVE		BLD2023-01884	SFD	O									0	
	74342010	1065 CASCADE DRIVE		BLD2023-02164	SFD	O									0	
	71361130	1585 BAY LAUREL DRIVE		BLD2023-02844	ADU	R									0	
	71361130	1585 BAY LAUREL DRIVE		BLD2023-02880	SFD	O									0	
	71342090	248 SAN MATEO DRIVE		BLD2022-03383	SFD	O									0	
	71350010	99 SAN MATEO DRIVE		BLD2023-02905	ADU	R									0	
	62522240	120 HANNA WAY		BLD2023-03195	ADU	R									0	
	71201040	1700 BAY LAUREL DRIVE		BLD2023-02640	ADU	R									0	
	71180310	520 GRACE DRIVE		BLD2023-03180	SFD	O									0	
	74203010	2316 LOMA PRIETA LANE		BLD2023-03122	SFD	O									0	
	62370200	98 BEACON STREET		BLD2024-00075	ADU	O									0	
	71405170	854 CAMBRIDGE AVENUE		BLD2024-00051	SFD	O									0	
	63462130	1990 BYERS DRIVE		BLD2023-02781	ADU	O									0	
	71093290	1360 CRANE STREET		BLD2024-00442	ADU	O									0	
	74182020	955 MONTE ROSA DRIVE		BLD2023-02679	SFD	O									0	
	63425200	153 OAK COURT		BLD2023-00107	SFD	O									0	
	74112110	2171 CLAYTON DRIVE		BLD2022-00675	SFD	O									0	
	71224260	1147 WINDSOR WAY		BLD2022-03326	SFD	O									0	
	71253240	900 WALLEA DRIVE		BLD2023-01847	SFD	O									0	
	63453140	488 OAK COURT		BLD2023-02934	SFD	O									0	
	63453140	488 OAK COURT		BLD2023-02937	SFD	O									0	
	71213250	1012 COTTON STREET		BLD2024-01108	ADU	R									0	
	71342040	1140 BAY LAUREL DRIVE		BLD2024-01115	SFD	O									0	
	71012220	1130 ORANGE AVENUE		BLD2024-01337	ADU	R									0	
	6227560	260 SANTA MARGARITA AVENUE		BLD2024-00341	SFD	O									0	
	71364030	8 GARLAND PLACE		BLD2022-03379	SFD	O									0	
	71072150	1076 SANTA CRUZ AVENUE		BLD2023-00089	SFD	O									0	
	55331180	341 TERMINAL AVENUE		BLD2021-01911	SFD	O									0	
	55302010	224 HEDGE ROAD		BLD2022-00669	SFD	O									0	
	71052140	1275 HERMOSA WAY		BLD2024-01688	SFD	O									0	

Table A2																
Annual Building Activity Report Summary - New Construction, Entitled, Permits and Completed Units																
Project Identifier					Unit Types		Affordability by Household Incomes - Completed Entitlement									
1					2	3	4							5	6	
Prior APN ⁺	Current APN	Street Address	Project Name ⁺	Local Jurisdiction Tracking ID	Unit Category (SFA,SFD,2 to 4,5+,ADU,MH)	Tenure R=Renter O=Owner	Very Low-Income Deed Restricted	Very Low-Income Non Deed Restricted	Low-Income Deed Restricted	Low-Income Non Deed Restricted	Moderate-Income Deed Restricted	Moderate-Income Non Deed Restricted	Above Moderate-Income	Entitlement Date Approved	# of Units issued	Entitlements
	63142040	2160 MENALTO AVENUE		BLD2024-02051	SFD	O										0
	71173180	765 MAGNOLIA STREET		BLD2024-01033	SFD	O										0
	71021100	1211 ELDER AVENUE		BLD2024-01260	SFD	O										0
	61326020	178 FELTON DRIVE		BLD2024-02371	ADU	R										0
	63425590	1143 WOODLAND AVENUE		BLD2024-02371	ADU	R										0
	71350120	1265 BAY LAUREL DRIVE		BLD2024-01978	SFD	O										0
	71411400	752 COLLEGE AVENUE		BLD2024-00764	SFD	O										0
	71370380	360 SAN MATEO DRIVE		BLD2024-02124	SFD	O										0
	71044050	1340 COTTON STREET		BLD2022-03294	SFD	O										0
	71364140	1481 MIDDLE AVENUE		BLD2024-02312	SFD	O										0
	62354080	328 CENTRAL AVENUE		BLD2021-03255	ADU	R										0
	55294070	211 OAKHURST PLACE		BLD2023-01269	ADU	R										0
	63425060	1918 MENALTO AVENUE, UNIT A		BLD2023-03109	ADU	R										0
	62521160	100 RIORDAN PLACE		BLD2023-02560	ADU	R										0
	62215160	320 GRAYSON COURT		BLD2023-01030	ADU	R										0
	71232160	1460 MIDDLE AVENUE		BLD2023-00011	ADU	R										0
	63461040	1983 BYERS DRIVE		BLD2023-02884	ADU	R										0
	62454060	188 EAST CREEK DRIVE		BLD2023-02136	ADU	R										0
	71421040	113 PRINCETON ROAD		BLD2023-02470	ADU	R										0
	61021250	911 PEGGY LANE		BLD2024-00535	ADU	R										0
	71032200	24 HESKETH DRIVE		BLD2024-00160	ADU	R										0
	62305080	236 MARMONA DRIVE		BLD2023-02317	ADU	R										0
	71411320	678 COLLEGE AVENUE		BLD2023-03492	ADU	R										0
	71404060	865 COLLEGE AVENUE		BLD2024-00227	ADU	R										0
	71350100	1235 BAY LAUREL DRIVE		BLD2024-00229	ADU	R										0
	71370100	440 CLAIRE PLACE		BLD2023-03505	ADU	R										0
	62211090	919 ARNOLD WAY		BLD2024-01210	ADU	R										0
	62063060	1028 HOLLYBURNE AVENUE		BLD2024-00016	ADU	R										0
	63430210	172 ELLIOTT DRIVE		BLD2023-01940	ADU	R										0

Table A2																
Annual Building Activity Report Summary - New Construction, Entitled, Permits and Completed Units																
Project Identifier					Unit Types		Affordability by Household Incomes - Completed Entitlement									
1					2	3	4								5	6
Prior APN ⁺	Current APN	Street Address	Project Name ⁺	Local Jurisdiction Tracking ID	Unit Category (SFA,SFD,2 to 4,5+,ADU,MH)	Tenure R=Renter O=Owner	Very Low- Income Deed Restricted	Very Low- Income Non Deed Restricted	Low- Income Deed Restricted	Low- Income Non Deed Restricted	Moderate- Income Deed Restricted	Moderate- Income Non Deed Restricted	Above Moderate- Income	Entitlement Date Approved	# of Units issued Entitlements	
	71411370	728 COLLEGE AVENUE		BLD2023-03129	ADU	R									0	
	61411130	1103 LAUREL STREET		BLD2024-00082	ADU	R									0	
	61411140	1083 LAUREL STREET		BLD2024-00085	ADU	R									0	
	61401400	450 OAK GROVE AVENUE		BLD2024-00093	ADU	R									0	
	71020270	125 PINEVIEW LANE		BLD2024-00935	ADU	R									0	
	62352180	117 POPE STREET		BLD2024-00238	ADU	R									0	
	62035180	312 OAKWOOD PLACE		BLD2024-00238	ADU	R									0	
	71191080	1600 BAY LAUREL DRIVE		BLD2023-03269	ADU	R									0	
	62053050	1031 HENDERSON AVENUE		BLD2024-00267	ADU	R									0	
	62091120	1138 SEVIER AVENUE #A		BLD2024-01662	ADU	R									0	
	71041020	1465 VALPARAISO AVENUE		BLD2024-01697	ADU	R									0	
	63463580	483 O'CONNOR STREET		BLD2024-00110	ADU	R									0	
	71111370	1003 LOUISE STREET		BLD2024-01714	ADU	R									0	
	55293250	121 BAY ROAD		BLD2024-02189	ADU	R									0	
	62304210	209 MARMONA DRIVE		BLD2021-00480	SFD	O									0	
	62331070	824 WOODLAND AVENUE		BLD2019-01759	SFD	O									0	
	71180730	491 MIDDLE COURT		BLD2022-00966	SFD	O									0	
	71222040	7 CHERYL PLACE		BLD2021-02611	SFD	O									0	
	55293060	124 DUNSMUIR WAY		BLD2022-00415	SFD	O									0	
	71132100	1895 OAKDELL DRIVE		BLD2019-01475	SFD	O									0	
	71212180	958 HOBART STREET		BLD2019-01740	SFD	O									0	
	71084050	933 MILLIE AVENUE		BLD2021-03293	SFD	O									0	
	62304250	124 BLACKBURN AVENUE		BLD2021-02149	SFD	O									0	
	62381030	510 POPE STREET		BLD2022-03067	SFD	O									0	
	71111210	1017 LOUISE STREET		BLD2021-02989	SFD	O									0	
	62272760	269 WILLOW ROAD		BLD2022-01003	SFD	O									0	
	71043040	1221 COTTON STREET		BLD2022-00555	SFD	O									0	
	6341070	2058 MENALTO AVENUE		BLD2018-01286	SFD	O									0	
	62362130	309 LAUREL AVENUE		BLD2019-01462	SFD	O									0	

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1					2	3	4								5	6
Prior APN ⁺	Current APN	Street Address	Project Name ⁺	Local Jurisdiction Tracking ID	Unit Category (SFA,SFD,2 to 4,5+,ADU,MH)	Tenure R=Renter O=Owner	Very Low-Income Deed Restricted	Very Low-Income Non Deed Restricted	Low- Income Deed Restricted	Low- Income Non Deed Restricted	Moderate-Income Deed Restricted	Moderate-Income Non Deed Restricted	Above Moderate-Income	Entitlement Date Approved	# of Units issued Entitlements	
	71175140	680 LEMON STREET		BLD2021-00104	SFD	O									0	
	62367010	330 LAUREL AVENUE		BLD2021-02233	SFD	O									0	
	74230260	980 MONTE ROSA DRIVE		BLD2021-02528	SFD	O									0	
	74182070	905 MONTE ROSA DRIVE		BLD2022-02482	SFD	O									0	
	62361050	333 POPE STREET		BLD2019-01722	SFD	O									0	
	71432050	69 CORNELL ROAD		BLD2023-00092	SFD	O									0	
	71370260	1 MAYWOOD LANE		BLD2021-02643	SFD	O									0	
	74351020	2240 AVY AVENUE		BLD2021-02467	SFD	O									0	
	74343080	950 CONTINENTAL DRIVE		BLD2022-00218	SFD	O									0	
	62051100	1031 ALMANOR AVENUE, UNIT A		BLD2018-01413	ADU	R									0	
	71175140	237 SANTA MARGARITA AVENUE		BLD2021-00104	ADU	R									0	
	62282170	676 NASH AVENUE, UNIT A		BLD2021-01722	ADU	R									0	
	71061160	1125 SAN MATEO DRIVE		BLD2022-00956	ADU	R									0	
	62352290	108 LAUREL AVENUE		BLD2022-01306	ADU	R									0	
	71221120	5 BOLTON PLACE #A		BLD2022-01901	ADU	R									0	

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Annual Building Activity Report Summary - New Construction, Entitled, Permits and Completed Units

Project Identifier			Affordability by Household Incomes - Building Permits							8	9
			7								
Current APN	Street Address	Project Name ⁺	Very Low-Income Deed Restricted	Very Low-Income Non Deed Restricted	Low-Income Deed Restricted	Low-Income Non Deed Restricted	Moderate-Income Deed Restricted	Moderate-Income Non Deed Restricted	Above Moderate-Income	Building Permits <u>Date Issued</u>	# of Units Issued Building Permits
			60	21	0	31	0	26	38		176
71403280	440 UNIVERSITY DRIVE			1						11/22/2023	1
62470060	795 WILLOW ROAD		60						2	11/8/2024	62
63452390	1383 WOODLAND AVENUE					1				2/15/2024	1
71014120	1350 DELFINO WAY					1				4/1/2024	1
71042290	1340 HILLVIEW DRIVE					1				7/6/2023	1
71342090	248 SAN MATEO DRIVE					1				4/29/2024	1
62233170	711 CENTRAL AVENUE							1		3/20/2024	1
71180050	1664 OAK AVENUE							1		7/29/2024	1
71405170	854 CAMBRIDGE AVENUE							1		6/11/2024	1
71383010	1310 BAY LAUREL DRIVE							1	1	2/15/2024	2
71403200	848 COLLEGE AVENUE							1		10/13/2024	1
71231320	725 HOBART STREET								1	5/23/2024	1
55292270	143 DUNSMUIR WAY			1						1/10/2023	1
55382150	1352 MADERA AVENUE			1						6/27/2023	1
61390060	1545 LAUREL PLACE			1						7/26/2023	1
61412020	1161 NOEL DRIVE			1						2/28/2023	1
61412020	1161 NOEL DRIVE			1						2/28/2023	1
62101180	780 IVY DRIVE			1						6/26/2023	1
62211130	408 CHESTER STREET			1						7/31/2023	1
62215150	316 GRAYSON COURT			1						5/16/2023	1

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Annual Building Activity Report Summary - New Construction, Entitled, Permits and Completed Units

Project Identifier			Affordability by Household Incomes - Building Permits							8	9
			7								
Current APN	Street Address	Project Name ⁺	Very Low-Income Deed Restricted	Very Low-Income Non Deed Restricted	Low-Income Deed Restricted	Low-Income Non Deed Restricted	Moderate-Income Deed Restricted	Moderate-Income Non Deed Restricted	Above Moderate-Income	Building Permits <u>Date Issued</u>	# of Units Issued Building Permits
62271200	280 SAN LUIS DRIVE			1						6/22/2023	1
62331230	4 RUSSELL COURT			1						9/29/2023	1
62412190	300 SHERWOOD WAY					1				11/8/2023	1
63430230	188 ELLIOTT DRIVE, UNIT A					1				5/24/2023	1
63441420	325 OCONNOR STREET					1				6/13/2023	1
71021050	3 WILLIAM COURT					1				5/11/2023	1
71022160	1220 N LEMON AVENUE					1				2/17/2023	1
71042290	1340 HILLVIEW DRIVE					1				7/6/2023	1
71051240	1170 MAY BROWN AVENUE					1				7/6/2023	1
71211180	972 OLIVE STREET							1		3/2/2023	1
71213170	1016 COTTON STREET							1		7/21/2023	1
71252260	3 REYNA PLACE							1		5/2/2023	1
71393050	317 PRINCETON ROAD							1		5/16/2023	1
71393060	309 PRINCETON ROAD							1		1/4/2023	1
71431110	848 HARVARD AVENUE							1		8/28/2023	1
74092030	765 STANFORD AVENUE										0
62352060	154 LAUREL AVENUE										0
71392010	490 YALE ROAD			1					1	12/17/2024	2
71411400	752 COLLEGE AVENUE										0
62451050	341 LINFIELD DRIVE										0

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			7								
Current APN	Street Address	Project Name ⁺	Very Low-Income Deed Restricted	Very Low-Income Non Deed Restricted	Low-Income Deed Restricted	Low-Income Non Deed Restricted	Moderate-Income Deed Restricted	Moderate-Income Non Deed Restricted	Above Moderate-Income	Building Permits <u>Date Issued</u>	# of Units Issued Building Permits
62233100	219 DURHAM STREET										0
71103420	1220 HOOVER STREET										0
712311110	595 HOBART STREET										0
71175030	805 EVERGREEN STREET										0
71412370	736 PARTRIDGE AVENUE										0
71394280	316 PRINCETON ROAD										0
74092330	789 STANFORD AVENUE										0
71362040	1460 BAY LAUREL DRIVE			1					1	12/19/2024	2
71212040	1401 SANTA CRUZ AVENUE										0
71241010	801 HERMOSA WAY										0
62441110	152 EAST CREEK DRIVE								1	1/9/2024	1
71112070	1980 SANTA CRUZ AVENUE			1						1/9/2024	1
71382040	1280 BAY LAUREL DRIVE			1						1/29/2024	1
71251020	845 SAN MATEO DRIVE			1					1	2/2/2024	2
71180680	575 OLIVE STREET								1	2/13/2024	1
71350100	1235 BAY LAUREL DRIVE								1	3/1/2024	1
71213050	1001 HERMOSA WAY			1						3/5/2024	1
71071060	1231 ARBOR ROAD			1						3/26/2024	1
71071060	1231 ARBOR ROAD			1						3/26/2024	1

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			7								
Current APN	Street Address	Project Name ⁺	Very Low-Income Deed Restricted	Very Low-Income Non Deed Restricted	Low-Income Deed Restricted	Low-Income Non Deed Restricted	Moderate-Income Deed Restricted	Moderate-Income Non Deed Restricted	Above Moderate-Income	Building Permits <u>Date Issued</u>	# of Units Issued Building Permits
71051110	1250 HERMOSA WAY			1					1	4/11/2024	2
62311600	167 MCKENDRY DRIVE								1	4/16/2024	1
74342010	1065 CASCADE DRIVE								1	4/16/2024	1
71361130	1585 BAY LAUREL DRIVE			1						4/24/2024	1
71361130	1585 BAY LAUREL DRIVE								1	4/25/2024	1
71342090	248 SAN MATEO DRIVE								1	4/29/2024	1
71350010	99 SAN MATEO DRIVE			1						4/29/2024	1
62522240	120 HANNA WAY			1						4/29/2024	1
71201040	1700 BAY LAUREL DRIVE			1						5/2/2024	1
71180310	520 GRACE DRIVE			1					1	5/21/2024	2
74203010	2316 LOMA PRIETA LANE			1					1	5/22/2024	2
62370200	98 BEACON STREET			1						5/23/2024	1
71405170	854 CAMBRIDGE AVENUE								1	6/11/2024	1
63462130	1990 BYERS DRIVE			1						6/21/2024	1
71093290	1360 CRANE STREET			1						6/21/2024	1
74182020	955 MONTE ROSA DRIVE			1					1	6/26/2024	2
63425200	153 OAK COURT								1	7/1/2024	1
74112110	2171 CLAYTON DRIVE								1	7/1/2024	1
71224260	1147 WINDSOR WAY			1					1	7/25/2024	2
71253240	900 WALLEA DRIVE			1					1	8/13/2024	2
63453140	488 OAK COURT					1			1	8/21/2024	2

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63453140	488 OAK COURT					1			1	8/21/2024	2
71213250	1012 COTTON STREET					1				8/22/2024	1
71342040	1140 BAY LAUREL DRIVE					1			1	9/16/2024	2
71012220	1130 ORANGE AVENUE					1				9/17/2024	1
6227560	260 SANTA MARGARITA AVENUE					1				9/24/2024	1
71364030	8 GARLAND PLACE					1			1	9/25/2024	2
71072150	1076 SANTA CRUZ AVENUE					1				9/25/2024	1
55331180	341 TERMINAL AVENUE					1				9/26/2024	1
55302010	224 HEDGE ROAD					1				9/26/2024	1
71052140	1275 HERMOSA WAY					1			1	10/17/2024	2
63142040	2160 MENALTO AVENUE					1				10/17/2024	1
71173180	765 MAGNOLIA STREET					1			1	10/22/2024	2
71021100	1211 ELDER AVENUE					1			1	10/22/2024	2
61326020	178 FELTON DRIVE					1				10/29/2024	1
63425590	1143 WOODLAND AVENUE					1				10/31/2024	1
71350120	1265 BAY LAUREL DRIVE					1				12/4/2024	1
71411400	752 COLLEGE AVENUE					1			1	12/6/2024	2
71370380	360 SAN MATEO DRIVE					1			1	12/11/2024	2
71044050	1340 COTTON STREET					1			1	12/17/2024	2
71364140	1481 MIDDLE AVENUE					1				12/20/2024	1

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			7								
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62354080	328 CENTRAL AVENUE					1				2/5/2024	1
55294070	211 OAKHURST PLACE					1				2/16/2024	1
63425060	1918 MENALTO AVENUE, UNIT A					1				2/29/2024	1
62521160	100 RIORDAN PLACE					1				3/1/2024	1
62215160	320 GRAYSON COURT					1				3/7/2024	1
71232160	1460 MIDDLE AVENUE					1				4/2/2024	1
63461040	1983 BYERS DRIVE					1				4/2/2024	1
62454060	188 EAST CREEK DRIVE							1		4/17/2024	1
71421040	113 PRINCETON ROAD							1		4/18/2024	1
61021250	911 PEGGY LANE							1		4/24/2024	1
71032200	24 HESKETH DRIVE							1		5/14/2024	1
62305080	236 MARMONA DRIVE							1		5/29/2024	1
71411320	678 COLLEGE AVENUE							1		6/4/2024	1
71404060	865 COLLEGE AVENUE							1		6/18/2024	1
71350100	1235 BAY LAUREL DRIVE							1		6/20/2024	1
71370100	440 CLAIRE PLACE							1		7/1/2024	1
62211090	919 ARNOLD WAY							1		7/1/2024	1
62063060	1028 HOLLYBURNE AVENUE							1		7/9/2024	1
63430210	172 ELLIOTT DRIVE							1		7/10/2024	1

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			7								
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71411370	728 COLLEGE AVENUE							1		7/10/2024	1
61411130	1103 LAUREL STREET							1		7/22/2024	1
61411140	1083 LAUREL STREET							1		7/22/2024	1
61401400	450 OAK GROVE AVENUE							1		7/22/2024	1
71020270	125 PINEVIEW LANE							1		7/24/2024	1
62352180	117 POPE STREET							1		8/1/2024	1
62035180	312 OAKWOOD PLACE							1		8/13/2024	1
71191080	1600 BAY LAUREL DRIVE							1		8/13/2024	1
62053050	1031 HENDERSON AVENUE							1		8/21/2024	1
62091120	1138 SEVIER AVENUE #A								1	9/12/2024	1
71041020	1465 VALPARAISO AVENUE								1	9/30/2024	1
63463580	483 O'CONNOR STREET								1	10/16/2024	1
71111370	1003 LOUISE STREET								1	11/6/2024	1
55293250	121 BAY ROAD								1	12/10/2024	1
62304210	209 MARMONA DRIVE										0
62331070	824 WOODLAND AVENUE										0
71180730	491 MIDDLE COURT										0
71222040	7 CHERYL PLACE										0
55293060	124 DUNSMUIR WAY										0

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			7								
Current APN	Street Address	Project Name ⁺	Very Low-Income Deed Restricted	Very Low-Income Non Deed Restricted	Low-Income Deed Restricted	Low-Income Non Deed Restricted	Moderate-Income Deed Restricted	Moderate-Income Non Deed Restricted	Above Moderate-Income	Building Permits <u>Date Issued</u>	# of Units Issued Building Permits
71132100	1895 OAKDELL DRIVE										0
71212180	958 HOBART STREET										0
71084050	933 MILLIE AVENUE										0
62304250	124 BLACKBURN AVENUE										0
62381030	510 POPE STREET										0
71111210	1017 LOUISE STREET										0
62272760	269 WILLOW ROAD										0
71043040	1221 COTTON STREET										0
6341070	2058 MENALTO AVENUE										0
62362130	309 LAUREL AVENUE										0
71175140	680 LEMON STREET										0
62367010	330 LAUREL AVENUE										0
74230260	980 MONTE ROSA DRIVE										0
74182070	905 MONTE ROSA DRIVE										0
62361050	333 POPE STREET										0
71432050	69 CORNELL ROAD										0
71370260	1 MAYWOOD LANE										0
74351020	2240 AVY AVENUE										0
74343080	950 CONTINENTAL DRIVE										0

Table A2											
Annual Building Activity Report Summary - New Construction, Entitled, Permits and Completed Units											
Project Identifier			Affordability by Household Incomes - Building Permits								
			7							8	9
Current APN	Street Address	Project Name ⁺	Very Low- Income Deed Restricted	Very Low- Income Non Deed Restricted	Low- Income Deed Restricted	Low- Income Non Deed Restricted	Moderate- Income Deed Restricted	Moderate- Income Non Deed Restricted	Above Moderate- Income	Building Permits <u>Date</u> <u>Issued</u>	# of Units Issued Building Permits
62051100	1031 ALMANOR AVENUE, UNIT A										0
71175140	237 SANTA MARGARITA AVENUE										0
62282170	676 NASH AVENUE, UNIT A										0
71061160	1125 SAN MATEO DRIVE										0
62352290	108 LAUREL AVENUE										0
71221120	5 BOLTON PLACE #A										0

Table A2

Annual Building Activity Report Summary - New Construction, Entitled, Permits and Completed Units

Project Identifier			Affordability by Household Incomes - Certificates of Occupancy								
			10							11	12
Current APN	Street Address	Project Name ⁺	Very Low-Income Deed Restricted	Very Low-Income Non Deed Restricted	Low-Income Deed Restricted	Low-Income Non Deed Restricted	Moderate-Income Deed Restricted	Moderate-Income Non Deed Restricted	Above Moderate-Income	Certificates of Occupancy or other forms of readiness (see instructions) <u>Date Issued</u>	# of Units issued Certificates of Occupancy or other forms of readiness
			0	14	0	8	0	11	35		68
71403280	440 UNIVERSITY DRIVE			1						10/7/2024	1
62470060	795 WILLOW ROAD										0
63452390	1383 WOODLAND AVENUE										0
71014120	1350 DELFINO WAY										0
71042290	1340 HILLVIEW DRIVE					1				5/1/2024	1
71342090	248 SAN MATEO DRIVE										0
62233170	711 CENTRAL AVENUE										0
71180050	1664 OAK AVENUE										0
71405170	854 CAMBRIDGE AVENUE										0
71383010	1310 BAY LAUREL DRIVE										0
71403200	848 COLLEGE AVENUE										0
71231320	725 HOBART STREET										0
55292270	143 DUNSMUIR WAY			1						9/18/2024	1
55382150	1352 MADERA AVENUE			1						7/11/2024	1
61390060	1545 LAUREL PLACE			1						8/20/2024	1
61412020	1161 NOEL DRIVE			1						7/22/2024	1
61412020	1161 NOEL DRIVE			1						7/17/2024	1
62101180	780 IVY DRIVE			1						1/2/2024	1
62211130	408 CHESTER STREET			1						12/3/2024	1
62215150	316 GRAYSON COURT			1						2/15/2024	1

Table A2

Annual Building Activity Report Summary - New Construction, Entitled, Permits and Completed Units

Project Identifier			Affordability by Household Incomes - Certificates of Occupancy								
			10							11	12
Current APN	Street Address	Project Name ⁺	Very Low-Income Deed Restricted	Very Low-Income Non Deed Restricted	Low-Income Deed Restricted	Low-Income Non Deed Restricted	Moderate-Income Deed Restricted	Moderate-Income Non Deed Restricted	Above Moderate-Income	Certificates of Occupancy or other forms of readiness (see instructions) <u>Date Issued</u>	# of Units issued Certificates of Occupancy or other forms of readiness
62271200	280 SAN LUIS DRIVE			1						7/25/2024	1
62331230	4 RUSSELL COURT			1						6/3/2024	1
62412190	300 SHERWOOD WAY					1				5/14/2024	1
63430230	188 ELLIOTT DRIVE, UNIT A					1				6/20/2024	1
63441420	325 OCONNOR STREET					1				4/3/2024	1
71021050	3 WILLIAM COURT					1				11/12/2024	1
71022160	1220 N LEMON AVENUE					1				1/23/2024	1
71042290	1340 HILLVIEW DRIVE					1				5/1/2024	1
71051240	1170 MAY BROWN AVENUE					1				10/8/2024	1
71211180	972 OLIVE STREET							1		1/29/2024	1
71213170	1016 COTTON STREET							1		5/2/2024	1
71252260	3 REYNA PLACE							1		4/26/2024	1
71393050	317 PRINCETON ROAD							1		4/23/2024	1
71393060	309 PRINCETON ROAD							1		10/22/2024	1
71431110	848 HARVARD AVENUE							1		10/29/2024	1
74092030	765 STANFORD AVENUE										0
62352060	154 LAUREL AVENUE										0
71392010	490 YALE ROAD										0
71411400	752 COLLEGE AVENUE										0
62451050	341 LINFIELD DRIVE										0

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Annual Building Activity Report Summary - New Construction, Entitled, Permits and Completed Units

Project Identifier			Affordability by Household Incomes - Certificates of Occupancy								
			10							11	12
Current APN	Street Address	Project Name ⁺	Very Low-Income Deed Restricted	Very Low-Income Non Deed Restricted	Low-Income Deed Restricted	Low-Income Non Deed Restricted	Moderate-Income Deed Restricted	Moderate-Income Non Deed Restricted	Above Moderate-Income	Certificates of Occupancy or other forms of readiness (see instructions) <u>Date Issued</u>	# of Units issued Certificates of Occupancy or other forms of readiness
62233100	219 DURHAM STREET										0
71103420	1220 HOOVER STREET										0
712311110	595 HOBART STREET										0
71175030	805 EVERGREEN STREET										0
71412370	736 PARTRIDGE AVENUE										0
71394280	316 PRINCETON ROAD										0
74092330	789 STANFORD AVENUE										0
71362040	1460 BAY LAUREL DRIVE										0
71212040	1401 SANTA CRUZ AVENUE										0
71241010	801 HERMOSA WAY										0
62441110	152 EAST CREEK DRIVE										0
71112070	1980 SANTA CRUZ AVENUE								1	10/25/2024	1
71382040	1280 BAY LAUREL DRIVE										0
71251020	845 SAN MATEO DRIVE										0
71180680	575 OLIVE STREET										0
71350100	1235 BAY LAUREL DRIVE										0
71213050	1001 HERMOSA WAY								1	10/3/2024	1
71071060	1231 ARBOR ROAD								1	8/14/2024	1
71071060	1231 ARBOR ROAD								1	8/14/2024	1

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Annual Building Activity Report Summary - New Construction, Entitled, Permits and Completed Units

Project Identifier			Affordability by Household Incomes - Certificates of Occupancy								
			10							11	12
Current APN	Street Address	Project Name ⁺	Very Low-Income Deed Restricted	Very Low-Income Non Deed Restricted	Low-Income Deed Restricted	Low-Income Non Deed Restricted	Moderate-Income Deed Restricted	Moderate-Income Non Deed Restricted	Above Moderate-Income	Certificates of Occupancy or other forms of readiness (see instructions) <u>Date Issued</u>	# of Units issued Certificates of Occupancy or other forms of readiness
71051110	1250 HERMOSA WAY										0
62311600	167 MCKENDRY DRIVE										0
74342010	1065 CASCADE DRIVE										0
71361130	1585 BAY LAUREL DRIVE										0
71361130	1585 BAY LAUREL DRIVE										0
71342090	248 SAN MATEO DRIVE										0
71350010	99 SAN MATEO DRIVE										0
62522240	120 HANNA WAY								1	7/2/2024	1
71201040	1700 BAY LAUREL DRIVE										0
71180310	520 GRACE DRIVE										0
74203010	2316 LOMA PRIETA LANE										0
62370200	98 BEACON STREET										0
71405170	854 CAMBRIDGE AVENUE										0
63462130	1990 BYERS DRIVE										0
71093290	1360 CRANE STREET										0
74182020	955 MONTE ROSA DRIVE										0
63425200	153 OAK COURT										0
74112110	2171 CLAYTON DRIVE										0
71224260	1147 WINDSOR WAY										0
71253240	900 WALLEA DRIVE										0
63453140	488 OAK COURT										0

Table A2

Annual Building Activity Report Summary - New Construction, Entitled, Permits and Completed Units

Project Identifier			Affordability by Household Incomes - Certificates of Occupancy								
			10							11	12
Current APN	Street Address	Project Name ⁺	Very Low-Income Deed Restricted	Very Low-Income Non Deed Restricted	Low-Income Deed Restricted	Low-Income Non Deed Restricted	Moderate-Income Deed Restricted	Moderate-Income Non Deed Restricted	Above Moderate-Income	Certificates of Occupancy or other forms of readiness (see instructions) <u>Date Issued</u>	# of Units issued Certificates of Occupancy or other forms of readiness
63453140	488 OAK COURT										0
71213250	1012 COTTON STREET										0
71342040	1140 BAY LAUREL DRIVE										0
71012220	1130 ORANGE AVENUE										0
6227560	260 SANTA MARGARITA AVENUE										0
71364030	8 GARLAND PLACE										0
71072150	1076 SANTA CRUZ AVENUE										0
55331180	341 TERMINAL AVENUE										0
55302010	224 HEDGE ROAD										0
71052140	1275 HERMOSA WAY										0
63142040	2160 MENALTO AVENUE										0
71173180	765 MAGNOLIA STREET										0
71021100	1211 ELDER AVENUE										0
61326020	178 FELTON DRIVE										0
63425590	1143 WOODLAND AVENUE										0
71350120	1265 BAY LAUREL DRIVE										0
71411400	752 COLLEGE AVENUE										0
71370380	360 SAN MATEO DRIVE										0
71044050	1340 COTTON STREET										0
71364140	1481 MIDDLE AVENUE										0

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Annual Building Activity Report Summary - New Construction, Entitled, Permits and Completed Units

Project Identifier			Affordability by Household Incomes - Certificates of Occupancy								
			10							11	12
Current APN	Street Address	Project Name ⁺	Very Low-Income Deed Restricted	Very Low-Income Non Deed Restricted	Low-Income Deed Restricted	Low-Income Non Deed Restricted	Moderate-Income Deed Restricted	Moderate-Income Non Deed Restricted	Above Moderate-Income	Certificates of Occupancy or other forms of readiness (see instructions) <u>Date Issued</u>	# of Units issued Certificates of Occupancy or other forms of readiness
62354080	328 CENTRAL AVENUE										0
55294070	211 OAKHURST PLACE										0
63425060	1918 MENALTO AVENUE, UNIT A										0
62521160	100 RIORDAN PLACE										0
62215160	320 GRAYSON COURT										0
71232160	1460 MIDDLE AVENUE										0
63461040	1983 BYERS DRIVE										0
62454060	188 EAST CREEK DRIVE										0
71421040	113 PRINCETON ROAD										0
61021250	911 PEGGY LANE							1		12/12/2024	1
71032200	24 HESKETH DRIVE										0
62305080	236 MARMONA DRIVE										0
71411320	678 COLLEGE AVENUE										0
71404060	865 COLLEGE AVENUE										0
71350100	1235 BAY LAUREL DRIVE										0
71370100	440 CLAIRE PLACE										0
62211090	919 ARNOLD WAY										0
62063060	1028 HOLLYBURNE AVENUE							1		12/11/2024	1
63430210	172 ELLIOTT DRIVE										0

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Annual Building Activity Report Summary - New Construction, Entitled, Permits and Completed Units

Project Identifier			Affordability by Household Incomes - Certificates of Occupancy								
			10							11	12
Current APN	Street Address	Project Name ⁺	Very Low-Income Deed Restricted	Very Low-Income Non Deed Restricted	Low-Income Deed Restricted	Low-Income Non Deed Restricted	Moderate-Income Deed Restricted	Moderate-Income Non Deed Restricted	Above Moderate-Income	Certificates of Occupancy or other forms of readiness (see instructions) <u>Date Issued</u>	# of Units issued Certificates of Occupancy or other forms of readiness
71411370	728 COLLEGE AVENUE										0
61411130	1103 LAUREL STREET										0
61411140	1083 LAUREL STREET										0
61401400	450 OAK GROVE AVENUE							1		10/11/2024	1
71020270	125 PINEVIEW LANE										0
62352180	117 POPE STREET										0
62035180	312 OAKWOOD PLACE										0
71191080	1600 BAY LAUREL DRIVE										0
62053050	1031 HENDERSON AVENUE										0
62091120	1138 SEVIER AVENUE #A										0
71041020	1465 VALPARAISO AVENUE										0
63463580	483 O'CONNOR STREET										0
71111370	1003 LOUISE STREET										0
55293250	121 BAY ROAD										0
62304210	209 MARMONA DRIVE								1	2/1/2024	1
62331070	824 WOODLAND AVENUE								1	2/7/2024	1
71180730	491 MIDDLE COURT								1	2/22/2024	1
71222040	7 CHERYL PLACE								1	2/27/2024	1
55293060	124 DUNSMUIR WAY								1	3/6/2024	1

Table A2

Annual Building Activity Report Summary - New Construction, Entitled, Permits and Completed Units

Project Identifier			Affordability by Household Incomes - Certificates of Occupancy								
			10							11	12
Current APN	Street Address	Project Name ⁺	Very Low-Income Deed Restricted	Very Low-Income Non Deed Restricted	Low-Income Deed Restricted	Low-Income Non Deed Restricted	Moderate-Income Deed Restricted	Moderate-Income Non Deed Restricted	Above Moderate-Income	Certificates of Occupancy or other forms of readiness (see instructions) <u>Date Issued</u>	# of Units issued Certificates of Occupancy or other forms of readiness
71132100	1895 OAKDELL DRIVE								1	3/13/2024	1
71212180	958 HOBART STREET								1	3/15/2024	1
71084050	933 MILLIE AVENUE								1	3/28/2024	1
62304250	124 BLACKBURN AVENUE								1	4/3/2024	1
62381030	510 POPE STREET								1	4/18/2024	1
71111210	1017 LOUISE STREET								1	4/22/2024	1
62272760	269 WILLOW ROAD								1	4/23/2024	1
71043040	1221 COTTON STREET								2	6/3/2024	2
6341070	2058 MENALTO AVENUE								1	6/4/2024	1
62362130	309 LAUREL AVENUE								1	6/6/2024	1
71175140	680 LEMON STREET								2	7/25/2024	2
62367010	330 LAUREL AVENUE								1	8/6/2024	1
74230260	980 MONTE ROSA DRIVE								1	8/12/2024	1
74182070	905 MONTE ROSA DRIVE								2	8/26/2024	2
62361050	333 POPE STREET								2	9/3/2024	2
71432050	69 CORNELL ROAD								1	9/16/2024	1
71370260	1 MAYWOOD LANE								1	10/9/2024	1
74351020	2240 AVY AVENUE								2	10/16/2024	2
74343080	950 CONTINENTAL DRIVE								1	11/19/2024	1

Table A2

Annual Building Activity Report Summary - New Construction, Entitled, Permits and Completed Units

Project Identifier			Affordability by Household Incomes - Certificates of Occupancy								
			10							11	12
Current APN	Street Address	Project Name ⁺	Very Low-Income Deed Restricted	Very Low-Income Non Deed Restricted	Low-Income Deed Restricted	Low-Income Non Deed Restricted	Moderate-Income Deed Restricted	Moderate-Income Non Deed Restricted	Above Moderate-Income	Certificates of Occupancy or other forms of readiness (see instructions) <u>Date Issued</u>	# of Units issued Certificates of Occupancy or other forms of readiness
62051100	1031 ALMANOR AVENUE, UNIT A			1						3/6/2024	1
71175140	237 SANTA MARGARITA AVENUE			1						6/20/2024	1
62282170	676 NASH AVENUE, UNIT A								1	7/11/2024	1
71061160	1125 SAN MATEO DRIVE							1		4/9/2024	1
62352290	108 LAUREL AVENUE			1						6/18/2024	1
71221120	5 BOLTON PLACE #A							1		2/27/2024	1

Table A2																	
Annual Building Activity Report Summary - New Construction, Entitled, Permits and Completed Units																	
Project Identifier				Streamlining	Infill	Housing with Financial Assistance and/or Deed Restrictions		Housing without Financial Assistance or Deed Restrictions	Term of Affordability or Deed Restriction	Demolished/Destroyed Units			Density Bonus				Notes
			13	14	15	16	17	18	19	20			21	22	23	24	25
Current APN	Street Address	Project Name*	How many of the units were Extremely Low Income?	Please select the state streamlining provision the project was APPROVED pursuant to. (may select multiple)	Infill Units? Y/N*	Assistance Programs for Each Development (may select multiple - see instructions)	Deed Restriction Type (may select multiple - see instructions)	For units affordable without financial assistance or deed restrictions, explain how the locality determined the units were affordable (see instructions)	Term of Affordability or Deed Restriction (years) (if affordable in perpetuity enter 1000)*	Number of Demolished/Destroyed Units	Demolished or Destroyed Units	Demolished/Destroyed Units Owner or Renter	Total Density Bonus Applied to the Project (Percentage Increase in Total Allowable Units or Total Maximum Allowable Residential Gross Floor Area)	Number of Other Incentives, Concessions, Waivers, or Other Modifications Given to the Project (Excluding Parking Waivers or Parking Reductions)	List the incentives, concessions, waivers, and modifications (Excluding Parking Waivers or Parking Modifications)	Did the project receive a reduction or waiver of parking standards? (Y/N)	Notes*
			0							48							
71403280	440 UNIVERSITY DRIVE		0	NONE	Y			Per ABAG guidance, this ADU is part of the approximately 30 percent of total ADUs allocated towards Very Low-Income									
62470060	795 WILLOW ROAD		0	NONE	Y	Other	Other	Project on Veterans Affairs Medical Center campus for 100% affordable development, received City NOFA funding	1000								100-percent affordable housing project located on the Menlo Park Veterans Affairs Medical Campus. 60 very-low-income restricted units and 2 non-income-restricted managers units.
63452390	1383 WOODLAND AVENUE		0	NONE	Y	Other		Per ABAG guidance, this ADU is part of the approximately 30 percent of total ADUs allocated towards Low-Income									
71014120	1350 DELFINO WAY		0	NONE	Y			Per ABAG guidance, this ADU is part of the approximately 30 percent of total ADUs allocated towards Low-Income									
71042290	1340 HILLVIEW DRIVE		0	NONE	Y			Per ABAG guidance, this ADU is part of the approximately 30 percent of total ADUs allocated towards Low-Income									
71342090	248 SAN MATEO DRIVE		0	NONE	Y			Per ABAG guidance, this ADU is part of the approximately 30 percent of total ADUs allocated towards Low-Income									
62233170	711 CENTRAL AVENUE		0	NONE	Y			Per ABAG guidance, this ADU is part of the approximately 30 percent of total ADUs allocated towards Moderate-Income									
71180050	1664 OAK AVENUE		0	NONE	Y			Per ABAG guidance, this ADU is part of the approximately 30 percent of total ADUs allocated towards Moderate-Income									
71405170	854 CAMBRIDGE AVENUE		0	NONE	Y			Per ABAG guidance, this ADU is part of the approximately 30 percent of total ADUs allocated towards Moderate-Income									
71383010	1310 BAY LAUREL DRIVE		0	NONE	Y			Per ABAG guidance, this ADU is part of the approximately 30 percent of total ADUs allocated towards Moderate-Income									New single-family residence and ADU on a vacant lot.
71403200	848 COLLEGE AVENUE		0	NONE	Y			Per ABAG guidance, this ADU is part of the approximately 30 percent of total ADUs allocated towards Moderate-Income									
71231320	725 HOBART STREET		0	NONE	Y			Per ABAG guidance, this ADU is part of the approximately 10 percent of total ADUs allocated towards Above Moderate-Income									
55292270	143 DUNSMUIR WAY		0	NONE	Y			Per ABAG guidance, this ADU is part of the approximately 30 percent of total ADUs allocated towards Very Low-Income									
55382150	1352 MADERA AVENUE		0	NONE	Y			Per ABAG guidance, this ADU is part of the approximately 30 percent of total ADUs allocated towards Very Low-Income									
61390060	1545 LAUREL PLACE		0	NONE	Y			Per ABAG guidance, this ADU is part of the approximately 30 percent of total ADUs allocated towards Very Low-Income									
61412020	1161 NOEL DRIVE		0	NONE	Y			Per ABAG guidance, this ADU is part of the approximately 30 percent of total ADUs allocated towards Very Low-Income									
61412020	1161 NOEL DRIVE		0	NONE	Y			Per ABAG guidance, this ADU is part of the approximately 30 percent of total ADUs allocated towards Very Low-Income									
62101180	780 IVY DRIVE		0	NONE	Y			Per ABAG guidance, this ADU is part of the approximately 30 percent of total ADUs allocated towards Very Low-Income									
62211130	408 CHESTER STREET		0	NONE	Y			Per ABAG guidance, this ADU is part of the approximately 30 percent of total ADUs allocated towards Very Low-Income									
62215150	316 GRAYSON COURT		0	NONE	Y			Per ABAG guidance, this ADU is part of the approximately 30 percent of total ADUs allocated towards Very Low-Income									
62271200	280 SAN LUIS DRIVE		0	NONE	Y			Per ABAG guidance, this ADU is part of the approximately 30 percent of total ADUs allocated towards Very Low-Income									
62331230	4 RUSSELL COURT		0	NONE	Y			Per ABAG guidance, this ADU is part of the approximately 30 percent of total ADUs allocated towards Very Low-Income									

Table A2																	
Annual Building Activity Report Summary - New Construction, Entitled, Permits and Completed Units																	
Project Identifier				Streamlining	Infill	Housing with Financial Assistance and/or Deed Restrictions		Housing without Financial Assistance or Deed Restrictions	Term of Affordability or Deed Restriction	Demolished/Destroyed Units			Density Bonus				Notes
			13	14	15	16	17	18	19	20			21	22	23	24	25
Current APN	Street Address	Project Name*	How many of the units were Extremely Low Income?	Please select the state streamlining provision the project was APPROVED pursuant to. (may select multiple)	Infill Units? Y/N*	Assistance Programs for Each Development (may select multiple - see instructions)	Deed Restriction Type (may select multiple - see instructions)	For units affordable without financial assistance or deed restrictions, explain how the locality determined the units were affordable (see instructions)	Term of Affordability or Deed Restriction (years) (if affordable in perpetuity enter 1000)*	Number of Demolished/Destroyed Units	Demolished or Destroyed Units	Demolished/Destroyed Units Owner or Renter	Total Density Bonus Applied to the Project (Percentage Increase in Total Allowable Units or Total Maximum Allowable Residential Gross Floor Area)	Number of Other Incentives, Concessions, Waivers, or Other Modifications Given to the Project (Excluding Parking Waivers or Parking Reductions)	List the incentives, concessions, waivers, and modifications (Excluding Parking Waivers or Parking Modifications)	Did the project receive a reduction or waiver of parking standards? (Y/N)	Notes*
62412190	300 SHERWOOD WAY		0	NONE	Y			Per ABAG guidance, this ADU is part of the approximately 30 percent of total ADUs allocated towards Low-Income									
63430230	188 ELLIOTT DRIVE, UNIT A		0	NONE	Y			Per ABAG guidance, this ADU is part of the approximately 30 percent of total ADUs allocated towards Low-Income									
63441420	325 OCONNOR STREET		0	NONE	Y			Per ABAG guidance, this ADU is part of the approximately 30 percent of total ADUs allocated towards Low-Income									
71021050	3 WILLIAM COURT		0	NONE	Y			Per ABAG guidance, this ADU is part of the approximately 30 percent of total ADUs allocated towards Low-Income									
71022160	1220 N LEMON AVENUE		0	NONE	Y			Per ABAG guidance, this ADU is part of the approximately 30 percent of total ADUs allocated towards Low-Income									
71042290	1340 HILLVIEW DRIVE		0	NONE	Y			Per ABAG guidance, this ADU is part of the approximately 30 percent of total ADUs allocated towards Low-Income									
71051240	1170 MAY BROWN AVENUE		0	NONE	Y			Per ABAG guidance, this ADU is part of the approximately 30 percent of total ADUs allocated towards Low-Income									
71211180	972 OLIVE STREET		0	NONE	Y			Per ABAG guidance, this ADU is part of the approximately 30 percent of total ADUs allocated towards Moderate-Income									
71213170	1016 COTTON STREET		0	NONE	Y			Per ABAG guidance, this ADU is part of the approximately 30 percent of total ADUs allocated towards Moderate-Income									
71252260	3 REYNA PLACE		0	NONE	Y			Per ABAG guidance, this ADU is part of the approximately 30 percent of total ADUs allocated towards Moderate-Income									
71393050	317 PRINCETON ROAD		0	NONE	Y			Per ABAG guidance, this ADU is part of the approximately 30 percent of total ADUs allocated towards Moderate-Income									
71393060	309 PRINCETON ROAD		0	NONE	Y			Per ABAG guidance, this ADU is part of the approximately 30 percent of total ADUs allocated towards Moderate-Income									
71431110	848 HARVARD AVENUE		0	NONE	Y			Per ABAG guidance, this ADU is part of the approximately 30 percent of total ADUs allocated towards Moderate-Income									
74092030	765 STANFORD AVENUE		0	NONE	Y					1	Demolished	O					
62352060	154 LAUREL AVENUE		0	NONE	Y					1	Demolished	O					
71392010	490 YALE ROAD		0	NONE	Y			Per ABAG guidance, this ADU is part of the approximately 30 percent of total ADUs allocated towards Very Low-Income		1	Demolished	O					New single-family residence (discretionary approval) and attached ADU (ministerial approval)
71411400	752 COLLEGE AVENUE		0	NONE	Y					1	Demolished	O					
62451050	341 LINFIELD DRIVE		0	NONE	Y					1	Demolished	O					
62233100	219 DURHAM STREET		0	NONE	Y					1	Demolished	O					
71103420	1220 HOOVER STREET		0	NONE	Y	Other	INC, DB		55	2	Demolished	R	10.0%	3	Development Standards Modification	Yes	Project utilized state density bonus law
712311110	595 HOBART STREET		0	NONE	Y					1	Demolished	O					
71175030	805 EVERGREEN STREET		0	NONE	Y					1	Demolished	O					
71412370	736 PARTRIDGE AVENUE		0	NONE	Y					2	Demolished	O					
71394280	316 PRINCETON ROAD		0	NONE	Y					1	Demolished	O					
74092330	789 STANFORD AVENUE		0	NONE	Y												Request for ADU exceeding maximum ADU square footage and bedroom count
71362040	1460 BAY LAUREL DRIVE		0	NONE	Y			Per ABAG guidance, this ADU is part of the approximately 30 percent of total ADUs allocated towards Very Low-Income		1	Demolished	O					New single-family residence (discretionary approval) and attached ADU (ministerial approval)
71212040	1401 SANTA CRUZ AVENUE		0	NONE	Y					1	Demolished	O					
71241010	801 HERMOSA WAY		0	NONE	Y					1	Demolished	O					
62441110	152 EAST CREEK DRIVE		0	NONE	Y					1	Demolished	O					

Table A2																	
Annual Building Activity Report Summary - New Construction, Entitled, Permits and Completed Units																	
Project Identifier				Streamlining	Infill	Housing with Financial Assistance and/or Deed Restrictions		Housing without Financial Assistance or Deed Restrictions	Term of Affordability or Deed Restriction	Demolished/Destroyed Units			Density Bonus				Notes
			13	14	15	16	17	18	19	20			21	22	23	24	25
Current APN	Street Address	Project Name*	How many of the units were Extremely Low Income?	Please select the state streamlining provision the project was APPROVED pursuant to. (may select multiple)	Infill Units? Y/N*	Assistance Programs for Each Development (may select multiple - see instructions)	Deed Restriction Type (may select multiple - see instructions)	For units affordable without financial assistance or deed restrictions, explain how the locality determined the units were affordable (see instructions)	Term of Affordability or Deed Restriction (years) (if affordable in perpetuity enter 1000)*	Number of Demolished/Destroyed Units	Demolished or Destroyed Units	Demolished/Destroyed Units Owner or Renter	Total Density Bonus Applied to the Project (Percentage Increase in Total Allowable Units or Total Maximum Allowable Residential Gross Floor Area)	Number of Other Incentives, Concessions, Waivers, or Other Modifications Given to the Project (Excluding Parking Waivers or Parking Reductions)	List the incentives, concessions, waivers, and modifications (Excluding Parking Waivers or Parking Modifications)	Did the project receive a reduction or waiver of parking standards? (Y/N)	Notes*
71112070	1980 SANTA CRUZ AVENUE		0	NONE	Y			Per ABAG guidance, this ADU is part of the approximately 30 percent of total ADUs allocated towards Very Low-Income									
71382040	1280 BAY LAUREL DRIVE		0	NONE	Y			Per ABAG guidance, this ADU is part of the approximately 30 percent of total ADUs allocated towards Very Low-Income									
71251020	845 SAN MATEO DRIVE		0	NONE	Y			Per ABAG guidance, this ADU is part of the approximately 30 percent of total ADUs allocated towards Very Low-Income									Single-family residence and attached ADU
71180680	575 OLIVE STREET		0	NONE	Y					1	Demolished	O					
71350100	1235 BAY LAUREL DRIVE		0	NONE	Y					1	Demolished	O					
71213050	1001 HERMOSA WAY		0	NONE	Y			Per ABAG guidance, this ADU is part of the approximately 30 percent of total ADUs allocated towards Very Low-Income									
71071060	1231 ARBOR ROAD		0	SB 9 (2021) - Duplex in SF Zone	Y			Per ABAG guidance, this ADU is part of the approximately 30 percent of total ADUs allocated towards Very Low-Income									
71071060	1231 ARBOR ROAD		0	SB 9 (2021) - Duplex in SF Zone	Y			Per ABAG guidance, this ADU is part of the approximately 30 percent of total ADUs allocated towards Very Low-Income									
71051110	1250 HERMOSA WAY		0	NONE	Y			Per ABAG guidance, this ADU is part of the approximately 30 percent of total ADUs allocated towards Very Low-Income		1	Demolished	O					Single-family residence and attached ADU
62311600	167 MCKENDRY DRIVE		0	NONE	Y					1	Demolished	O					
74342010	1065 CASCADE DRIVE		0	NONE	Y					1	Demolished	O					
71361130	1585 BAY LAUREL DRIVE		0	NONE	Y			Per ABAG guidance, this ADU is part of the approximately 30 percent of total ADUs allocated towards Very Low-Income									
71361130	1585 BAY LAUREL DRIVE		0	NONE	Y					1	Demolished	O					
71342090	248 SAN MATEO DRIVE		0	NONE	Y					1	Demolished	O					
71350010	99 SAN MATEO DRIVE		0	NONE	Y			Per ABAG guidance, this ADU is part of the approximately 30 percent of total ADUs allocated towards Very Low-Income									
62522240	120 HANNA WAY		0	NONE	Y			Per ABAG guidance, this ADU is part of the approximately 30 percent of total ADUs allocated towards Very Low-Income									
71201040	1700 BAY LAUREL DRIVE		0	NONE	Y			Per ABAG guidance, this ADU is part of the approximately 30 percent of total ADUs allocated towards Very Low-Income									
71180310	520 GRACE DRIVE		0	NONE	Y			Per ABAG guidance, this ADU is part of the approximately 30 percent of total ADUs allocated towards Very Low-Income		1	Demolished	O					Single-family residence and attached ADU
74203010	2316 LOMA PRIETA LANE		0	NONE	Y			Per ABAG guidance, this ADU is part of the approximately 30 percent of total ADUs allocated towards Very Low-Income		1	Demolished	O					Single-family residence and attached ADU
62370200	98 BEACON STREET		0	NONE	Y			Per ABAG guidance, this ADU is part of the approximately 30 percent of total ADUs allocated towards Very Low-Income									
71405170	854 CAMBRIDGE AVENUE		0	NONE	Y					1	Demolished	O					
63462130	1990 BYERS DRIVE		0	NONE	Y			Per ABAG guidance, this ADU is part of the approximately 30 percent of total ADUs allocated towards Very Low-Income									
71093290	1360 CRANE STREET		0	NONE	Y			Per ABAG guidance, this ADU is part of the approximately 30 percent of total ADUs allocated towards Very Low-Income									
74182020	955 MONTE ROSA DRIVE		0	NONE	Y			Per ABAG guidance, this ADU is part of the approximately 30 percent of total ADUs allocated towards Very Low-Income		1	Demolished	O					Single-family residence and attached ADU
63425200	153 OAK COURT		0	NONE	Y					1	Demolished	O					
74112110	2171 CLAYTON DRIVE		0	NONE	Y					1	Demolished	O					
71224260	1147 WINDSOR WAY		0	NONE	Y			Per ABAG guidance, this ADU is part of the approximately 30 percent of total ADUs allocated towards Very Low-Income		1	Demolished	O					Single-family residence and attached ADU
71253240	900 WALLEA DRIVE		0	NONE	Y			Per ABAG guidance, this ADU is part of the approximately 30 percent of total ADUs allocated towards Very Low-Income		1	Demolished	O					Single-family residence and attached ADU

Table A2																	
Annual Building Activity Report Summary - New Construction, Entitled, Permits and Completed Units																	
Project Identifier				Streamlining	Infill	Housing with Financial Assistance and/or Deed Restrictions		Housing without Financial Assistance or Deed Restrictions	Term of Affordability or Deed Restriction	Demolished/Destroyed Units			Density Bonus				Notes
			13	14	15	16	17	18	19	20			21	22	23	24	25
Current APN	Street Address	Project Name*	How many of the units were Extremely Low Income?	Please select the state streamlining provision the project was APPROVED pursuant to. (may select multiple)	Infill Units? Y/N*	Assistance Programs for Each Development (may select multiple - see instructions)	Deed Restriction Type (may select multiple - see instructions)	For units affordable without financial assistance or deed restrictions, explain how the locality determined the units were affordable (see instructions)	Term of Affordability or Deed Restriction (years) (if affordable in perpetuity enter 1000)*	Number of Demolished/Destroyed Units	Demolished or Destroyed Units	Demolished/Destroyed Units Owner or Renter	Total Density Bonus Applied to the Project (Percentage Increase in Total Allowable Units or Total Maximum Allowable Residential Gross Floor Area)	Number of Other Incentives, Concessions, Waivers, or Other Modifications Given to the Project (Excluding Parking Waivers or Parking Reductions)	List the incentives, concessions, waivers, and modifications (Excluding Parking Waivers or Parking Modifications)	Did the project receive a reduction or waiver of parking standards? (Y/N)	Notes*
63453140	488 OAK COURT		0	SB 9 (2021) - Residential Lot Split	Y			Per ABAG guidance, this ADU is part of the approximately 30 percent of total ADUs allocated towards Low Income		1	Demolished	O					Single-family residence and attached ADU
63453140	488 OAK COURT		0	SB 9 (2021) - Residential Lot Split	Y			Per ABAG guidance, this ADU is part of the approximately 30 percent of total ADUs allocated towards Low Income									Single-family residence and attached ADU. Demolition of previous single-family residence counted under BLD2023-02934.
71213250	1012 COTTON STREET		0	NONE	Y			Per ABAG guidance, this ADU is part of the approximately 30 percent of total ADUs allocated towards Low Income									
71342040	1140 BAY LAUREL DRIVE		0	NONE	Y			Per ABAG guidance, this ADU is part of the approximately 30 percent of total ADUs allocated towards Low Income		1	Demolished	O					Single-family residence and attached ADU
71012220	1130 ORANGE AVENUE		0	NONE	Y			Per ABAG guidance, this ADU is part of the approximately 30 percent of total ADUs allocated towards Low Income									
6227560	260 SANTA MARGARITA AVENUE		0	NONE	Y			Per ABAG guidance, this ADU is part of the approximately 30 percent of total ADUs allocated towards Low Income		1	Demolished	O					
71364030	8 GARLAND PLACE		0	NONE	Y			Per ABAG guidance, this ADU is part of the approximately 30 percent of total ADUs allocated towards Low Income		1	Demolished	O					Single-family residence and attached ADU
71072150	1076 SANTA CRUZ AVENUE		0	NONE	Y			Per ABAG guidance, this ADU is part of the approximately 30 percent of total ADUs allocated towards Low Income		1	Demolished	O					
55331180	341 TERMINAL AVENUE		0	NONE	Y			Per ABAG guidance, this ADU is part of the approximately 30 percent of total ADUs allocated towards Low Income		1	Demolished	O					
55302010	224 HEDGE ROAD		0	NONE	Y			Per ABAG guidance, this ADU is part of the approximately 30 percent of total ADUs allocated towards Low Income		1	Demolished	O					
71052140	1275 HERMOSA WAY		0	NONE	Y			Per ABAG guidance, this ADU is part of the approximately 30 percent of total ADUs allocated towards Low Income		1	Demolished	O					Single-family residence and attached ADU
63142040	2160 MENALTO AVENUE		0	NONE	Y			Per ABAG guidance, this ADU is part of the approximately 30 percent of total ADUs allocated towards Low Income		1	Demolished	O					
71173180	765 MAGNOLIA STREET		0	NONE	Y			Per ABAG guidance, this ADU is part of the approximately 30 percent of total ADUs allocated towards Low Income		1	Demolished	O					Single-family residence and attached ADU
71021100	1211 ELDER AVENUE		0	NONE	Y			Per ABAG guidance, this ADU is part of the approximately 30 percent of total ADUs allocated towards Low Income		1	Demolished	O					Single-family residence and attached ADU
61326020	178 FELTON DRIVE		0	NONE	Y			Per ABAG guidance, this ADU is part of the approximately 30 percent of total ADUs allocated towards Low Income									
63425590	1143 WOODLAND AVENUE		0	NONE	Y			Per ABAG guidance, this ADU is part of the approximately 30 percent of total ADUs allocated towards Low Income									
71350120	1265 BAY LAUREL DRIVE		0	NONE	Y			Per ABAG guidance, this ADU is part of the approximately 30 percent of total ADUs allocated towards Low Income		1	Demolished	O					
71411400	752 COLLEGE AVENUE		0	NONE	Y			Per ABAG guidance, this ADU is part of the approximately 30 percent of total ADUs allocated towards Low Income		1	Demolished	O					Single-family residence and attached JADU
71370380	360 SAN MATEO DRIVE		0	NONE	Y			Per ABAG guidance, this ADU is part of the approximately 30 percent of total ADUs allocated towards Low Income		1	Demolished	O					Single-family residence and attached JADU
71044050	1340 COTTON STREET		0	NONE	Y			Per ABAG guidance, this ADU is part of the approximately 30 percent of total ADUs allocated towards Low Income		1	Demolished	O					Single-family residence and attached JADU
71364140	1481 MIDDLE AVENUE		0	NONE	Y			Per ABAG guidance, this ADU is part of the approximately 30 percent of total ADUs allocated towards Low Income		1	Demolished	O					
62354080	328 CENTRAL AVENUE		0	NONE	Y			Per ABAG guidance, this ADU is part of the approximately 30 percent of total ADUs allocated towards Low Income									
55294070	211 OAKHURST PLACE		0	NONE	Y			Per ABAG guidance, this ADU is part of the approximately 30 percent of total ADUs allocated towards Low Income									

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Project Identifier				Streamlining	Infill	Housing with Financial Assistance and/or Deed Restrictions		Housing without Financial Assistance or Deed Restrictions	Term of Affordability or Deed Restriction	Demolished/Destroyed Units			Density Bonus				Notes
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Current APN	Street Address	Project Name*	How many of the units were Extremely Low Income?	Please select the state streamlining provision the project was APPROVED pursuant to. (may select multiple)	Infill Units? Y/N*	Assistance Programs for Each Development (may select multiple - see instructions)	Deed Restriction Type (may select multiple - see instructions)	For units affordable without financial assistance or deed restrictions, explain how the locality determined the units were affordable (see instructions)	Term of Affordability or Deed Restriction (years) (if affordable in perpetuity enter 1000)*	Number of Demolished/Destroyed Units	Demolished or Destroyed Units	Demolished/Destroyed Units Owner or Renter	Total Density Bonus Applied to the Project (Percentage Increase in Total Allowable Units or Total Maximum Allowable Residential Gross Floor Area)	Number of Other Incentives, Concessions, Waivers, or Other Modifications Given to the Project (Excluding Parking Waivers or Parking Reductions)	List the incentives, concessions, waivers, and modifications (Excluding Parking Waivers or Parking Modifications)	Did the project receive a reduction or waiver of parking standards? (Y/N)	Notes*
63425060	1918 MENALTO AVENUE, UNIT A		0	NONE	Y			Per ABAG guidance, this ADU is part of the approximately 30 percent of total ADUs allocated towards Low-Income									
62521160	100 RIORDAN PLACE		0	NONE	Y			Per ABAG guidance, this ADU is part of the approximately 30 percent of total ADUs allocated towards Low-Income									
62215160	320 GRAYSON COURT		0	NONE	Y			Per ABAG guidance, this ADU is part of the approximately 30 percent of total ADUs allocated towards Low-Income									
71232160	1460 MIDDLE AVENUE		0	NONE	Y			Per ABAG guidance, this ADU is part of the approximately 30 percent of total ADUs allocated towards Low-Income									
63461040	1983 BYERS DRIVE		0	NONE	Y			Per ABAG guidance, this ADU is part of the approximately 30 percent of total ADUs allocated towards Low-Income									
62454060	188 EAST CREEK DRIVE		0	NONE	Y			Per ABAG guidance, this ADU is part of the approximately 30 percent of total ADUs allocated towards Moderate-Income									
71421040	113 PRINCETON ROAD		0	NONE	Y			Per ABAG guidance, this ADU is part of the approximately 30 percent of total ADUs allocated towards Moderate-Income									
61021250	911 PEGGY LANE		0	NONE	Y			Per ABAG guidance, this ADU is part of the approximately 30 percent of total ADUs allocated towards Moderate-Income									
71032200	24 HESKETH DRIVE		0	NONE	Y			Per ABAG guidance, this ADU is part of the approximately 30 percent of total ADUs allocated towards Moderate-Income									
62305080	236 MARMONA DRIVE		0	NONE	Y			Per ABAG guidance, this ADU is part of the approximately 30 percent of total ADUs allocated towards Moderate-Income									
71411320	678 COLLEGE AVENUE		0	NONE	Y			Per ABAG guidance, this ADU is part of the approximately 30 percent of total ADUs allocated towards Moderate-Income									
71404060	865 COLLEGE AVENUE		0	NONE	Y			Per ABAG guidance, this ADU is part of the approximately 30 percent of total ADUs allocated towards Moderate-Income									
71350100	1235 BAY LAUREL DRIVE		0	NONE	Y			Per ABAG guidance, this ADU is part of the approximately 30 percent of total ADUs allocated towards Moderate-Income									
71370100	440 CLAIRE PLACE		0	NONE	Y			Per ABAG guidance, this ADU is part of the approximately 30 percent of total ADUs allocated towards Moderate-Income									
62211090	919 ARNOLD WAY		0	NONE	Y			Per ABAG guidance, this ADU is part of the approximately 30 percent of total ADUs allocated towards Moderate-Income									
62063060	1028 HOLLYBURNE AVENUE		0	NONE	Y			Per ABAG guidance, this ADU is part of the approximately 30 percent of total ADUs allocated towards Moderate-Income									
63430210	172 ELLIOTT DRIVE		0	NONE	Y			Per ABAG guidance, this ADU is part of the approximately 30 percent of total ADUs allocated towards Moderate-Income									
71411370	728 COLLEGE AVENUE		0	NONE	Y			Per ABAG guidance, this ADU is part of the approximately 30 percent of total ADUs allocated towards Moderate-Income									
61411130	1103 LAUREL STREET		0	NONE	Y			Per ABAG guidance, this ADU is part of the approximately 30 percent of total ADUs allocated towards Moderate-Income									
61411140	1083 LAUREL STREET		0	NONE	Y			Per ABAG guidance, this ADU is part of the approximately 30 percent of total ADUs allocated towards Moderate-Income									
61401400	450 OAK GROVE AVENUE		0	NONE	Y			Per ABAG guidance, this ADU is part of the approximately 30 percent of total ADUs allocated towards Moderate-Income									
71020270	125 PINEVIEW LANE		0	NONE	Y			Per ABAG guidance, this ADU is part of the approximately 30 percent of total ADUs allocated towards Moderate-Income									
62352180	117 POPE STREET		0	NONE	Y			Per ABAG guidance, this ADU is part of the approximately 30 percent of total ADUs allocated towards Moderate-Income									

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Current APN	Street Address	Project Name*	How many of the units were Extremely Low Income?	Please select the state streamlining provision the project was APPROVED pursuant to. (may select multiple)	Infill Units? Y/N*	Assistance Programs for Each Development (may select multiple - see instructions)	Deed Restriction Type (may select multiple - see instructions)	For units affordable without financial assistance or deed restrictions, explain how the locality determined the units were affordable (see instructions)	Term of Affordability or Deed Restriction (years) (if affordable in perpetuity enter 1000)*	Number of Demolished/Destroyed Units	Demolished or Destroyed Units	Demolished/Destroyed Units Owner or Renter	Total Density Bonus Applied to the Project (Percentage Increase in Total Allowable Units or Total Maximum Allowable Residential Gross Floor Area)	Number of Other Incentives, Concessions, Waivers, or Other Modifications Given to the Project (Excluding Parking Waivers or Parking Reductions)	List the incentives, concessions, waivers, and modifications (Excluding Parking Waivers or Parking Modifications)	Did the project receive a reduction or waiver of parking standards? (Y/N)	Notes*
62035180	312 OAKWOOD PLACE		0	NONE	Y			Per ABAG guidance, this ADU is part of the approximately 30 percent of total ADUs allocated towards Moderate-Income									
71191080	1600 BAY LAUREL DRIVE		0	NONE	Y			Per ABAG guidance, this ADU is part of the approximately 30 percent of total ADUs allocated towards Moderate-Income									
62053050	1031 HENDERSON AVENUE		0	NONE	Y			Per ABAG guidance, this ADU is part of the approximately 30 percent of total ADUs allocated towards Moderate-Income									
62091120	1138 SEVIER AVENUE #A		0	NONE	Y												
71041020	1465 VALPARAISO AVENUE		0	NONE	Y												
63463580	483 O'CONNOR STREET		0	NONE	Y												
71111370	1003 LOUISE STREET		0	NONE	Y												
55293250	121 BAY ROAD		0	NONE	Y												
62304210	209 MARMONA DRIVE		0	NONE	Y												
62331070	824 WOODLAND AVENUE		0	NONE	Y												
71180730	491 MIDDLE COURT		0	NONE	Y												
71222040	7 CHERYL PLACE		0	NONE	Y												
55293060	124 DUNSMUIR WAY		0	NONE	Y												
71132100	1895 OAKDELL DRIVE		0	NONE	Y												
71212180	958 HOBART STREET		0	NONE	Y												
71084050	933 MILLIE AVENUE		0	NONE	Y												
62304250	124 BLACKBURN AVENUE		0	NONE	Y												
62381030	510 POPE STREET		0	NONE	Y												
71111210	1017 LOUISE STREET		0	NONE	Y												
62272760	269 WILLOW ROAD		0	NONE	Y												
71043040	1221 COTTON STREET		0	NONE	Y												New single-family residence and attached ADU
6341070	2058 MENALTO AVENUE		0	NONE	Y												
62362130	309 LAUREL AVENUE		0	NONE	Y												
71175140	680 LEMON STREET		0	NONE	Y												New single-family residence and attached ADU
62367010	330 LAUREL AVENUE		0	NONE	Y												
74230260	980 MONTE ROSA DRIVE		0	NONE	Y												
74182070	905 MONTE ROSA DRIVE		0	NONE	Y												New single-family residence and attached ADU
62361050	333 POPE STREET		0	NONE	Y												New single-family residence and attached ADU
71432050	69 CORNELL ROAD		0	NONE	Y												
71370260	1 MAYWOOD LANE		0	NONE	Y												New single-family residence and attached ADU
74351020	2240 AVY AVENUE		0	NONE	Y												New single-family residence and attached ADU
74343080	950 CONTINENTAL DRIVE		0	NONE	Y												
62051100	1031 ALMANOR AVENUE, UNIT A		0	NONE	Y			Per previous ABAG guidance, this ADU was previously counted as part of the approximately 30 percent of total ADUs allocated towards Very Low-Income									
71175140	237 SANTA MARGARITA AVENUE		0	NONE	Y			Per previous ABAG guidance, this ADU was previously counted as part of the approximately 30 percent of total ADUs allocated towards Very Low-Income									
62282170	676 NASH AVENUE, UNIT A		0	NONE	Y												
71061160	1125 SAN MATEO DRIVE		0	NONE	Y			Per previous ABAG guidance, this ADU was previously counted as part of the approximately 30 percent of total ADUs allocated towards Moderate Income									

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62352290	108 LAUREL AVENUE		0	NONE	Y			Per previous ABAG guidance, this ADU was previously counted as part of the approximately 30 percent of total ADUs allocated towards Very Low-Income									
71221120	5 BOLTON PLACE #A		0	NONE	Y			Per previous ABAG guidance, this ADU was previously counted as part of the approximately 30 percent of total ADUs allocated towards Moderate Income									

Jurisdiction	Menlo Park	
Reporting Year	2024	(Jan. 1 - Dec. 31)
Planning Period	6th Cycle	01/31/2023 - 01/31/2031

ANNUAL ELEMENT PROGRESS REPORT Housing Element Implementation

This table is auto-populated once you enter your jurisdiction name and current year data. Past year information comes from previous APRs.
Please contact HCD if your data is different than the material supplied here

Table B														
Regional Housing Needs Allocation Progress														
Permitted Units Issued by Affordability														
		1	Projection Period	2									3	4
Income Level	RHNA Allocation by Income Level		Projection Period - 06/30/2022-01/30/2023	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total Units to Date (all years)	Total Remaining RHNA by Income Level
Very Low	Deed Restricted	740	10	-	60	-	-	-	-	-	-	-	118	622
	Non-Deed Restricted		8	19	21	-	-	-	-	-	-	-		
Low	Deed Restricted	426	37	-	-	-	-	-	-	-	-	-	99	327
	Non-Deed Restricted		10	21	31	-	-	-	-	-	-	-		
Moderate	Deed Restricted	496	62	-	-	-	-	-	-	-	-	-	116	380
	Non-Deed Restricted		12	16	26	-	-	-	-	-	-	-		
Above Moderate		1,284	671	9	38	-	-	-	-	-	-	-	718	566
Total RHNA		2,946												
Total Units			810	65	176	-	-	-	-	-	-	-	1,051	1,895
Progress toward extremely low-income housing need, as determined pursuant to Government Code 65583(a)(1).														
	5			2023	2024	2025	2026	2027	2028	2029	2030	2031	6	7
	Extremely low-Income Need												Total Units to Date	Total Units Remaining
Extremely Low-Income Units*	370			-	-	-	-	-	-	-	-	-	-	370

*Extremely low-income housing need determined pursuant to Government Code 65583(a)(1). Value in Section 5 is default value, assumed to be half of the very low-income RHNA. May be overwritten.

Please Note: Table B does not currently contain data from Table F or Table F2 for prior years. You may login to the APR system to see Table B that contains this data.

Note: units serving extremely low-income households are included in the very low-income RHNA progress and must be reported as very low-income units in section 7 of Table A2. They must also be reported in the extremely low-income category (section 13) in Table A2 to be counted as progress toward meeting the extremely low-income housing need determined pursuant to Government Code 65583(a)(1).

Please note: For the last year of the 5th cycle, Table B will only include units that were permitted during the portion of the year that was in the 5th cycle. For the first year of the 6th cycle, Table B will only include units that were permitted since the start of the planning period. Projection Period units are in a separate column.

Please note: The APR form can only display data for one planning period. To view progress for a different planning period, you may login to HCD's online APR system, or contact HCD staff at apr@hcd.ca.gov.

VLI Deed Restricted
VLI Non Deed Restricted

Jurisdiction	Menlo Park	
Reporting Year	2024	(Jan. 1 - Dec. 31)
Planning Period	6th Cycle	01/31/2023 - 01/31/2031

ANNUAL ELEMENT PROGRESS REPORT
Housing Element Implementation

Note: "+" indicates an optional field

Cells in grey contain auto-calculation formulas

[illegible]

ANNUAL ELEMENT PROGRESS REPORT
Housing Element Implementation

Jurisdiction		Menlo Park	
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Table D			
Program Implementation Status pursuant to GC Section 65583			
<div>Housing Programs Progress Report</div> <div>Describe progress of all programs including local efforts to remove governmental constraints to the maintenance, improvement, and development of housing as identified in the housing element.</div>			
1	2	3	4
Name of Program	Objective	Timeframe in H.E	Status of Program Implementation
H1.A Establish City Staff Work Priorities for Implementing Housing Element Programs	Establish staff priorities for implementing Housing Element Programs	Annually	This is completed annually as part of the City Council's work plan process, taking into consideration the yearly Housing Element review.
H1.B Review the Housing Element Annually	Review and monitor Housing Element implementation; conduct public review with the Housing Commission, Planning Commission and City Council, and submit Annual Report to HCD	Annually	Using forms provided by HCD, the 2024 annual review was prepared by staff between January and February 2025, and public reviews were conducted by the Housing Commission, Planning Commission, and City Council in March 2025.
H1.C Work with the San Mateo County Department of Housing	Meet with the County twice a year and coordinate with County efforts to maintain and support affordable housing	Every 6 months	The City participates in bimonthly meetings for housing managers throughout San Mateo County as part of the 21 Elements collaboration. Through the recurring meetings, San Mateo County staff identified opportunities for improved dialogue and consistent engagement with housing staff throughout the jurisdictions in the county and will work with staff from the local jurisdictions to identify opportunities for coordination in 2025 and beyond.

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Name of Program	Objective	Timeframe in H.E	Status of Program Implementation
H1.D Regional Coordination	Work with other San Mateo County jurisdictions to address regional housing needs and attend 21 Elements coordination activities	Ongoing	The City participates in the 21 Elements collaboration between all 21 jurisdictions in San Mateo County and regularly attended directors' meetings, regular meetings, housing managers' meetings, and housing-related interest meetings such as discussions around updates to jurisdictions' below market rate (BMR) ordinances and guidelines, accessory dwelling unit best practices and updates, and contributed information toward various studies and Housing Element-related efforts during the past year. The City initiated the process to join the San Mateo County ADU Resource Center in late 2024. The formal agreement to join the Center will be executed in 2025.

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Name of Program	Objective	Timeframe in H.E	Status of Program Implementation
H1.E Work with Non-Profits on Housing	Continue NOFA implementation and maintain a working relationship with non-profit housing sponsors	At least twice a year	The City moved several applications forward in the funding process in 2024. These included City Council approval of the commitment of \$3.6M to Habitat for Humanity Greater San Francisco (Habitat) for site acquisition and development of low-income ownership units at 335 Pierce Road; City Council approval of the commitment of \$1M to a housing project targeted at school district employees at 320 Sheridan Dr.; and City Council authorization of the city manager to execute a funding agreement for \$2M with MidPen for the development of affordable housing targeted towards Veterans at Veterans Affairs medical center site. The City continues to partner with 2022 NOFA-funded home rehab programs with Habitat and Rebuilding Together Peninsula (RTP). In 2024, Habitat received 22 inquiries for its home rehab program and had 3 qualified applicants move forward into the scoping phase and RTP completed five home rehab projects totaling \$61,489.73 in City funds disbursed.
H1.F Update the Housing Element	Assure consistency with SB 375 and Housing Element law	1/31/2023	The City Council adopted the 2023-2031 Housing Element on January 31, 2023. Following subsequent reviews by HCD, the City Council adopted amendments to the Housing Element on January 23, 2024. HCD certified the Housing Element on March 20, 2024.

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Name of Program	Objective	Timeframe in H.E	Status of Program Implementation
H1.G Update Priority Procedures for Providing Water Service to Affordable Housing Developments	Comply with Government Code § 65589.7	When the Urban Water Management Plan is updated (anticipated 2025 and 2030)	This program will be undertaken with the adoption of the next Urban Water Management Plan (UWMP) anticipated in 2026, and was most recently completed for the City's 2020 UWMP in 2021.
H1.H Transparency on Progress towards RHNA and Mid-cycle Review	Increase accessibility and transparency of affordable housing development in the city	Website shall be updated annually on pipeline projects. Mid-cycle review and report to City Council in 2027	The City's website is regularly updated with an interactive development projects map and information on projects under review, approved, under construction, and completed. The Housing Element Annual Progress Report (APR) is also posted on the City's website annually. A mid-cycle review will be completed with City Council in 2027.

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Name of Program	Objective	Timeframe in H.E	Status of Program Implementation
H1.I Utilize the City's Below Market Rate (BMR) Housing Fund	Accumulate and distribute funds for housing affordable to extremely low-, very low-, low- and moderate-income households	Advertise the availability of funds in the BMR Housing Fund at least every two years	The City administers and advertises every two years the availability of funds in the BMR housing fund through a Notice of Funding Availability (NOFA). The objective of the NOFA is to support the acquisition, rehabilitation, preservation or new construction of housing that will provide long-term affordability. The funding is intended to fill the financing gap between projected total development costs and other available funding sources. The City released a NOFA December 2022. The City recommended approval of three proposals for a total of \$4.18 million. This included support for new BMR ownership construction at the low-income level (123 Independence Dr.), new BMR rental construction for veterans at the extremely low and very low-income levels (795 Willow Road - VA), and funding for home rehabilitation for low-income households (Rebuilding Together Peninsula). The funding agreement for the VA project was executed in 2024 and Rebuilding Together Peninsula has continued to assist with rehabilitation projects of several homes in the Belle Haven neighborhood. In addition, the City Council reaffirmed commitment of \$3.6 million in BMR funds towards the acquisition of property to construct between eight to 10 affordable, for-sale units at 335 Pierce Road in April 2024, and committed \$1 million in Nov. 2024 towards a 100% affordable housing project targeted towards teachers through a separate funding request in April 2024. The City remains active in supporting housing production, preservation and protection programs. The City will continue to monitor its BMR funds to determine its ability to release the next NOFA.

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Name of Program	Objective	Timeframe in H.E	Status of Program Implementation
H2.A Preservation of Assisted Housing	Adopt an ordinance for at-risk units. Preserve 92 low income units in Crane Place Apartments at risk of conversion in 2028, supporting the continued provision of affordable housing within Menlo Park’s high resource neighborhoods	Adopt ordinance within one year of Housing Element adoption. Contact owners of Crane Place Apartments no later than 2025 to ensure compliance with state preservation notice law	The City has not yet initiated this program.
H2.B Amend the Zoning Ordinance to Protect Existing Housing	Protect existing rental housing as part of infill implementation and other Zoning Ordinance changes	Within two years of Housing Element adoption	The City has not yet initiated this program.

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Name of Program	Objective	Timeframe in H.E	Status of Program Implementation
H2.C Assist in Implementing Housing Rehabilitation Programs	Utilize the City’s BMR funds to rehabilitate very low- and low- income housing. Conduct proactive outreach to identify and assist at least 20 very low income homeowners in Menlo Park’s moderate resource neighborhoods	Initiate Homeownership Preservation Program in 2023 and complete within three years. Expend electrification funds allocation from the California Energy Commission by June 30, 2026	The Homeownership Preservation Program was initiated in 2023, with outreach conducted during fall and winter 2023. The program will be directed toward low- and very low-income households based on the finalized agreement with Habitat for Humanity to ensure a potential pool of 20 households can receive funding. Other program components will occur consistent with the listed Housing Element timeframe. In 2024, Habitat for Humanity identified a number of potential applicants for Home Preservation Program. The City also has a program to help rehabilitate and upgrade homes through electrification. The program soft launched in August 2024 and 41 assessments have been scheduled with 22 completed through Jan. 2025. Installation in two homes are underway.
H2.D Accessory Dwelling Unit (ADU) Amnesty Program	Bring unpermitted ADUs up to code to improve their health and safety for occupants and integrate within the City’s official housing stock	Homeowner outreach and incorporation of amnesty provisions in the Zoning Ordinance shall becompleted by the end of 2024	The City has not yet initiated this program.

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Name of Program	Objective	Timeframe in H.E	Status of Program Implementation
H2.E Anti-Displacement Strategy	Mitigate displacement in the city and provide financial assistance to tenants	Develop an anti-displacement strategy for the City, particularly in the Belle Haven neighborhood, and initiate program implementation by January 2024, expanding to address other potential policies in the program through 2026	Development of initial implementation of an anti-displacement strategy was initiated in 2024. Community meetings were held in the Belle Haven Community Center in November 2024 to help prioritize various community suggested anti-displacement strategies. The City held a meeting in English to receive feedback on different anti-displacement strategies, which was followed shortly afterwards by the same meeting in Spanish. Approximately 12 persons attended both meetings. The feedback is being reviewed and staff will finalize the anti-displacement strategy in 2025.
H2.F Childcare Allowances	Support families with children, large families generally, and single-parent households	Update zoning code within 1 year of housing element adoption	This program was completed December 5, 2023 with the adoption of an ordinance by City Council to amend chapters 16.04 and 16.08 of the Municipal Code.

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Name of Program	Objective	Timeframe in H.E	Status of Program Implementation
H3.A Amend Procedures for Reasonable Accommodation	Protect existing rental housing as part of infill implementation and other Zoning Ordinance changes	Eliminate the application fee and amend the Ordinance for consistency with guidance provided by DOJ and HUD by 2024. Publish the handout by the end of 2025. Implementation of reasonable accommodation procedures will be ongoing throughout the planning period.	The City has yet to initiate this program.
H3.B Encourage Rental Housing Assistance Programs	Provide assistance at current Section 8 funding levels to assist 230 extremely low and very low-income households per year (assumes continued funding of program)	Property owner outreach in 2024 and 2027; Update website annually	In conjunction with Programs H1.C and H5.C, the City will initiate and update its website and conduct outreach with multi-family property owners, particularly in high-resourced areas, to encourage participation in the Section 8 program this year, consistent with the timeline.

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1	2	3	4
Name of Program	Objective	Timeframe in H.E	Status of Program Implementation
H3.C Assist in Providing Housing for Persons Living with Disabilities	Conduct outreach on the availability of funds for non-profit organizations that provide housing and programs for people with disabilities. Promote available funds through the community funding grant program, which provides an allocation of up to 1.7 percent of the collected property tax revenue	Outreach would be conducted yearly. Evaluation of Universal Design in 2024	The City will continue its efforts to collaborate with non-profit organizations. The City has yet to evaluate potential universal design features.
H3.D Develop Incentives for Special Needs Housing	Amend the Zoning Ordinance to provide opportunities for housing and adequate support services for seniors and people living with disabilities	Within two years of Housing Element adoption	The City will focus efforts on this program in 2025, consistent with the timeframe listed in the Housing Element.

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1	2	3	4
Name of Program	Objective	Timeframe in H.E	Status of Program Implementation
H3.E Continue Support for Countywide Homeless Programs	Support housing and services for the homeless and at-risk persons and families. Re-initiate participation of Housing Division staff, along with continued participation of Menlo Park Police Department staff, in monthly meetings with the LifeMoves HOT. The City will partner with LifeMoves to improve conditions for the homeless.	Re-initiate participation of Housing Division in LifeMoves HOT in 2023. Consider funding resources for homeless case manager in 2024	The City has partnered with the County's Center on Homelessness to address homeless encampments in the City. LifeMoves and WeHope are contracted to provide direct outreach services and regularly interact with individuals at the encampments. The City's Housing Division and Police Department participate in monthly meetings with the County.
H3.F Work with the U.S. Department of Veterans Affairs on Homeless Issues	Contact the U.S. Department of Veterans Affairs to coordinate in addressing the needs of people experiencing homelessness. Seek to achieve a minimum of 60 new units of affordable housing for veterans	Meet with the U.S. Department of Veterans Affairs annually. Per the VA and MidPen, construction is intended to start in December 2024 and project opening would be in March 2026	In September 2024, the City Council adopted a resolution to authorize the city manager to execute a funding agreement with MidPen in the amount of \$2M and for staff to appropriate the funds from the FY24-25 budget. City funds are expected to be dispersed to MidPen in early 2025. The project groundbreaking occurred in Feb. 2025.
H3.G Zoning Text Amendments for Special Needs Housing	Facilitate housing for Menlo Park's special needs and extremely low income populations	Amend Zoning Code by 2024	The City has yet to initiate this program.

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Name of Program	Objective	Timeframe in H.E	Status of Program Implementation
H3.H Inclusionary Accessible Units	Expand housing opportunities for people with disabilities	Incorporate incentives for accessible units in the AHO (2023) and updated BMR regulations (2025), and promote on the City's website. Utilize the Housing Element Annual Progress Report (APR) to report on specific incentives incorporated within BMR and AHO, including website links to the updated regulations	The City updated the Affordable Housing Overlay (AHO) in 2023, including incentives for multi-bedroom and family housing and as well as senior housing. Incentives for accessible units were not incorporated at that time. The City's BMR Guidelines include an accessible unit preference for BMR applicants with accessibility needs. The City may revisit the potential for accessibility incentives in future years and/or during the mid-cycle review for the Housing Element. The City will focus on other efforts in this program in 2025, consistent with the timeframe listed in the Housing Element.
H3.I Accessible ADUs	Expand housing opportunities for people with disabilities	Within two years of Housing Element adoption concurrent with Program H3.A	The City will focus efforts on this program in 2025, consistent with the timeframe listed in the Housing Element.
H3.J Marketing for Accessible Units	Expand housing opportunities for people living with disabilities	Ongoing on a project-by-project basis	The City will focus efforts on this program as new projects are identified on Housing Inventory sites and other sites zoned for multifamily residential development opportunities.

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Name of Program	Objective	Timeframe in H.E	Status of Program Implementation
H3.K Employment Services	Host a working meeting or workshop with employers and advocacy groups to develop a strategy for creating jobs for persons with disabilities and boosting the number of workers with disabilities among area employers	Meeting will be held by the end of 2026. Program implementation will be ongoing thereafter	The City will focus efforts on this program in 2026, consistent with the timeframe listed in the Housing Element.
H3.L Large Units	Encourage the development of housing for large families	Adopt large unit bonus within two years of Housing Element adoption, and post on City website in conjunction with developer guide	The City began implementation of this program with the adoption of amendments to the Affordable Housing Overlay as noted in H3.H and in Specific Plan in November 2023, which included potential bonus floor area ratio (FAR) for the development of units with three or more bedrooms. Additional efforts to expand FAR bonus options for large family units in other areas of the city may be evaluated in the future.
H3.M Wheelchair Visitability	Allow for people with wheelchairs to have greater visitation access to homes in Menlo Park	Within six years of Housing Element adoption	The City will focus efforts on this program consistent with the timeframe listed in the Housing Element.

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Name of Program	Objective	Timeframe in H.E	Status of Program Implementation
H4.A Amend the Below Market Rate Inclusionary Housing Regulations	Coordinate with 21 Elements in preparation of a regional nexus study to determine the cost of the in-lieu fee and provide input into amendments to the City’s BMR Program. Implement requirements to assist in providing housing affordable to extremely low-, very low-, low- and moderate-income households throughout Menlo Park’s high resource neighborhoods	Initiate nexus study in 2023. Amend the BMR Inclusionary Housing Regulations and update the in-lieu fee within two years of Housing Element adoption; incorporate into a handout for developers on the City’s housing requirements and incentives for posting on the City’s website	The City is participating in the 21 Elements regional nexus study. In 2024, 21 Elements prepared a draft RFP for consultants to develop the regional nexus study and submitted a joint application for TOC Housing Policy grant funding. The RFP will be released in 2025.
H4.B Modify BMR Guidelines Regarding Allocations	Amend the Zoning Ordinance to require additional affordable units in market-rate developments	Within two years of Housing Element adoption	The City continues to participate in the 21 Elements BMR Guidelines working group. A first phase of the BMR Guideline revisions will occur in 2025.

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Name of Program	Objective	Timeframe in H.E	Status of Program Implementation
H4.C Increase Commercial Linkage Fee	Increase local funding to support production of affordable housing	Complete nexus study in conjunction with inclusionary nexus study (Program H4.A), and adopt linkage fee within two years of Housing Element adoption	In 2024, with City feedback, 21 Elements prepared a draft RFP for consultants to develop the regional nexus study. The RFP will be released in 2025.
H4.D Modify the Affordable Housing Overlay (AHO)	Incentivize affordable housing development on housing opportunity sites located in high resource areas of the community. Annually monitor progress under the AHO in conjunction with the Housing Element Annual Progress Report; after three years of implementation (2027), report back to City Council, including any recommended adjustments to the AHO to improve effectiveness	Within one year following Housing Element adoption. Incorporate AHO provisions into a handout for developers on the City's housing requirements and incentives for posting on the City's website	The AHO was modified on December 5, 2023 with the adoption of an ordinance by City Council to amend chapter 16.98 of the Municipal Code to allow a density of up to 150 dwelling units per acre (du/ac) for a development with 100 percent affordable housing. A handout will be developed to explain the updated requirements and incentives.

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Name of Program	Objective	Timeframe in H.E	Status of Program Implementation
H4.E Streamlined Project Review	Utilize objective design and development standards to add greater certainty to and streamline the development review process	Objective design/development standards and ministerial review for 100% affordable projects (2025); Eliminate CUP for multi-family (2025); SB 35 streamlining (2026, or earlier as needed)	Objective design standards were included with each of the new and updated zoning districts adopted by City Council on December 5, 2023. Additional streamlining actions outlined in the program will be completed according to program timeline in 2025 and/or 2026.

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Name of Program	Objective	Timeframe in H.E	Status of Program Implementation
H4.F Modify Accessory Dwelling Unit (ADU) Development Standards and Permit Process	Zoning Ordinance amendment and accompanying public-facing documentation (i.e., on the City website). Seek to produce at least 85 ADUs between 2023-2031, including 51 affordable to lower income households, furthering economic integration in traditionally single-family neighborhoods	Homeowners outreach, modifications to the Zoning Ordinance, and development of potential ADU designs tool shall be completed by the end of 2024. Within six months of receipt of HCD's letter regarding ADU regulations non-compliance issues, the City will make revisions to address the identified issues	The City is awaiting receipt of HCD's letter regarding any ADU regulations non-compliance issues and will make any necessary revisions to local ordinances as outlined in the program and within the program timeframe following receipt of the letter. The City has continued to see robust development trends for ADUs in the community, with 68 ADUs permitted in 2024, achieving over 100% of the total planning period goal though 2031. The City also launched its pre-approved ADU process to comply with AB 434.

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Name of Program	Objective	Timeframe in H.E	Status of Program Implementation
H4.G Prioritize Affordable Housing on City-Owned Parking Lots Downtown	Achieve the development of 345 affordable units on a combination of City owned parking lot sites in the downtown, supporting the integration of affordable housing options in high resource areas of the community	Initiate feasibility study (2023); Issue RFP for development (2024); Complete development entitlements (2025); Complete development (2027)	In August 2024, the City Council reviewed a feasibility study and directed staff to proceed with exploring development on Parking Plazas 1, 2, and 3. The three parking lots could accommodate more than 345 units using the existing zoning provisions on the three sites. City staff and the City Council conducted public outreach, held multiple public meetings, and considered public feedback regarding the potential for development on the sites through the end of 2024. In January 2025, the City Council authorized release of an RFQ for the three parking lots, with responses due in March 2025.
H4.H Review the Subdivision Ordinance	Review and adopt amendments to the Subdivision Ordinance as needed	Within three years of Housing Element adoption	The City has yet to initiate this program.
H4.I Create New Opportunities for Mixed-Use Development	Adopt a Zoning Ordinance amendment	Within one year of Housing Element adoption	This program was completed December 5, 2023 with the adoption of ordinances by City Council to amend various chapters of the Municipal Code to create and update mixed use zoning districts.

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<div>Housing Programs Progress Report</div> <div>Describe progress of all programs including local efforts to remove governmental constraints to the maintenance, improvement, and development of housing as identified in the housing element.</div>			
1	2	3	4
Name of Program	Objective	Timeframe in H.E	Status of Program Implementation
H4.J Increase Residential Density and Maximize Development Proposals	Increase residential density in certain high resource areas of the city, develop additional multifamily housing on suitable parcels, and facilitate achievement of maximum permitted densities through adoption of appropriate development standards	To be completed within the first year of the planning period	This program was completed December 5, 2023 with the adoption of ordinances by City Council to amend various chapters of the Municipal Code to update the City's R-3 and R-4 zoning districts.
H4.K Rezone for Lower Income Shortfall	Increase residential density to a range from a minimum of 20 du/ac and allowing for densities of up to 100 units/acre or greater and affordable housing on sites identified for housing for at least 6.8 acres to provide for at least 202 lower-income units	1/31/2024	This program was completed December 5, 2023 with the adoption of ordinances by City Council to amend various chapters of the Municipal Code and implement Programs H4.D, H4.I, H4.J, H4.L, H4.Q, and H4.T.
H4.L Modify El Camino Real/Downtown Specific Plan	Increase housing opportunities in El Camino Real/Downtown Specific Plan Area, thereby facilitating production of affordable housing and enhancing economic integration in high resource areas of the community	Within one year of Housing Element adoption	This program was completed November 28, 2023 with the City Council adoption of amendments to the Specific Plan.

ANNUAL ELEMENT PROGRESS REPORT
Housing Element Implementation

Jurisdiction		Menlo Park	
Reporting Year		2024	(Jan. 1 - Dec. 31)
Table D			
Program Implementation Status pursuant to GC Section 65583			
<div>Housing Programs Progress Report</div> <div>Describe progress of all programs including local efforts to remove governmental constraints to the maintenance, improvement, and development of housing as identified in the housing element.</div>			
1	2	3	4
Name of Program	Objective	Timeframe in H.E	Status of Program Implementation
H4.M Update Parking Requirements and Design Standards	Modify Municipal Code to include amended parking requirements and establish a parking or alternative transportation in-lieu fee	Within one year of Housing Element adoption; an in-lieu fee will be evaluated within two years of Housing Element adoption. Additional amendments will be completed as needed thereafter with ongoing staff review of parking standards	Parking requirements for the City's multifamily and mixed use zoning districts were modified so that no more than one parking space is required for smaller units (e.g., one-bedroom, studio, or single-room occupancy units) as part of the adoption of amendments to the Specific Plan and Municipal Code in November and December 2023. Additional program actions will be conducted in the future according to the program timeline.
H4.N Achieve Long-Term Viability of Affordable Housing	Establish project management and other ongoing project coordination needs	As developments are proposed and ongoing thereafter	The City will focus efforts on this program as new projects on the Housing Inventory sites and other sites zoned for multifamily residential development opportunities, consistent with the timeframe listed in the Housing Element.

ANNUAL ELEMENT PROGRESS REPORT
Housing Element Implementation

Jurisdiction		Menlo Park	
Reporting Year		2024	(Jan. 1 - Dec. 31)
Table D			
Program Implementation Status pursuant to GC Section 65583			
<div>Housing Programs Progress Report</div> <div>Describe progress of all programs including local efforts to remove governmental constraints to the maintenance, improvement, and development of housing as identified in the housing element.</div>			
1	2	3	4
Name of Program	Objective	Timeframe in H.E	Status of Program Implementation
H4.O Identifying SB 10 Sites	Amend the Zoning Ordinance and Map to implement an SB 10 overlay; target the development of 2 SB 10 projects per year from 2027 through 2031 (5 years), averaging 5 units per project, for at least 50 total SB 10 units. At least 80 percent of these units are targeted for Racially Concentrated Areas of Affluence (RCAAs) south of US-101.	Adopt the overlay by December 2026	The City will focus efforts on this program during or before 2026, consistent with the timeframe listed in the Housing Element.
H4.P Community Opportunity to Purchase	Adopt a community opportunity to purchase ordinance. Increase opportunities for affordable housing development	Adopt ordinance by the end of 2024	The City has not yet initiated this program.
H4.Q Reuse Sites	Allow for ministerial review for housing development on reuse sites that propose at least 20 percent of the units as affordable for lower-income households	Within three years of Housing Element adoption	This program was completed December 5, 2023 with the adoption of ordinances by City Council to amend various chapters of the Municipal Code.

ANNUAL ELEMENT PROGRESS REPORT
Housing Element Implementation

Jurisdiction		Menlo Park	
Reporting Year		2024	(Jan. 1 - Dec. 31)
Table D			
Program Implementation Status pursuant to GC Section 65583			
<div>Housing Programs Progress Report</div> <div>Describe progress of all programs including local efforts to remove governmental constraints to the maintenance, improvement, and development of housing as identified in the housing element.</div>			
1	2	3	4
Name of Program	Objective	Timeframe in H.E	Status of Program Implementation
H4.R Work with the Fire District	Undertake local amendments to the State Fire Code and approve City Council Resolution ratifying the Fire District's local amendments	Complete local amendments to the State Fire Code by the end of 2025. Ratify amendments by the end of 2026.	The City will collaborate with the Menlo Park Fire Protection District as needed. In Dec. 2022, the City Council last adopted a resolution ratifying the Fire District's amendments to the 2022 California Fire Code.
H4.S Coordinate with School Districts to Link Housing with School District Planning Activities	Coordinate with local school districts in planning for future housing in consideration of each school district's long-range planning, resources and capacity	Ongoing through project implementation	The City will focus efforts on this program as new projects are identified on Housing Inventory sites and other sites zoned for multifamily residential development opportunities, consistent with the timeframe listed in the Housing Element.
H4.T Residential Overlay	Allow residential uses in currently non-residential areas of Menlo Park	To be completed within the first year of the planning period.	This program was completed December 5, 2023 with the adoption of an ordinance by City Council to create chapter 16.95 of the Municipal Code.

ANNUAL ELEMENT PROGRESS REPORT
Housing Element Implementation

Jurisdiction		Menlo Park	
Reporting Year		2024	(Jan. 1 - Dec. 31)
Table D			
Program Implementation Status pursuant to GC Section 65583			
Housing Programs Progress Report			
Describe progress of all programs including local efforts to remove governmental constraints to the maintenance, improvement, and development of housing as identified in the housing element.			
1	2	3	4
Name of Program	Objective	Timeframe in H.E	Status of Program Implementation
H4.U Federally-Owned Sites and School Sites	Facilitate residential development on sites owned by the USGS, VA, and Ravenswood City School District to achieve at least 131 new affordable housing units in Menlo Park.	USGS: Coordinate with General Services Administration and prospective buyers (2025); Complete residential development entitlements (2028); Issue residential development building permits for at least 89 units (2030). VA: Complete development of at least 60 units (2027). Ravenswood City School District: Complete outreach in collaboration with School District and MidPen (2024), Complete development entitlements (2025), Complete	In early 2025, the City received correspondence from the General Services Administration (GSA) indicating that the USGS site will be reoffered for sale by Sealed Bid Auction. Sealed bids will be publicly opened on April 15, 2025. The City will continue to coordinate with GSA and prospective buyers. The VA site is technically not subject to the City’s discretionary planning approvals, however, MidPen complied with the City’s R-4-S zoning requirements in recognition of the development’s location and connection to the surrounding community. In September 2024, the City Council committed \$2 million in BMR NOFA funds, and will continue to partner with MidPen on the project. The City reviewed the Ravenswood City School District proposal for affordable housing at 320 Sheridan Drive in 2024. On November 19, 2024, the City Council approved a \$1M commitment for the affordable housing project. In January 2025, the Planning Commission approved the project, which was appealed and will be reviewed by the City Council in early 2025.

ANNUAL ELEMENT PROGRESS REPORT
Housing Element Implementation

Jurisdiction		Menlo Park	
Reporting Year		2024	(Jan. 1 - Dec. 31)
Table D			
Program Implementation Status pursuant to GC Section 65583			
<div>Housing Programs Progress Report</div> <div>Describe progress of all programs including local efforts to remove governmental constraints to the maintenance, improvement, and development of housing as identified in the housing element.</div>			
1	2	3	4
Name of Program	Objective	Timeframe in H.E	Status of Program Implementation
H4.V Local Density Bonus Law Ordinance	Facilitate utilization of State Density Bonus Law	By December 2024	The City has not yet initiated this program.
H5.A Fair Chance Ordinance	Expand renter protections	Within five years of Housing Element adoption	The City will focus efforts on this program during or before 2028, consistent with the timeframe listed in the Housing Element.
H5.B Undertake Community Outreach When Implementing Housing Element Programs	Conduct community outreach and distribute materials	At least on an annual basis	Outreach on Housing Element-related efforts utilized an integrated communication strategy including direct mail, targeted email, weekly newsletters, social media, newspaper notices, A-frames/posters, electronic message boards, and in-person and virtual community meetings. The City maintains up-to-date information on multiple Housing Element-related webpages, and community members can continue to subscribe to specific project email lists. The City partnered with community-based organizations (e.g., Climate Resilient Communities) to enhance community outreach and engagement through local networks, particularly striving to reach underserved communities. This program will continue throughout the planning period.

ANNUAL ELEMENT PROGRESS REPORT
Housing Element Implementation

Jurisdiction		Menlo Park	
Reporting Year		2024	(Jan. 1 - Dec. 31)
Table D			
Program Implementation Status pursuant to GC Section 65583			
<div>Housing Programs Progress Report</div> <div>Describe progress of all programs including local efforts to remove governmental constraints to the maintenance, improvement, and development of housing as identified in the housing element.</div>			
1	2	3	4
Name of Program	Objective	Timeframe in H.E	Status of Program Implementation
H5.C Provide Multilingual Information on Housing Programs	Improve access to information on housing programs to persons with limited English proficiency	Continue to provide readily translatable information on the City's webpage and work to provide written information and handouts on the City's key housing programs in multiple languages by December 2024.	The City's website is readily translatable and information regarding Spanish language interpretation/translation is provided on public hearing notices. The City will focus efforts on expanding to written materials and the availability of information in multiple languages.

ANNUAL ELEMENT PROGRESS REPORT
Housing Element Implementation

Jurisdiction		Menlo Park	
Reporting Year		2024	(Jan. 1 - Dec. 31)
Table D			
Program Implementation Status pursuant to GC Section 65583			
<div>Housing Programs Progress Report</div> <div>Describe progress of all programs including local efforts to remove governmental constraints to the maintenance, improvement, and development of housing as identified in the housing element.</div>			
1	2	3	4
Name of Program	Objective	Timeframe in H.E	Status of Program Implementation
H5.D Address Rent Conflicts	Increase awareness among residents, including low income and special needs populations, of available resources for addressing rent conflicts and fair housing complaints	AFFH Actions: Provide multilingual fair housing information at City facilities (2023); Conduct informational workshops at the Family Recreation Center and before City Council (2024, 2026); Provide fair housing information to rental property owners (2025, 2028)	In May 2024, in celebration of Affordable Housing Month, the City held a Housing Resource Fair in which Project Sentinel was a participating organization. They were able to distribute material about their Rental Mediation Program. In addition, the City has produced a Housing Resource Guide that includes tenant/landlord resolution information.

ANNUAL ELEMENT PROGRESS REPORT
Housing Element Implementation

Jurisdiction		Menlo Park	
Reporting Year		2024	(Jan. 1 - Dec. 31)
Table D			
Program Implementation Status pursuant to GC Section 65583			
<div>Housing Programs Progress Report</div> <div>Describe progress of all programs including local efforts to remove governmental constraints to the maintenance, improvement, and development of housing as identified in the housing element.</div>			
1	2	3	4
Name of Program	Objective	Timeframe in H.E	Status of Program Implementation
H5.E Publicize Fair Housing Laws and Respond to Discrimination Complaints	Affirmatively further fair housing by increasing awareness among residents, including low income and special needs populations, of available resources for addressing fair housing issues	AFFH Actions: Provide multilingual fair housing information at the Family Recreation Center (2023); Conduct informational workshops at the Center and before City Council (2024, 2026); Provide fair housing information to rental property owners (2025, 2028)	In May 2024, in celebration of Affordable Housing Month, the City held a Housing Resource Fair in which Project Sentinel was a participating organization. They were able to distribute material about their fair housing services. In addition, the City has produced a Housing Resource Guide that include fair housing information and housing discrimination investigation.
H5.F First-Time Homebuyer Program	Provide opportunities for moderate income first-time homebuyers to reside in the community, thereby fostering housing mobility.	Conduct program outreach by December 2024	The City has a Legacy List, which is currently closed. Moderate income homebuyers have access to purchase opportunities through the BMR program if they are on the Legacy List and there is a moderate income unit available. The City will continue to monitor opportunities to enhance the program.
H5.G Improve Access to City Law	Have a one-stop landing page for development information that can be easily understood by developers and members of the public	Develop website by December 2024	The City will continue to focus efforts on this program in 2025, consistent with the program in the Housing Element.

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Housing Element Implementation

Jurisdiction		Menlo Park	
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Table D			
Program Implementation Status pursuant to GC Section 65583			
<div>Housing Programs Progress Report</div> <div>Describe progress of all programs including local efforts to remove governmental constraints to the maintenance, improvement, and development of housing as identified in the housing element.</div>			
1	2	3	4
Name of Program	Objective	Timeframe in H.E	Status of Program Implementation
H5.H Tenant Readiness Education Program	Provide educational assistance and identify resources to help renters acquire and maintain decent and affordable housing	Establish partnership or develop program by December 2024	The City will continue to focus efforts on this program in 2025, consistent with the program in the Housing Element.
H5.I Racial Equity Training Program	Increase awareness, build organizational capacity and infrastructure, and strive for racial equity in housing and other local government matters	Join program by December 2023; initiate first racial equity training session in 2024	<div>Throughout 2024, representatives from different City departments, including, but not limited to, the City Manager's Office, Community Development, Police, Public Works, and Library and Community Services, participated in regular Equity in Government meetings facilitated by the County of San Mateo with the overall goal of growing equity work together across the county.</div> <div>In February 2024, City representatives participated in a Foundational Equity Training organized by the County of San Mateo and presented by The Justice Collective, with the intent to assess training capacity and appropriateness for potential broader organization-wide equity training.</div>

ANNUAL ELEMENT PROGRESS REPORT

Housing Element Implementation

Jurisdiction		Menlo Park	
Reporting Year		2024	(Jan. 1 - Dec. 31)
Table D			
Program Implementation Status pursuant to GC Section 65583			
<div><div>Housing Programs Progress Report</div><div>Describe progress of all programs including local efforts to remove governmental constraints to the maintenance, improvement, and development of housing as identified in the housing element.</div></div>			
1	2	3	4
Name of Program	Objective	Timeframe in H.E	Status of Program Implementation
H5.J Environmental Justice Element	Prioritize the needs of Underserved Communities (Disadvantaged Communities); reduce pollution exposure; improve access to public facilities; promote food access; promote safe and sanitary housing; promote physical activity; promote civic engagement.	Continue community outreach and engagement and the refinement/prioritization of policies and programs to advance environmental justice (2024); adopt the Environmental Justice Element (2024); evaluate potential funding of environmental justice programs through utilization of Community Amenities funds in the Bayfront area (annually); implement at least one Environmental Justice Element program each year with emphasis on the highest priority programs identified through	<p>In September 2024, following three years of community outreach and engagement with a focus on meeting people where they are and empowering the voices of Menlo Park's underserved Belle Haven and Bayfront communities, the City of Menlo Park adopted its first General Plan Environmental Justice (EJ) Element.</p> <p>Through an inclusive, intentional, and equitable planning process with over 15 outreach and engagement events, the Menlo Park community harmonized voices into an action-oriented plan to positively impact the whole ecosystem — not only the environment, but also the health and wellbeing of people.</p> <p>The community identified three top priorities for advancing EJ: Priority #1: Provide Safe, Sanitary, and Stable Homes; Priority #2: Promote Access to High Quality and Affordable Food; and Priority #3: Reduce Pollution Exposure and Improve Air Quality. The EJ Element is a living document that will grow with and for the community over time.</p> <p>In March 2025, the Planning Commission and City Council will review the first EJ Element Annual Progress Report. Together with the community, the City will continue to advance EJ through implementation of the programs and action items identified in the EJ Element Action Guide.</p>

ANNUAL ELEMENT PROGRESS REPORT
Housing Element Implementation

Jurisdiction		Menlo Park	
Reporting Year		2024	(Jan. 1 - Dec. 31)
Table D			
Program Implementation Status pursuant to GC Section 65583			
<div>Housing Programs Progress Report</div> <div>Describe progress of all programs including local efforts to remove governmental constraints to the maintenance, improvement, and development of housing as identified in the housing element.</div>			
1	2	3	4
Name of Program	Objective	Timeframe in H.E	Status of Program Implementation
H6.A Reach Codes	Achieve greenhouse gas reduction targets	Ongoing on a project-by-project basis	In 2024, the City Council gave direction to staff to prepare a reach code to promote residential electrification. Staff developed an ordinance to require rewiring for future appliance electrification at the time of replacing a main electrical panel. The City will continue to encourage reduction in greenhouse gas emissions as projects are reviewed.
H6.B Electric Vehicle Charging	Achieve greenhouse gas reduction targets	Concurrent with the next building code update in 2025	The City continued implementation of the residential electric vehicle reach codes. Additionally, the City updated the 2025-2030 Climate Action Plan scope of work which identified new priority actions to expand access to electric vehicle charging for multifamily properties. Staff promoted Peninsula Clean Energy's electric vehicle charging rebate for multifamily properties and explored partnerships with other programs.
H6.C Air Conditioning or Cooling Alternatives	Ensure healthy building environments	Within two years of Housing Element adoption	At the end of 2024, Menlo Park's Home Upgrade program completed 19 home energy assessments with 7 signed participation agreements for Belle Haven homeowners to receive energy efficiency and electrification upgrades including heat pumps. Additionally, the City promoted Peninsula Clean Energy's heat pump rebate available to all single family and multifamily property owners. The City continued exploring local code amendments to encourage the installation of high-efficiency heat pumps, ceiling fans, air exchangers, and increased insulation.

ANNUAL ELEMENT PROGRESS REPORT
Housing Element Implementation

Jurisdiction		Menlo Park	
Reporting Year		2024	(Jan. 1 - Dec. 31)
Table D			
Program Implementation Status pursuant to GC Section 65583			
<div>Housing Programs Progress Report</div> <div>Describe progress of all programs including local efforts to remove governmental constraints to the maintenance, improvement, and development of housing as identified in the housing element.</div>			
1	2	3	4
Name of Program	Objective	Timeframe in H.E	Status of Program Implementation
H6.D Promote Energy Efficient/Renewable Programs	Encourage participation in the energy efficient and renewable energy programs	Update the City's website annually	The City's website was updated in 2024 with information on new energy efficiency programs offered by Peninsula Clean Energy. Announcements for these programs were also published in the City's weekly electronic newsletter and social media channels. The City provided education about the programs at in person community events.
H6.E Explore Multimodal Improvements	Coordinate with Redwood City on potential pedestrian and bicycle improvements	Within three years of Housing Element adoption	The City will seek out opportunities to coordinate with the City of Redwood City on Capital Improvement Plan projects and development projects that could incorporate bicycle and pedestrian improvements linking the two cities. The City will continue to focus efforts on this program during or before 2026, consistent with the timeframe listed in the Housing Element.
H6.F Transit Incentives	Reduce vehicle trips and parking demand and increase use of alternative forms of mobility	Ongoing on a project-by-project basis	The City has initiated an update to its Transportation Demand Management (TDM) Guidelines to align trip reduction goals for development projects with C/CAG policy. The City will focus efforts on this program as new projects are identified on Housing Inventory sites and other sites zoned for multifamily residential development opportunities, consistent with the timeframe listed in the Housing Element.

ANNUAL ELEMENT PROGRESS REPORT
Housing Element Implementation

Jurisdiction		Menlo Park	
Reporting Year		2024	(Jan. 1 - Dec. 31)
Table D			
Program Implementation Status pursuant to GC Section 65583			
<div>Housing Programs Progress Report</div> <div>Describe progress of all programs including local efforts to remove governmental constraints to the maintenance, improvement, and development of housing as identified in the housing element.</div>			
1	2	3	4
Name of Program	Objective	Timeframe in H.E	Status of Program Implementation
H6.G Neighborhood Connectivity	Reduce disparities in access to opportunities	Identify project priorities annually through coordination with the City's capital improvement projects list; implementation of the projects shall be ongoing throughout the planning period	The 2023-2028 Capital Improvement Plan includes projects for Belle Haven Traffic Calming Plan Implementation, Caltrain Grade Separation, Middle Avenue Caltrain crossing design study and construction, Coleman-Ringwood Avenues Transportation Study, El Camino Real Crossings improvements, Haven Avenue streetscape improvement, Middle Avenue complete street study, and various other pedestrian and bicycle improvements. The City will continue to focus efforts on this program as new projects are identified on Housing Inventory sites and other sites zoned for multifamily residential development opportunities, consistent with the timeframe listed in the Housing Element.
H7.A Create Objective Residential Design Standards	Adopt objective design standards for multifamily developments, mixed-use housing developments, and ADUs to add greater certainty to and streamline the development review process	Objective design/development standards outreach (2024) and adoption (2025)	The City Council adopted objective design standards for the C-MU mixed use and R-3 zoning multi-family residential districts on December 5, 2023. The City will evaluate the development of standards for other uses such as single-family residential and ADUs.

ANNUAL ELEMENT PROGRESS REPORT

Housing Element Implementation

[illegible]

Jurisdiction	Menlo Park	
Reporting Period	2024	(Jan. 1 - Dec. 31)
Period	6th Cycle	01/31/2023 - 01/31/2031

ANNUAL ELEMENT PROGRESS REPORT

Housing Element Implementation

(CCR Title 25 §6202)

Note: "+" indicates an optional field
Cells in grey contain auto-calculation formulas

[illegible]

Jurisdiction	Menlo Park	
Reporting Period	2024	31)
Planning Period	6th Cycle	01/31/2023 - 01/31/2031

ANNUAL ELEMENT PROGRESS REPORT
Housing Element Implementation

Note: "+" indicates an optional field
Cells in grey contain auto-calculation formulas

Table F									
Units Rehabilitated, Preserved and Acquired for Alternative Adequate Sites pursuant to Government Code section 65583.1(c)									
Please note this table is optional: The jurisdiction can use this table to report units that have been substantially rehabilitated, converted from non-affordable to affordable by acquisition, and preserved, including mobilehome park preservation, consistent with the standards set forth in Government Code section 65583.1, subdivision (c). Please note, motel, hotel, hostel rooms or other structures that are converted from non-residential to residential units pursuant to Government Code section 65583.1(c)(1)(D) are considered net-new housing units and must be reported in Table A2 and not reported in Table F.									
Activity Type	Units that Do Not Count Towards RHNA ⁺ Listed for Informational Purposes Only				Units that Count Towards RHNA ⁺ Note - Because the statutory requirements severely limit what can be counted, please contact HCD at apr@hcd.ca.gov and we will unlock the form which enable you to populate these fields.			TOTAL UNITS ⁺	The description should adequately document how each unit complies with subsection (c) of Government Code Section 65583.1 ⁺ . For detailed reporting requirements, see the chcklist here :
	Extremely Low-Income ⁺	Very Low-Income ⁺	Low-Income ⁺	TOTAL UNITS ⁺	Extremely Low-Income ⁺	Very Low-Income ⁺	Low-Income ⁺		
Rehabilitation Activity									
Preservation of Units At-Risk									
Acquisition of Units									
Mobilehome Park Preservation									
Total Units by Income									

ANNUAL ELEMENT PROGRESS REPORT

Housing Element Implementation

Cells in grey contain auto-calculation formulas

Table F2

For up to 25 percent of a jurisdiction's moderate-income regional housing need allocation, the planning agency may include the number of units in an existing multifamily building that were converted to deed-restricted rental housing for moderate-income households by the imposition of affordability covenants and restrictions for the unit. Before adding information to this table, please ensure housing developments meet the requirements described in Government Code 65400.2(b).

[illegible]

Jurisdiction	Menlo Park	
Reporting Period	2024	(Jan. 1 - Dec. 31)
Period	6th Cycle	01/31/2023 - 01/31/2031

Cells in grey contain auto-calculation formulas

[illegible]

Jurisdiction	Menlo Park	NOTE: This table must contain an inventory of ALL surplus/excess lands the reporting jurisdiction owns	Note: "+" indicates an optional field Cells in grey contain auto-calculation formulas
Reporting Period	2024 (Jan. 1 - Dec. 31)		

ANNUAL ELEMENT PROGRESS REPORT

Housing Element Implementation

For San Mateo County jurisdictions, please format the APN's as follows:999-999-999

[illegible]

Jurisdiction	Menlo Park	
Reporting Period	2024	(Jan. 1 - Dec. 31)
Planning Period	6th Cycle	01/31/2023 - 01/31/2031

NOTE: STUDENT HOUSING WITH DENSITY BONUS ONLY. This table only needs to be completed if there were student housing projects WITH a density bonus approved pursuant to Government Code 65915(b)(1)(F)

ANNUAL ELEMENT PROGRESS REPORT

Housing Element Implementation

Note:
Cells in gre

Table J												
Student housing development for lower income students for which was granted a density bonus pursuant to subparagraph (F) of paragraph (1) of subdivision (b) of S												
Project Identifier				Project Type	Date	Units (Beds/Student Capacity) Approved						
1				2	3	4						
APN	Street Address	Project Name ⁺	Local Jurisdiction Tracking ID ⁺	Unit Category (SH - Student Housing)	Date	Very Low-Income Deed Restricted	Very Low-Income Non Deed Restricted	Low-Income Deed Restricted	Low-Income Non Deed Restricted	Moderate-Income Deed Restricted	Moderate-Income Non Deed Restricted	Above Moderate-Income
Summary Row: Start Data Entry Below												

Jurisdiction	Menlo Park	
Reporting Period	2024	(Jan. 1 - Dec. 31)
Planning Period	6th Cycle	01/31/2023 - 01/31/2031

ANNUAL ELEMENT PROGRESS REPORT

Table K
Tenant Preference Policy

Local governments are required to inform HCD about any local tenant preference ordinance the local government maintains when the jurisdiction submits their annual progress report on housing approvals and production, per Government Code 7061 (SB 649, 2022, Cortese). Effective January 1, 2023, local governments adopting a tenant preference are required to create a webpage on their internet website containing authorizing local ordinance and supporting materials, no more than 90 days after the ordinance becomes operational.

Does the Jurisdiction have a local tenant preference policy?	Yes
If the jurisdiction has a local tenant preference policy, provide a link to the jurisdiction's webpage containing authorizing local ordinance and supporting materials.	https://menlopark.gov/files/sharedassets/public/v/2/community-development/documents/20220303-below-market-rate-guidelines.pdf
Notes	See section 8.1 of the BMR Guidelines linked from the City's website above. Preferences include live and/or work, unhoused, displacement, and accessible unit preferences.

Jurisdiction	Menlo Park
Reporting Year	2024 (Jan. 1 - Dec. 31)

ANNUAL ELEMENT PROGRESS REPORT
Local Early Action Planning (LEAP) Reporting
 (CCR Title 25 §6202)

Please update the status of the proposed uses listed in the entity's application for funding and the corresponding impact on housing within the region or jurisdiction, as applicable, categorized based on the eligible uses specified in Section 50515.02 or 50515.03, as applicable.

Total Award Amount	\$ 150,000.00	Total award amount is auto-populated based on amounts entered in rows 15-26.
---------------------------	---------------	------------------------------------------------------------------------------

[illegible]

Summary of entitlements, building permits, and certificates of occupancy (auto-populated from Table A2)

Completed Entitlement Issued by Affordability Summary		
	Income Level	Current Year
Very Low	Deed Restricted	0
	Non-Deed Restricted	0
Low	Deed Restricted	1
	Non-Deed Restricted	0
Moderate	Deed Restricted	0
	Non-Deed Restricted	0
Above Moderate		22
Total Units		23

Building Permits Issued by Affordability Summary		
	Income Level	Current Year
Very Low	Deed Restricted	60
	Non-Deed Restricted	21
Low	Deed Restricted	0
	Non-Deed Restricted	31
Moderate	Deed Restricted	0
	Non-Deed Restricted	26
Above Moderate		38
Total Units		176

Certificate of Occupancy Issued by Affordability Summary		
	Income Level	Current Year
Very Low	Deed Restricted	0
	Non-Deed Restricted	14
Low	Deed Restricted	0
	Non-Deed Restricted	8
Moderate	Deed Restricted	0
	Non-Deed Restricted	11
Above Moderate		35
Total Units		68

City of Menlo Park

Environmental Justice Element Action Guide Updated February 2025

The Environmental Justice Element is accompanied by an Environmental Justice Element Action Guide. The Action Guide is a tool to be used to manage and coordinate City efforts to accomplish the goals, policies, and programs outlined in the Environmental Justice Element. This dual document approach allows for more frequent updating of the Action Guide in response to changing community needs, funding opportunities, and ongoing community outreach – particularly input from Menlo Park’s underserved communities – without requiring a General Plan Amendment.

The Action Guide lists Environmental Justice Element goals, policies, programs, and action items. The community-prioritized goals lead the Action Guide, followed by the other goals in sequential order.

Policies and programs are under the goals in sequential order, while action items are under the program they implement. The organizing structure and color scheme, demonstrated below, allows for easy reference:

Item	Structure	Example
Goal	EJ#	EJ1
<i>Policy</i>	<i>EJ#.#</i>	<i>EJ1.1</i>
Program	EJ#.X	EJ1.A
Action Item	EJ#.X.#	EJ1.A.1

The Action Guide includes details on programs and action items, organized under three groups: Descriptive Information, Implementation, and Time Frame. The structure and presentation style of the Action Guide may evolve over time.

Descriptive Information

Column A: ID

Identification of the policy, program, or action item corresponding to the goal they support (e.g., EJ4):

- Policies are given a number (e.g., EJ4.1)
- Programs are given a letter (e.g., EJ4.D)
- Action items are given a letter and a number (e.g., EJ4.D.1)

Column B: Policy / Program / Action Item Text

Text of the policy, program, or action item.

Column C: Classification

Identification of whether the row is a policy, program, or action item.

Column D: Activity (Formerly "In Progress?")

If City and/or partners are currently conducting a process that would accomplish the objective of the program or action item, this column includes a brief description. As the City fulfills programs and action items, and initiates activity on additional programs and action items, this column may be updated.

Implementation

Implementation data describes who would likely lead carrying out the program or action item and what funding is potentially available to fulfill it. Also included in this section are supporting City departments and partners outside City government, such as County authorities or non-governmental organizations.

Column E: Lead Role

The City department or division who would likely lead the implementation of the program or action item.

Column F: Supporting Role

City departments or divisions, as well as partner organizations, that may support implementation of the program or action item.

Column G: Funding Source(s)

Potential sources of funding that may support program or action item implementation.

Time Frame

The estimated time frame for programs and action items is arranged into two components: initiation (when work will begin) and completion (when work will be finished).

Column H: Initiation

The programs and action items are sorted into four categories: those that can be started in a short-term time frame, a medium-term time frame, a long-term time frame, and those that are in progress. As the City fulfills programs and action items, and initiates action on additional programs and action items, this column may be updated. For the purposes of the Environmental Justice Element, the time frames are defined accordingly:

- **In Progress:** Already in progress. These are highlighted in gold in the Action Guide.
- **Short-Term:** Zero to three years from Element adoption, estimated
- **Medium-Term:** More than three and less than six years from Element adoption, estimated
- **Long-Term:** Six years or more from Element adoption, estimated

Column I: Completion

The programs and action items are sorted into four categories: those that can be accomplished in a short-term time frame, a medium-term time frame, a long-term time frame, and those that are ongoing from initiation of work. For the purposes of the Environmental Justice Element, the time frames are defined accordingly:

- **Ongoing from Initiation:** Estimated to be worked on indefinitely
- **Short-Term:** Zero to three years from beginning of work on the item, estimated
- **Medium-Term:** More than three and less than six years from beginning of work on the item, estimated
- **Long-Term:** Six years or more from beginning of work on the item, estimated

City of Menlo Park Environmental Justice Element Action Guide Updated February 2025								
DESCRIPTION				IMPLEMENTATION			TIME FRAME	
A	B	C	D	E	F	G	H	I
ID	Policy / Program / Action Item Text	Classification	Activity	Lead Role	Supporting Role	Funding Source(s)	Initiation	Completion
Community Priority #1: Goal EJ5. Provide safe, sanitary, and stable homes								
EJ5.1	Prioritize housing programs that provide and maintain safe, sanitary, and stable homes, particularly in underserved communities.	Policy	-	-	-	-	-	-
EJ5.2	Maintain and develop safe, sanitary, and stable homes across all locations and affordability ranges, particularly in underserved communities.	Policy	-	-	-	-	-	-
EJ5.3	Support housing development distribution throughout the city and not concentrated within Menlo Park's underserved communities.	Policy	-	-	-	-	-	-
EJ5.A	Soil Remediation. Identify and resolve, to the extent feasible, any potential toxic soil contamination in residential developments, particularly in underserved communities. Identify potential closed (remediated) contaminated sites at risk of groundwater rise or sea level rise. Work with community based organizations and underserved communities to coordinate with regulatory and regional agencies for contaminated sites to be remediated at a level that protects community health under current and future flood conditions.	Program	The California Department of Toxic Substances Control (DTSC) tracks cleanup, permitting, enforcement and investigation efforts at hazardous waste facilities and sites with known contamination or sites where there may be reasons to investigate further. The Safety Element (Table S-4) includes a list of sites along with their current status of evaluation or remediation. The City is typically the lead agency for environmental review under the California Environmental Quality Act (CEQA) and staff coordinates with developers, the community, and other agencies to ensure a comprehensive environmental review process is adhered to whenever there are proposed projects.	Community Development	San Mateo County Environmental Health Services, Department of Toxic Substances Control (DTSC)	Department of Food and Agriculture (Healthy Soils Demonstration Program)	In Progress	Short Term
EJ5.B	Outreach to Households. Conduct outreach to potentially eligible households regarding programs that support safe, sanitary, and stable homes.	Program	<p>On April 26, 2024, the City Council introduced a proclamation recognizing the month of May as Affordable Housing Month in Menlo Park. This proclamation acknowledges how affordable housing enhances community life, character, and vitality by providing adequate housing opportunities for all income levels.</p> <p>On May 11, 2024, the City held a Housing Resource Fair at Ivy Plaza in Belle Haven with local housing providers and housing service organizations. The event offered information on affordable housing opportunities, housing rehabilitation, and support services. Event highlights include:</p> <p>-Approximately 50 community members attended.</p> <p>-Nine vendors participated, including: Project Sentinel, Housing INC, Samaritan House, Life Moves, Nation's Finest, Habitat for Humanity Greater San Francisco, Rebuilding Toegther, HIP Housing, and MidPen Housing.</p> <p>- City staff members from the Community Development Department and City Manager's Office staffed information booths. The Housing Division provided direct access for participants to sign up for the City's Below Market Rate Housing Interest List. The Sustainability Division promoted the Penninsula Clean Energy home electrification program. The Planning Division shared information about the preparation of the Environmental Justice Element and update to the Safety Element.</p> <p>-Snacks, raffle gift card prizes, and a children's activity table were provided. Raffle giveaway was conducted hourly and included gift cards from businesses located in Menlo Park (e.g., Safeway and SAJJ Mediterranean).</p>	Community Development	California Department of Community Services and Development, City Manager's Office	Strategic Growth Council (Transformative Climate Communities Program)	In Progress (Short Term)	Ongoing From Initiation
EJ5.C	Multilingual Tenant Protection Resources. Create or partner with providers to provide a central multilingual tenant protection hotline for renters with questions. If such resources already exist, conduct proactive outreach and education to inform the community of available resources. Hold culturally competent, in-language outreach workshops.	Program	<p>On October 5, 2024, the Housing Division participated in an open house information night at the Belle Haven Community Campus and distributed the Housing Resource Guide to community members. The Housing Division updated and distributed a Housing Resource Guide to all of the major City campuses. The Guide includes information related to services, but not limited to, transitional, permanent and temporary housing support services through organizations like HIP Housing, Samaritan House, and LifeMoves.</p> <p>In 2025, the Housing Divison plans to conduct additional outreach to share information about housing-related and supportive resources.</p>	Community Development	Local Tenant Protection Services (e.g., Legal Aid Society of San Mateo County (HomeSavers Project), Project Sentinel by San Mateo County)	Strategic Growth Council (Transformative Climate Communities Program)	In Progress (Short Term)	Ongoing From Initiation

DESCRIPTION				IMPLEMENTATION			TIME FRAME	
A	B	C	D	E	F	G	H	I
ID	Policy / Program / Action Item Text	Classification	Activity	Lead Role	Supporting Role	Funding Source(s)	Initiation	Completion
EJ5.D	Community Land Trust. Identify opportunities to support a Community Land trust or other fiscal vehicle to purchase land to develop deeply affordable housing.	Program	This item has not yet begun and evaluation for implementation continues.	Community Development	City Manager's Office, Community Development Department, MidPen Housing Community Land Trust	BMR Housing Fund	Long Term	Long Term
EJ5.E	First-time Homeowner Assistance. Conduct community outreach to help prospective first-time homeowners navigate the process. This includes 6th Cycle Housing Element Program H5.F (regarding collaborating with the Housing Endowment and Regional Trust of San Mateo County (HEART)) and helping to facilitate first-time homeowner workshops for residents in underserved communities.	Program	As part of the City's Below Market Rate Housing Program, the City requires prospective below market rate homebuyers to complete a first time homebuyer education workshop, class, or counseling session. The City has partnered with Habitat for Humanity of Greater San Francisco to create low income homeownership opportunities such as the project at 335 Pierce Road where the City granted Habitat \$3.6 million in April 2024 to develop a low income homeownership project (8 units).	Community Development	City Manager's Office, Local Community Based Outreach Organizations (e.g., Menlo Together)	Strategic Growth Council (Transformative Climate Communities Program)	In Progress (Short Term)	Ongoing From Initiation
EJ5.F	Building Electrification. Promote funds and subsidies that minimize the passing through of any upfront investment costs of building electrification on to tenants.	Program	In 2024, the City promoted Peninsula Clean Energy's rebates for heat pump water heaters and heat pump space heating and cooling for multifamily and single family homes. The program only provides incentives for in-unit upgrades which ensures tenants receive the most value. Staff continues to identify incentive structures that enable property owners to make upgrades while not resulting in cost impacts to tenants, such as increased rent or utility bills. In 2024, the City supported Menlo Spark, a community based organization, in its work with MidPen Housing to electrify Willow Court without passing any costs to tenants.	Sustainability Division	City Manager's Office, Public Works Department, PG&E, Peninsula Clean Energy	Strategic Growth Council (Community Resilience Centers Program)	In Progress (Short Term)	Medium Term
EJ5.G	Anti-Displacement Strategy. Ensure that City's Anti-Displacement Strategy (Housing Element Program H2.E) supports households and neighborhoods in underserved communities, including identifying, acknowledging, and addressing racial disparities in the housing market. This will include consideration, at a minimum, the following: - Rental inventory of all dwelling units - Updated or expanded rent control laws - Rent increase mitigations, such as longer noticing requirements - Community and tenant opportunity to purchase - Revised BMR guidelines allowing for deeper affordability (e.g., subsidies) - Expand relocation assistance for tenants - Just Cause Eviction protections regardless of tenant duration - Strengthened anti-tenant harassment ordinances - An examination of opportunities to limit additional fees passed to tenants like laundry, parking, and utility costs	Program	In 2024, the City collaborated with the Housing Endowment and Regional Trust (HEART) of San Mateo County to prepare the Anti-Displacement Strategy and work is underway. Building from the feedback received from the Housing Element and Environmental Justice Element, staff identified a list of Anti-Displacement Strategy tools. These tools include the adoption of a just-cause eviction ordinance and establishment of formal rental assistance and access to legal assistance programs. On November 7 and 14, 2024, the City conducted two community meetings (one in monolingual Spanish) to learn more about the community's prioritization of the assorted Anti-Displacement Strategy tools and understand what would be most impactful to them. Staff is continuing to build on this work and will be launching an Anti-Displacement Strategy survey to gather more input before presenting the findings and tools to the City Council at a study session in 2025.	Community Development	City Manager's Office, Public Works Department	General Fund	In Progress (Short Term)	Long Term
EJ5.H	Access to Legal Counsel. As part of an anti-displacement program and to ensure stable housing, support increasing access to legal counsel for tenants facing eviction by conducting community outreach, education, and engagement to ensure renters are aware of this resource. Include progress reports on usage annually.	Program	Current legal aid services offered by the City are through partnerships with organizations such as Legal Aid Society of San Mateo County, Project Sentinel, Samaritan House South, and Community Legal Services of East Palo Alto. The City is currently developing an Anti-Displacement strategy. In November 2024, the City held two in-person events to support anti-displacement implementation and receive feedback from the community. The expansion of legal services is a program/policy that may be implemented as part of the Anti-Displacement Strategy. In 2025, the City will be continuing community outreach through an online, citywide survey.	Community Development	City Manager's Office, Local Tenant Protection Services (e.g., Legal Aid Society of San Mateo County (HomeSavers Project), Project Sentinel by San Mateo County)	Strategic Growth Council (Transformative Climate Communities Program)	In Progress (Short Term)	Ongoing From Initiation
Community Priority #2: Goal EJ4. Promote access to high quality and affordable food								
EJ4.1	Encourage adequate food access to fresh and healthy foods for all residents, particularly those in underserved communities.	Policy	-	-	-	-	-	-
EJ4.A	Increasing Food Secutiry. Work with grocery stores and online food service delivery and meal providers to increase access to high-quality affordable and healthy food (e.g., reduced or waived delivery service fees). Encourage and support the acceptance of SNAP (Supplemental Nutrition Assistance Program), CalFresh, and other governmental food assistance programs that increase food security.	Program	This item has not yet begun and evaluation for implementation continues.	Community Development	Local Grocery Stores (e.g., Safeway, Trader Joe's), Local Grocery Delivery Services (e.g., Uber Eats, GrubHub, DoorDash), CalFresh	Strategic Growth Council (Community Resilience Centers Program)	Medium Term	Long Term
EJ4.B	Food Assistance Outreach. Inform low-income households and people experiencing homelessness about food assistance programs through multilingual fliers, community events, information at shelters and food banks, as well as other appropriate outreach methods.	Program	In 2024, the City's Housing Resource Guide highlighted food pantries/food assistance services and shelter services such as: -Bread Basket, Brown Bag Program, and Samaritan House Pantry -Mobile food programs such as Second Harvest of Silicon Valley (program is marketed to senior center attendees) and Peninsula Volunteers' Meals on Wheels -Project WeHope Shelter and the Salvation Army Harbor House The Housing Resource Guide was distributed to RV dwellers regularly parked in the Bohannon Park area. The City also collaborates with the County of San Mateo Department of Housing and WeHope in coordinating food assistance programs for those experiencing unsheltered homelessness.	Community Development	Communications and Public Engagement Division, Second Harvest of Silicon Valley, Homeless Outreach Team, San Mateo County Human Services Agency	Strategic Growth Council (Transformative Climate Communities Program)	In Progress (Medium Term)	Long Term

DESCRIPTION				IMPLEMENTATION			TIME FRAME	
A	B	C	D	E	F	G	H	I
ID	Policy / Program / Action Item Text	Classification	Activity	Lead Role	Supporting Role	Funding Source(s)	Initiation	Completion
EJ4.C	Food Options at City Events. Encourage healthy food options, including vegan and vegetarian options, at municipal buildings and City-participating events. Encourage sourcing food from local small businesses.	Program	The Menlo Park Senior Center operates Monday to Friday, morning to lunchtime, and is based at the Belle Haven Community Campus. The Senior Center lunch program provides nutritionally balanced meals prepared fresh on site. The meals are paired with health, recreation, dance, creative arts, educational programs, and opportunities for conversation, fun, and connection.	All City Departments	-	General Fund	In Progress (Long Term)	Long Term
EJ4.D	Healthy Food Markets. Encourage and facilitate the establishment and operation of a farmer's market(s), farm stands, ethnic markets, and mobile health food markets in underserved communities. Conduct widespread outreach and engagement to advertise these markets.	Program	This item has not yet begun and evaluation for implementation continues.	City Manager's Office	Community Development, Second Harvest Food Bank	Strategic Growth Council (Transformative Climate Communities Program)	Long Term	Long Term
EJ4.D.1	At existing and future farmer's markets, or similar events, offer free or subsidized space for vendors who provide healthy, fresh, and affordable food for underserved communities.	Action Item	Farmer's market vendors participated at City events including the BHCC grand opening on May 18, 2024 and Juneteenth celebrations.	City Manager's Office	Community Development, Second Harvest Food Bank	Strategic Growth Council (Community Resilience Centers Planning Grant)	In Progress (Medium Term)	Long Term
EJ4.E	Community Gardens. Encourage and simplify the process of developing community gardens within or adjacent to neighborhoods and housing development sites. Facilitate the creation or enhancement of one community garden within three years of Environmental Justice Element adoption.	Program	MidPen's Oak Gardens, a 100% affordable residential development, located on the VA Campus includes a community garden for its residents. The City continues to encourage opportunities for these amenities for its residents and beyond.	Community Development	Library and Community Services, Local Community-Based Organizations (e.g., Rotary Club of Menlo Park)	Strategic Growth Council (Community Resilience Centers Round 1 Planning Grant)	In Progress (Medium Term)	Long Term
EJ4.E.1	Explore identifying unused City-owned property to support community gardens. Encourage community gardens as an amenity in required open space areas of new multifamily and mixed-use development projects.	Action Item	The Belle Haven Community Garden is a service project of Menlo Park Rotary Club. Created in 2015, the garden is community-operated on land owned by the City of Menlo Park at Ivy and Market Streets, a short walk from Belle Haven Elementary school. Local residents may sign up (at no cost) to cultivate garden beds for one year at a time. Volunteers from the Rotary Club help gardeners with periodic maintenance and repairs, equipment, weed cleanups, and paying the water bill. Master Gardeners provide technical assistance during planting and harvest. Planning staff encourage applicants to consider community gardens as an amenity in required open space areas of new multifamily and mixed-use development projects.	Community Development	Local Community-Based Organizations (e.g., Rotary Club of Menlo Park)	Strategic Growth Council (Community Resilience Centers Planning Grant)	In Progress (Short Term)	Short Term
EJ4.E.2	Identify private properties suitable for community gardens on vacant or undeveloped lots, or other opportunities for community-supported agriculture within the community. Encourage community gardens as an amenity in required open space areas of new multifamily and mixed-use development projects.	Action Item	This item has not yet begun and evaluation for implementation continues.	Community Development	Local Community-Based Organizations (e.g., Rotary Club of Menlo Park)	Strategic Growth Council (Community Resilience Centers Planning Grant)	Short Term	Short Term
EJ4.E.3	Facilitate the installation of community gardens at senior centers and senior housing facilities.	Action Item	Container gardening for seniors is planned for the patios outside of the event/senior lunch space at the Belle Haven Community Campus.	Library and Community Services	Community Development, Local Community-Based Organizations (e.g. Rotary Club of Menlo Park)	Strategic Growth Council (Community Resilience Centers Planning Grant)	In Progress (Medium Term)	Medium Term
EJ4.E.4	Develop programs and encourage developments that make smaller planter boxes or garden beds accessible for apartment dwellers.	Action Item	This item has not yet begun and evaluation for implementation continues.	Community Development	Local Community-Based Organizations (e.g., Rotary Club of Menlo Park)	Strategic Growth Council (Community Resilience Centers Planning Grant)	Medium Term	Medium Term
Community Priority #3: Goal EJ2. Reduce pollution exposure and improve air quality								
EJ2.1	Prioritize pollution reduction, air quality (both indoor and outdoor), and water quality programs to reduce inequitable exposure in underserved communities.	Policy	-	-	-	-	-	-
EJ2.2	Implement regenerative and nature-based land management practices at the city scale, as well as collaborate on countywide and regional efforts. Reduce greenhouse gas emissions and improve watershed and human health.	Policy	-	-	-	-	-	-
EJ2.3	Use Urban Forest: Developing the Management Plan for Menlo Park to promote and encourage urban greening on public and private projects (e.g., bioswales, raingardens, habitat restoration) in areas with relatively less tree canopy or other greenery to provide health and safety benefits to underserved communities residents.	Policy		Public Works - Trees	Sustainability Division, Canopy	-	Medium Term	Long Term
EJ2.4	Collaborate with the Bay Area Air District [formerly known as Bay Area Air Quality Management District (BAAQMD)] and other agencies to continuously monitor air quality and seek opportunities to minimize exposure to air pollution and other hazards and maximize air quality (both indoor and outdoor) in underserved communities.	Policy	-	-	-	-	-	-
EJ2.5	Work with Caltrans on improvements on State-owned rights of way.	Policy	-	-	-	-	-	-

DESCRIPTION				IMPLEMENTATION			TIME FRAME	
A	B	C	D	E	F	G	H	I
ID	Policy / Program / Action Item Text	Classification	Activity	Lead Role	Supporting Role	Funding Source(s)	Initiation	Completion
EJ2.6	When updating or installing transportation infrastructure, consider factors such as stormwater management, Universal Design Principles and attractive green roadway design.	Policy	-	-	-	-	-	-
EJ2.A	Stationary Pollutant Generators. Work with any identified significant stationary pollutant generators to the extent it is within the City's jurisdiction (e.g., gas stations, automobile repair, dry cleaners, and/or diesel generators) to minimize the generation of pollution through best available control technologies.	Program	This item has not yet begun and evaluation for implementation continues.	Community Development	Peninsula Clean Energy, Bay Area Air District [formerly known as Bay Area Air Quality Management District (BAAQMD)], Westbay Sanitary District, San Mateo County Environmental Health, San Mateo County Fire, Sustainability Division	Department of Resources Recycling and Recovery (Greenhouse Gas Reduction Loan Program)	Long Term	Ongoing From Initiation
EJ2.B	Climate Action Plan Implementation. Implement and periodically update the City's Climate Action Plan to improve air quality and reduce greenhouse gas emissions.	Program	<p>The Climate Action Plan is subject to annual progress reports and is scheduled for an update in 2028. The City Council adopted a 2025-2030 implementation scope of work with the 2024 progress report outlining priority actions to achieve carbon neutrality by 2030. In 2024, the City began implementation of a zero emission landscaping equipment rule to improve air quality and reduce emissions. The new ordinance requires use of zero emission (manual, electric or battery powered) landscaping equipment, starting with leaf blowers and string trimmers on July 1, 2024, and remaining equipment (chain saws, lawnmowers and hedge trimmers) in January 2029. A electric gardening voucher program was also implemented in 2024 to support the new regulations.</p> <p>The Climate Action Plan implementation includes education and outreach which has prioritized bilingual outreach in Belle Haven and the Bayfront. The City co-hosted three events in 2024: -Love Our Earth Festival at Bloomhouse in East Palo Alto for proximity to Belle Haven (April 13, 2024) -Clean Air Day celebration at the TIDE Academy (October 24, 2024) -Wetlands and Watts at Cooley Landing (November 17, 2024). These community events provided resources including bike fix-it clinics, information about available incentives and programs, free food, and more.</p> <p>On April 26, 2025, the City will co-host the Love Our Earth Festival at the Belle Haven Community Campus alongside 350 Silicon Valley, Acterra, City of East Palo Alto, Menlo Spark, and Peninsula Clean Energy.</p>	Sustainability Division	City Manager's Office	General Fund, grants (e.g., California Energy Commission, PG&E, Peninsula Clean Energy, and CALFIRE)	In Progress	Long Term
EJ2.C	Air Quality Education and Outreach. Conduct proactive education and outreach about indoor and outdoor air quality and protective actions that can be taken to both improve air quality inside one's home and to minimize exposure to poor air quality index days.	Program	<p>In 2024, the City began providing no-cost whole home electrification to income qualified homeowners (<80% area median income) in Belle Haven with State grant funds. Community outreach focuses on the health impacts of natural gas and has been shared broadly through door-to-door canvassing, the Weekly Digest, social media, collaboration with community based organizations, presentations at public meetings, and posting of information at the Belle Haven Community Campus. As of December 2024, 33 home energy assessments were scheduled and installation of electric appliances began in seven homes.</p> <p>In 2024/2025, the City adopted local amendments to the California Building Standards Code to ensure that homes will be ready for future installation of electric appliances. Property owners replacing main electrical panels will be required to install an outlet for a future electric water heater and reserve space on the panel for electrification (for stoves, dryers, and electric vehicle chargers).</p>	Sustainability Division [formerly Public Works]	Bay Area Air District [formerly known as Bay Area Air Quality Management District (BAAQMD)], City Manager's Office, Peninsula Clean Energy, County Office of Sustainability	Department of Resources Recycling and Recovery (Greenhouse Gas Reduction Loan Program)	In Progress (Long Term)	Ongoing From Initiation
EJ2.C.1	Identify and implement methods and avenues for public education and outreach about air quality issues in the community.	Action Item	<p>In 2024, the City supported Acterra's, community based organization, application to the California Air Resource Board to fund the installation of air quality monitoring devices in Belle Haven. Funding awards have not yet been determined.</p> <p>City staff continuously provide information encouraging sign-up for Spare the Air alerts. City staff help educate the community on the impacts of using gas-powered landscaping equipment through methods including, but not limited to, citywide mailing, banners, Weekly Digest and social media posts, outreach to landscapers, and posting information at the Belle Haven Community Campus.</p> <p>Sustainability staff attend Belle Haven Community Climate Change Team meetings to help identify community priorities and solutions for addressing air quality issues in Menlo Park.</p>	All City Departments	Public Works, Communications and Public Engagement Division, Bay Area Air District [formerly known as Bay Area Air Quality Management District (BAAQMD)], City Manager's Office, Peninsula Clean Energy, San Mateo County Sustainability Department	-	In Progress (Long Term)	Ongoing From Initiation
EJ2.C.2	Support the distribution of air purifiers and/or other air cleaning devices within underserved communities, especially for sensitive populations.	Action Item	<p>City staff continuously explore grant opportunities to be able to fund the purchase of air filters to distribute. In 2024, filters were provided to two attendees of the Clean Air Day event at the TIDE Academy in partnership with 350 Silicon Valley.</p> <p>In 2024, the City supported Peninsula Clean Energy's partnership with Climate Resilient Communities to conduct outreach for the Home Upgrade Program focused on income-eligible Belle Haven homeowners. The program helps residents transition to electric appliances by providing financial incentives like rebates and zero-percent loans to upgrade their homes, with a particular focus on offering free installations for low-income households to replace outdated gas appliances with cleaner electric options, aiming to electrify homes, reduce carbon emissions, and have cleaner air.</p>	Sustainability Division	Police, Sustainability Division, San Mateo County Sustainability Department	General Fund	In Progress (Long Term)	Ongoing From Initiation

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EJ2.D	Illegal Waste Dumping. Minimize and mitigate illegal solid waste dumping (as defined in 7.04.030 of the Municipal Code), potentially through minimizing fees for disposal at landfills in collaboration with South Bayside Waste Management Authority (SBWMA).	Program	The City has several ongoing partnerships to help minimize illegal dumping: -Recology offers two free bulky item pick up services that residents can use to dispose of large items (e.g., mattresses and sofas). -The City organizes free electronic waste and document shredding events with RethinkWaste. -The City hosts free household hazardous waste collection events with the San Mateo County Health Department. -Public Works staff receive illegal dumping reports from ACT Menlo Park and staff or Recology responds/collects the item(s) within the next business day.	Public Works	Communications and Public Engagement	Strategic Growth Council (Transformative Climate Communities Planning Grant)	In Progress (Medium Term)	Ongoing From Initiation
EJ2.D.1	Conduct proactive outreach in underserved communities to inform households of free trash pickup days and solid waste disposal opportunities and programs, including the ACT Menlo Park reporting app. Outreach can include signage about ACT Menlo Park along Pierce Road.	Action Item	The City creates quarterly Recology bill inserts to provide information about free sustainable community related-events (e.g., household hazardous waste collection, document shredding, electronic waste collection, bulky item pick-up services, and compost and mulch giveaways) and to encourage multifamily and commercial properties to contact Recology for free compost pails. The bill inserts also include information about the City's rate assistance program which provides eligible users discounts on their Recology and Menlo Park Municipal Water bills. Additionally, the bill inserts encourage use of the City's online and mobile application called ACT Menlo Park, which makes it easy to report non-emergency issues from a smartphone, tablet, or desktop computer. Public Works staff have QR codes on their business cards to encourage the public to utilize ACT Menlo Park. The City partners with RethinkWaste to produce and distribute spring/summer and fall/winter Rethinker newsletters through direct mailing. The 2024 spring/summer newsletter was mailed to single-family homes and the 2024 fall/winter newsletter was distributed to multifamily households. Newsletters are also available electronically on the RethinkWaste website.	Public Works	Communications and Public Engagement, Recology, Public Works	Strategic Growth Council (Transformative Climate Communities Planning Grant)	In Progress (Medium Term)	Ongoing From Initiation
EJ2.D.2	Explore ways to subsidize or eliminate fees for disposal at landfills and implement for underserved communities.	Action Item	A solid waste fee study is planned for 2025; the study is anticipated to include an evaluation of potential subsidies for landfill disposal costs. The City implemented a rate assistance program beginning in 2021 for solid waste services.	Public Works	Communications and Public Engagement, Recology, Public Works	Clean California (Local Grants)	In Progress (Long Term)	Ongoing upon commencement
EJ2.E	Green Infrastructure Plan. Review the City's Green Infrastructure Plan and update, as necessary, to incorporate environmental justice. Focus on underserved communities and implement programs in this Element, in coordination with related regional efforts.	Program	The City adopted its Green Infrastructure Plan in 2019 to prioritize, track, and implement Green Infrastructure (GI) across municipal projects and policies. GI consists of stormwater treatment facilities designed to reduce pollutants from runoff while promoting sustainable infrastructure. The GI Plan is an ongoing requirement of the City's Municipal Regional Stormwater Permit issued by the State Water Resources Control Board and aims to achieve pollutant reduction targets through 2040. As part of these efforts, the City has collaborated with developers to incorporate GI and complete streets elements in the Belle Haven and Bayfront areas. The Menlo Portal and Menlo Uptown projects were conditioned to install GI as part of its development agreement and both projects were completed in 2024.	Public Works	Community Development	General Fund	In Progress (Medium Term)	Long Term
EJ2.E.1	Support efforts by other agencies to abate hazardous, polluted, or toxic sites. Align with community members and collaborate with regulatory and regional agencies to clean up hazardous, polluted, or toxic sites and incorporate sea-level rise and groundwater rise in remediation decisions.	Action Item	This item has not yet begun and evaluation for implementation continues.	If on private property then Community development, if for public projects then Public Works	San Mateo County Health, Department of Water Resources, OneShoreline	Governor's Office of Emergency Services (Hazard Mitigation Grant Program)	Short Term	Long Term
EJ2.E.2	Prioritize comprehensive undergrounding of utilities in underserved communities on private and public property to promote resilience. Consider the impact of shallow groundwater rise on underground utilities.	Action Item	The Menlo Park Municipal Code (Chapter 15.16) includes the undergrounding of electric and communication service connections on private property under certain circumstances. Some categories of private development in Office (O), Life Sciences (LS) and Residential Mixed Use (R-MU) zoning districts require undergrounding of overhead electric distribution lines of less than sixty (60) kilovolts and communication lines along the property frontage. The specified zoning districts are adjacent to and serve underserved communities.	Public Works	Community Development, City Manager's Office, utilities (e.g., PG&E)	Governor's Office of Land Use and Climate Innovation (Integrated Climate Adaptation and Resiliency Program's Regional Resilience Planning and Implementation Grant Program), PG&E Rule 20 Program, Community Amenities Fund, Bonds per project specific deferred frontage agreements	In Progress	Medium Term
EJ2.E.3	Focus green stormwater improvements for areas at risk of flooding with an emphasis on underserved communities.	Action Item	City staff evaluate all applicable projects for stormwater retention and treatment per the Municipal Regional Stormwater Permit (MRP) and Green Infrastructure Plan. For example, development projects are required to capture any increase to pre-construction run-off onsite by routing stormwater to landscaped areas or wells. In addition, MRP regulated projects are required to install stormwater treatment facilities on-site to retain and clean run-off before it enters the public storm drain. The City also evaluates green infrastructure in the public right-of-way on large developments and qualifying resurfacing projects where feasible. The City's capital improvement program includes upgrades to its stormwater facilities to mitigate flooding. The Chilco Streetscape Improvement project completed in 2022 is one local example of a capital project, built in partnership with Meta, that installed significant green infrastructure in the Bayfront and Belle Haven neighborhoods. Other examples in the Bayfront include the Chrysler Pump Station Project (currently under construction) and ongoing planning efforts to address sea level rise via the SAFER Bay Project. The SAFER Bay Project is a multi-benefit, multi-jurisdictional, public-private collaboration that will protect critical infrastructure, protect and restore critical habitat, provide community resilience to current tidal flooding and projected sea level rise, and improve recreational access, using both engineered structures and nature-based flood protection. Belle Haven and the City of East Palo Alto are vulnerable to flooding today from a 100-year tide event and will face greater flood risk in the future; protecting these communities is a priority of the SAFER Bay project.	Public Works	-	Governor's Office of Land Use and Climate Innovation (Integrated Climate Adaptation and Resiliency Program's Regional Resilience Planning and Implementation Grant Program)	In Progress	Long Term

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ID	Policy / Program / Action Item Text	Classification	Activity	Lead Role	Supporting Role	Funding Source(s)	Initiation	Completion
EJ2.E.4	Support West Bay Sanitary District, the respective responsible agency, in their efforts to prevent sewage discharges during large stormwater events. In the event of occurrence, coordinate with the responsible agency in conducting proactive, extensive, and prolonged community outreach and education to inform underserved communities of protective actions and risks. The City can coordinate with agencies to promptly share their information with the City Council and community after storms.	Action Item	City staff host a monthly coordination meeting with West Bay Sanitary District (WBSD) to review upcoming projects including sewer main upgrades to address capacity and leakage issues. Staff also reviews development projects with WBSD to condition upgrades to the sewer main as a condition of the project's frontage improvement where applicable. The City issues notices to impacted residents, prior to resurfacing any given street, for owners to repair their sanitary sewer lateral in advance. In the event that emergency repairs are required due to large storm events, Public Works coordinates with WBSD to expedite corrective measures. For example, staff will issue an emergency encroachment permit, and assist with public outreach and traffic control as required.	Public Works	City Manager's Office, West Bay Sanitary District, East Palo Alto Sanitary District, Fair Oaks Sewer Maintenance District	Strategic Growth Council (Transformative Climate Communities Planning and Project Development Grant)	In Progress (Long Term)	Long Term
EJ2.E.5	Collaborate with landowners to decrease the risk of flooding by advancing watershed management projects that reduce and/or store runoff during rainfall events, including the installation of green infrastructure and Low Impact Development (LID) practices, and improve the condition in the floodplain, for example through floodplain restoration or improvement.	Action Item	City staff evaluate all applicable projects for inclusion of stormwater detention and treatment devices, where feasible, per the Municipal Regional Stormwater Permit (MRP) and Green Infrastructure Plan. For example, development projects are required to capture any increase to pre-construction run-off onsite by routing stormwater to landscaped areas or wells. These required measures are captured in the City's grading and drainage guidelines. MRP regulated projects are required to install stormwater treatment facilities on-site to retain and clean run-off before it enters the public storm drains. The City also evaluates green infrastructure in the public right-of-way on large developments and qualifying resurfacing projects where feasible.	Public Works	OneShoreline, Department of Water Resources, City Manager's Office, Community Development	Infrastructure and Economic Development Bank (Infrastructure State Revolving Fund (ISRF) Program)	In Progress	Medium Term
EJ2.E.6	Encourage green infrastructure in future developments, including using green infrastructure as preferred alternative.	Action Item	City staff refer to the City's Green Infrastructure Plan, and the latest MRP, as a guide to plan, implement, and track the development of green infrastructure (GI) and ensure "no missed opportunities." Consequently, development projects are evaluated for GI in the public right-of-way as part of frontage improvement conditions where feasible.	Public Works	Community Development, City Manager's Office, Sustainability Division	Governor's Office of Land Use and Climate Innovation (Integrated Climate Adaptation and Resiliency Program's Regional Resilience Planning and Implementation Grant Program)	In Progress	Long Term
EJ2.E.7	Establish requirements for major development and redevelopment projects to construct and maintain urban greening projects in the adjacent public right of way. Community benefits for such projects could include shade trees for pedestrian and biking routes.	Action Item	The existing heritage tree and street tree ordinances have requirements for tree preservation during development and re-planting on private property and in the public right-of-way, with a focus on diversity and large canopy species where site conditions allow. The City is currently updating administrative guidelines to increase the amount of mitigation required for development-related tree removals. City staff review qualifying development projects for frontage Improvements which can include the addition of street trees, landscaping, planters, and green infrastructure, within the public right-of-way where feasible.	Public Works	Caltrans, Silicon Valley Bicycle Coalition, Canopy	Governor's Office of Land Use and Climate Innovation (Integrated Climate Adaptation and Resiliency Program's Regional Resilience Planning and Implementation Grant Program), CAL FIRE Urban and Community Forestry Grants	In Progress	Long Term
EJ2.E.8	Restore and enhance parks, natural lands and large open spaces and explore expansion of the City's natural areas preservation system through land transfers and acquisitions of undeveloped/unprotected private and public lands.	Action Item	This item has not yet begun and evaluation for implementation continues.	Library and Community Services	City Manager's Office, Community Development, Public Works, Save The Bay, California Department of Conservation	Governor's Office of Land Use and Climate Innovation (Integrated Climate Adaptation and Resiliency Program's Regional Resilience Planning and Implementation Grant Program)	Long Term	Long Term
EJ2.F	National Flood Insurance Program. Increase community outreach and awareness of the City's participation in the National Flood Insurance Program, including the Community Rating System, and the potential benefits to homeowners (e.g., reduced insurance premiums).	Program	This item has not yet begun and evaluation for implementation continues.	Communications and Public Engagement Division	Public Works	Governor's Office of Land Use and Climate Innovation (Integrated Climate Adaptation and Resiliency Program's Regional Resilience Planning and Implementation Grant Program)	Short Term	Ongoing From Initiation

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ID	Policy / Program / Action Item Text	Classification	Activity	Lead Role	Supporting Role	Funding Source(s)	Initiation	Completion	
EJ2.G	Transportation to City Events. Develop incentives to encourage shared commute programs and alternative methods of travel for city events, meetings, and official business.	Program	<p>In April 2024, the City coordinated an electric shuttle for public attendees to participate in the Love Our Earth Festival in East Palo Alto.</p> <p>In May 2024, the City coordinated a shuttle to bring City employees to an all-hands event at the Belle Haven Community Campus.</p> <p>The City has provided transportation to City Council meetings from the Belle Haven neighborhood for the annual priority setting workshop, the EJ Element adoption meeting in September 2024, and will be exploring opportunities for additional services in 2025.</p> <p>The City's ongoing free shuttle program includes two community shuttles (M1-Crosstown and Shoppers' shuttles) and two commuter shuttles (M3-Marsh Road and M4-Willow Road shuttles) that encourage individuals to take transit instead of driving. The shuttle service complements existing transit services in San Mateo County provided by SamTrans, Caltrain, and the Dumbarton Express. A Comprehensive Shuttle Study was conducted to analyze how to improve the shuttle service to connect the community to transit, jobs, shopping, and other destinations while maximizing ridership and cost-efficiencies. The study was accepted by the City Council on December 17 2024 and changes to the system are planned for summer 2025.</p> <p>SamTrans began piloting the RidePlus microtransit (public transit, on demand) service in the Belle Haven neighborhood in 2024. Caltrain offers the Pass Forward program, where local community-serving organizations partner with Caltrain to provide unused transit passes to residents in underserved communities. The Community Transportation Benefits Program offered by the US 101 Express Lanes provides a \$200 toll or transit credit to qualifying individuals.</p>	City Manager's Office, Public Works	SamTrans, Community-Based Active Transportation Organizations (e.g., Silicon Valley Bicycle Coalition), Public Works, Sustainability Division, Library and Community Services	Strategic Growth Council (Transformative Climate Communities Round 5 Planning Grant)	In Progress	Long Term	
EJ2.H	Collaboration for Electrification. Collaborate with SamTrans and Ravenswood City School District, as well as Meta and other large employers to leverage transportation electrification initiatives to prioritize bus electrification in underserved communities.	Program	SamTrans anticipates being fully electric by 2034, in compliance with State law requiring transit fleets be all electric by 2040.	Public Works	Sustainability Division, SamTrans, Ravenswood City School District, Large Local Businesses (over 50 employees, e.g., Meta, SRI International, Grail, others)	Strategic Growth Council (Transformative Climate Communities Round 5 Planning Grant)	In Progress	Medium Term	
EJ2.I	Regulations Revisions. Consider revisions to applicable City regulations that will reduce pollution exposure, eliminate environmental inequities, and improve quality of life in underserved communities.	Program	<p>On July 11, 2023, the City Council adopted a zero emission landscape equipment (ZELE) requirement that prohibits using gas powered landscaping equipment due to its negative impacts on health, and noise and air pollution. Remaining equipment (chain saws, lawnmowers and hedge trimmers) will be banned in January 2029.</p> <p>On July 1, 2024, the City began to enforce the ordinance requiring the use of zero emission (manual, electric or battery powered) landscaping equipment, starting with leaf blowers and string trimmers. Operating a gas powered leaf blower for one hour is equal to inhaling 15 hours of emissions from driving. It can also contribute to hearing loss. To support this transition, the City distributed vouchers to income-qualified residents and residents living in pollution burdened neighborhoods as defined by CalEnviroScreen 4.0. A total of 18 vouchers were distributed to residents in Belle Haven and six were distributed to residents with incomes below 80% area median income. Outreach for the program was focused on Belle Haven and was bilingual (English/Spanish). The California Air Resources Board is requiring manufacturers to sell only zero emission landscaping equipment in California starting in 2024.</p> <p>Menlo Park Municipal Code Chapter 7.30 (Smoking Regulated or Prohibited) codifies smoking prohibitions, requires reasonable separation distance between building openings, and more to help reduce pollution exposure.</p> <p>City Council directed staff to move forward with options for electrification as part of the building code local amendments ahead of the 2025 code cycle. Electrification eliminates the combustion of fuel gases and improves community air quality and indoor air quality for residents.</p>	All City Departments	All City Departments	Strategic Growth Council (Transformative Climate Communities Round 5 Planning Grant)	In Progress	Medium Term	
EJ2.I.1	Review truck routes and/or identify and pursue measures for reductions to diesel emissions in underserved communities.	Action Item	This item is planned for action in 2026.	Public Works	Caltrans	Federal Transit Administration (Metropolitan & Statewide Planning and NonMetropolitan Transportation Planning)	Medium Term	Long Term	
EJ2.I.2	Identify, evaluate and implement potential mitigation measures that support Caltrans mitigation efforts to reduce noise and air quality impacts from adjacent freeways and highways, particularly those impacting underserved communities.	Action Item	Coordination with Caltrans on noise mitigation efforts is ongoing. For local streets, the City incorporates rubberized asphalt concrete (RAC) as a bid alternate on street resurfacing projects impacting arterials and collectors. RAC is composed of recycled tires and is a considered a more environmentally friendly material compared to traditional asphalt. RAC can also reduce vehicular noise for speeds at 45 miles per hour or greater.	Public Works	Caltrans	Federal Transit Administration (Metropolitan & Statewide Planning and NonMetropolitan Transportation Planning)	In Progress (Long Term)	Long Term	
EJ2.I.3	Install improved vegetative buffers between freeways and highways and adjacent land uses to reduce noise and air quality impacts, upon identification of the roadway segments for such installations.	Action Item	In 2024, the City planted new trees, African Fern Pines, along both sides of the US-101 sound walls along Pierce Road and Van Buren Road and at the intersection of Van Buren Road and Bay Road. Progress has also continued on the Willow Road/US-101 interchange landscaping work. In 2024, the City entered into agreements with Caltrans and the San Mateo County Transportation Authority to complete the landscaping design work and a design contract was awarded to complete the work. As of early 2025, the plans are 95% complete and final plans are expected in the spring. The project would then be bid for construction, and installation is expected to begin in late 2025.	Public Works	Caltrans	Federal Transit Administration (Metropolitan & Statewide Planning and NonMetropolitan Transportation Planning) Community Amenities Fund	In Progress	Long Term	

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ID	Policy / Program / Action Item Text	Classification	Activity	Lead Role	Supporting Role	Funding Source(s)	Initiation	Completion
EJ2.I.4	Review and update the Transportation Toolkit (Appendix I to the Transportation Master Plan) and the City's standard design details to incorporate Universal Design principles to enhance access for all people.	Action Item	This item has not yet begun and evaluation for implementation continues.	Public Works	Caltrans, Community-Based Active Transportation Organizations (e.g., Silicon Valley Bicycle Coalition)	Strategic Growth Council (Transformative Climate Communities Round 5 Planning Grant), Department of Transportation (Safe Streets and Roads for All Funding Opportunity Grant)	Long Term	Medium Term
EJ2.I.5	Support roadway design that integrates green stormwater infrastructure into traffic calming (where appropriate) and includes trees, landscape buffer areas, public art, public space, and other visual enhancement.	Action Item	The City has a Green Infrastructure (GI) Plan to guide the implementation of GI and ensure "no missed opportunities" across projects. Staff evaluates all qualifying development and street resurfacing projects for implementation of complete streets and GI features. Contingent upon factors such as right-of-way width and funding, traffic calming, landscaping, and GI are assessed when planning roadway projects or leveraged as part of frontage improvements for development projects.	Public Works	Caltrans, Library and Community Services	Strategic Growth Council (Transformative Climate Communities Round 5 Planning Grant), Department of Transportation (Safe Streets and Roads for All Funding Opportunity Grant)	In Progress	Long Term
EJ2.I.6	Consider rezoning and limiting the intensity and usage of industrially zoned properties and/or other means such as landscaping to ensure a healthier and safer separation between residential and industrial uses.	Action Item	This item has not yet begun and evaluation for implementation continues.	Community Development	Public Works	Strategic Growth Council (Transformative Climate Communities Round 5 Planning Grant)	Medium Term	Medium Term
EJ2.I.7	Explore reductions to parking requirements with the intent to encourage balanced live, work, and play environments.	Action Item	In November and December 2023, the City approved a variety of zoning amendments to provide residential development opportunities throughout the community in the spirit of affirmatively furthering fair housing, promoting a range of housing options at all affordability levels through new residential and mixed use developments (which allow for shared parking), enhancing vibrancy and promoting activity in the downtown and along major corridors through the city, and implementing the zoning programs in the Housing Element. Reduction/elimination of parking requirements were applied to sites around the downtown as well.	Community Development	Public Works	Strategic Growth Council (Transformative Climate Communities Round 5 Planning Grant)	Medium Term	Medium Term
EJ2.I.8	Inform residents and organizations in underserved communities of the permit application process for temporary street closures for temporary events such as farmers' markets, arts and craft fairs, bicycle and pedestrian events, and other public events. Consider easing the permitting process for temporary street closures in the city.	Action Item	An update to the special event permitting process was made in 2022. In 2024, there were two temporary street closures in Belle Haven at the 1400 block of Plumas Avenue and the 1200 block of Windermere Avenue. There were also four major events at Bedwell Bayfront Park with only parking spaces impacted and not full, temporary street closures.	Police	City Manager's Office, City Attorney's Office, Community Development, Public Works.	Strategic Growth Council (Transformative Climate Communities Round 5 Planning Grant)	In Progress	Short Term
EJ2.J	Urban Forest Management Plan. Develop Urban Forest: Developing the Management Plan for Menlo Park within four years of the adoption of the Environmental Justice Element.	Program	<p>On May 30, 2024, the City applied for a CalFire Urban and Community Forestry Grant for \$514,375 for the creation of an Urban Forest Management Plan (UFMP). The goal was to supplement \$250,000 in capital improvement (CIP) funds to develop a plan titled "Urban Forest Equity: Developing the Management Plan for Menlo Park" to increase urban canopy coverage to provide long-term benefits to the community, enhance the community's understanding and value of urban forest management and tree maintenance, and address existing inequity in urban canopy coverage. Unfortunately, the CalFire grant application was not approved.</p> <p>The project goals remain and include the creation of a City Council-adopted UFMP and the successful implementation of an Early Action Tree Planting component. The UFMP would serve as a principal guiding policy document and strategic roadmap for sustainably growing the City's urban canopy and advancing equitable tree coverage. The UFMP would provide an analysis of public and private trees; canopy coverage mapping; changes in canopy over time; clearly delineate best management practices; provide recommendations for promoting a diverse, climate-resilient urban forest; inform the City's General Plan; and support the identified actions in the Environmental Justice Element.</p> <p>The Early Action Tree Planting Program remains an opportunity for funding that could be pursued now while additional funds for development of the UFMP are sought. The Early Action Tree Planting Program would benefit the historically underserved neighborhood of Belle Haven with efforts to address inequity in urban canopy coverage, including robust community outreach and tree planting events and raffles. The Program seeks to increase local participation in environmental education mentoring and training opportunities and foster greater stewardship in urban forestry with a focus on outreach, education, and tree planting in Belle Haven.</p>	Public Works - Trees	Sustainability Division, Canopy	Strategic Growth Council (Community Resilience Centers Round 1 Planning Grant), United States Department of Agricultural (USDA) Grants, CALFIRE grants. City of Menlo Park Heritage Tree in-lieu fee program	In Progress	Long Term
EJ2.J.1	Urban canopy expansion prioritizing underserved communities and areas vulnerable to urban heat effects, using tools such as the Tree Equity Score and Bay Area Greenprint.	Action Item	The City is updating administrative guidelines, adding more City-approved consulting arborists to the list, and working on initial steps to develop an Urban Forest Management Plan for Menlo Park.	Public Works - Trees	Sustainability Division, Canopy	Governor's Office of Land Use and Climate Innovation (Integrated Climate Adaptation and Resiliency Program's Regional Resilience Planning and Implementation Grant Program), Community Amenities Fund	In Progress	Short Term

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ID	Policy / Program / Action Item Text	Classification	Activity	Lead Role	Supporting Role	Funding Source(s)	Initiation	Completion
EJ2.J.2	Implement equitable canopy expansion procedures and promote and maintain healthy and vibrant trees that may require dedicating additional resources within the City Arborist Division, Public Works.	Action Item	The City replaces each street tree and park tree that is removed, as long as there is space. In 2025, staff plans to plant new trees in Belle Haven as part of community events (e.g., Love Our Earth Festival, Arbor Day, Mayor's tree planting, etc.).	City Manager's Office, Public Works	Sustainability Division, Public Works	Governor's Office of Land Use and Climate Innovation (Integrated Climate Adaptation and Resiliency Program's Regional Resilience Planning and Implementation Grant Program),	In Progress	Short Term
EJ2.J.3	Include trees, landscape buffer areas, public art, public space, and other visual enhancements in roadway projects, emphasizing tree planting and landscaping along all streets.	Action Item	Contingent upon factors such as right-of-way width and funding, traffic calming, and landscaping, green infrastructure is assessed when planning roadway projects and leveraged as part of frontage improvements for development projects. Routine maintenance is conducted every five years for street and park trees. Residents may request evaluation of work needs outside of routine maintenance and request new tree planting as needed. All removed public trees are replaced as long as there is space.	Public Works	Community Development, Menlo Park Library and Community Services Department	Governor's Office of Land Use and Climate Innovation (Integrated Climate Adaptation and Resiliency Program's Regional Resilience Planning and Implementation Grant Program), Community Amenities Fund (north of 101 implementation of Action Item 2.N.3)	In Progress	Long Term
EJ2.J.4	Use Urban Forest: Developing the Management Plan for Menlo Park to prioritize the retention of mature street trees in public rights of way or City-owned parcels during infrastructure modifications (e.g., using solutions such as bulb-outs, basin expansion, and sidewalk re-routing.).	Action Item	The City has preservation requirements for heritage and street trees. Staff is currently evaluating initiation of specific projects such as urban forest canopy mapping to support and set priorities for outreach and planting.	Public Works	-	Governor's Office of Land Use and Climate Innovation (Integrated Climate Adaptation and Resiliency Program's Regional Resilience Planning and Implementation Grant Program)	In Progress (Medium Term)	Long Term
EJ2.J.5	Coordinate with property owners to help preserve mature trees by replacing any that require removal in any redevelopment process. Explore opportunities to transplant trees and vegetation that require removal during construction to other places within underserved communities. Consider requiring multiple new trees be planted for each mature tree removed.	Action Item	The City is updating administrative guidelines to require increased mitigation for development-related removals. The City Arborist reviews each proposed heritage and street tree removal and ensures there is "good cause" for removal after exhausting all other alternatives. The City Arborist also ensures sufficient mitigation (e.g., multiple replacement trees or a large tree replacement) is provided for each approved heritage tree removal.	Public Works - Trees	-	Governor's Office of Land Use and Climate Innovation (Integrated Climate Adaptation and Resiliency Program's Regional Resilience Planning and Implementation Grant Program)	In Progress	Medium Term
EJ2.K	Extreme Heat Relief. Prioritize relief from extreme heat (Safety Element Program S1.T) in underserved communities. Information on these resources shall be provided at community facilities (e.g., BHCC).	Program	The City operates three cooling centers at the Arrillaga Family Recreation Center, Belle Haven Community Campus, and the Menlo Park Library. The facilities are air-conditioned and open to the public everyday. Signage improvements for facilities are being considered (e.g., branded, informational/directional signage for A-frames).	Library and Community Services	Communications and Public Engagement	General Fund	In Progress	Ongoing From Initiation
Goal EJ1. Address unique and compounded health risks								
EJ1.1	Prioritize programs that address the unique and compounded health risks present in underserved communities currently and in the future.	Policy	-	-	-	-	-	-
EJ1.2	Reduce climate vulnerability in underserved communities.	Policy	-	-	-	-	-	-
EJ1.3	Strengthen collaboration efforts with residents in underserved communities, particularly on public improvement projects.	Policy	-	-	-	-	-	-
EJ1.4	Prioritize active transportation (e.g., walking, bicycling, wheelchair) improvements, transit incentives, and neighborhood connectivity in underserved communities.	Policy	-	-	-	-	-	-
EJ1.A	Prioritizing Public/Capital Improvements. Prioritize public/capital improvements needed in underserved communities with priority allocation of funding, available to the City locally and from regional, statewide, and federal entities, for such projects, and to address climate change.	Program	In 2024, the City participated in a program to replace the gas water heaters at the Belle Haven Child Development Center as part of an effort to electrify the facility. To that end, the City has secured a grant from Peninsula Clean Energy (PCE) for approximately \$20,000 to support building electrification of space conditioning and cooking equipment and City staff included the facility in the PCE GovPV program in 2023 to install solar on public buildings. The solar systems are expected to be installed by PCE's contractors by spring 2026. City staff are in the process of refining the scope of work and completing the electrification of the facility before the solar installation. PCE will be revisiting project sites in 2027 to install battery systems for additional resilience and to enable load shifting for further reduced electricity bills. The City received a \$50 million FEMA grant for the Menlo Park SAFER Bay Project which focuses on building a levee system from East Palo Alto to Bedwell Bayfront Park for storm and sea level rise protection. A request for proposals for the design work was issued in 2024. The design is planned to begin in early 2025 and completed in 2027. Belle Haven and East Palo Alto are vulnerable to flooding today from a 100-year tide event and will face greater flood risk in the future. Protecting these communities is a priority of the SAFER Bay project. The SAFER Bay Project is a multi-benefit, multi-jurisdictional, public-private collaboration that will protect critical infrastructure, protect and restore critical habitat, provide community resilience to current tidal flooding and projected sea level rise, and improve recreational access, using both engineered structures and nature-based flood protection.	City Manager's Office, Public Works	Community Development, Sustainability Division	General Fund, General Capital Fund, Countywide Transportation Sales Tax Funds (Measure A & W), State and Federal Gas Taxes	In Progress (Short Term)	Long Term

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EJ1.A.1	Support (to the extent possible and subject to funding limitations) non-governmental agencies' grant applications and projects that will specifically help implement the Environmental Justice Element and address highlighted issues in underserved communities such as safe housing, increased tree coverage, recreational resources, active transportation, environmental concerns, and air quality.	Action Item	In 2024, the City, with support from Climate Resilient Communities, submitted a Transit Oriented Communities Housing Policies Grant Application to the Metropolitan Transportation Commission (MTC). The housing policy grant application requests funds to develop and adopt affordable housing protection policies defined by MTC and are consistent with the City's Housing Element, including: "just cause" eviction, legal assistance for tenants, and rental assistance programming. In 2024, the City supported Acterra's, community based organization, application to the California Air Resource Board to fund the installation of air quality monitoring devices in Belle Haven. The proposed policies funded under this grant would apply to the whole city, which also includes the MTC Equity Priority Community (EPC) of Belle Haven.	City Manager's Office	All City Departments	Bayfront Mitigation Fund (project specific) Community Amenities Fund (projects specific)	In Progress (Short Term)	Ongoing From Initiation
EJ1.B	Reporting EJ Considerations. Prepare publicly available reports annually to describe how underserved communities are considered and prioritized in capital improvement plans, departmental work plans, and budgets within four years after the adoption of the Environmental Justice Element.	Program	This item has not yet begun and evaluation for implementation continues.	All City Departments	-	General Fund	Medium Term	Ongoing From Initiation
EJ1.C	Progress Report. Develop and publicize annual or every-other-year reports that measure progress and outcomes of the implementation of the Environmental Justice Element programs within six years after the adoption of the Environmental Justice Element.	Program	The Environmental Justice Element was adopted in September 2024. The Planning Commission and City Council will review the Environmental Justice Element Annual Progress Report (EJ APR) in March 2025. The EJ APR summarizes progress to advance environmental justice in 2024 through an update of the EJ Element Action Guide.	Community Development	All City Departments	General Fund	In Progress (Short Term)	Ongoing From Initiation
EJ1.D	CalEnviroScreen Review. Review CalEnviroScreen to support evaluation of Environmental Justice Element policies and programs.	Program	CalEnviroScreen 4.0 was used to determine eligibility for the zero emission landscape equipment voucher program. Residents living in a disproportionately burdened neighborhood (pollution burden score above 60) were able to receive a \$250 voucher towards the purchase of an electric leaf blower or string trimmer.	Community Development	California Office of Environmental Health Hazard Assessment, All City Departments	General Fund	In Progress (Long Term)	Ongoing From Initiation
Goal EJ3. Equitably provide appropriate public facilities to individuals and communities								
EJ3.1	Prioritize providing public facilities and programming for underserved communities.	Policy	-	-	-	-	-	-
EJ3.2	Ensure accessibility of public facilities for all community members, especially those in underserved communities.	Policy	-	-	-	-	-	-
EJ3.3	Support programs that increase access to public and private health resources for underserved communities in locations that are convenient and accessible.	Policy	-	-	-	-	-	-
EJ3.4	Coordinate with local school districts, transit operators, and other public agencies to provide adequate public facilities, improvements, and programs in underserved communities.	Policy	-	-	-	-	-	-
EJ3.A	Climate Resilience Centers. Identify, renovate, and retrofit candidate public buildings in underserved communities to serve as Climate Resilience Centers as outlined by the California Strategic Growth Council. These buildings should be places where the community already regularly gathers, such as libraries, community centers, or the Belle Haven neighborhood substation.	Program	The Belle Haven Community Campus was completed in 2024 and serves as a Red Cross shelter and community hub. The Campus received the 2025 Green Building Honorable Mention cosponsored by Sustainable San Mateo County and the San Mateo County Chapter of the American Institute of Architects. Sustainable San Mateo County notes, "The project was recognized in a highly competitive field, which included a diverse array of sustainable residential, commercial and civic projects. This LEED Platinum, net-zero energy facility stands as a beacon of resilience and innovation in the Belle Haven neighborhood of Menlo Park."	Public Works	Sustainability Division, Menlo Park Library and Community Services Department	Strategic Growth Council (Community Resilience Centers Planning Grant)	In Progress (Medium Term)	Medium Term
EJ3.B	Pet Waste Management. Work with relevant departments to install infrastructure allowing for easy disposal of pet waste at parks and along highly trafficked streets.	Program	This item has not yet begun and evaluation for implementation continues.	Public Works	City Manager's Office	General Fund	Medium Term	Medium Term
EJ3.C	Expand Internet Access. Work with internet service providers to support affordable access for low-income households, potentially in partnership with neighboring jurisdictions or state agencies. Inform the community of existing or future partnerships through community workshops that also serve to improve internet literacy and technological skills. In addition, expand outreach and community access to the City Library's laptop and wireless hotspot, or similar, borrowing programs.	Program	The City currently offers laptop lending and wi-fi hotspots free to residents at the library with their library card. In 2024, the City facilitated 1,658 laptop loans, 317 wireless hotspot loans, and 255,852 wireless sessions at the libraries. In 2025 and 2026, even more loans and sessions are anticipated with full equipment capacity available at the Belle Haven Community Campus.	Library and Community Services	Local Internet Providers (e.g., AT&T, Xfinity, Spectrum), San Mateo County Public Works, California Public Utilities Commission, Administrative Services Department/Information Technology Department	California Advanced Services Fund: Broadband Public Housing Account	In Progress (Medium Term)	Medium Term
EJ3.D	Health Care Partnerships. Seek to form partnerships, particularly with community based organizations and businesses, and consider options for the use of City facilities to promote and support access to health care for underserved communities.	Program	This item has not yet begun and evaluation for implementation continues.	City Manager's Office	Local Medical Centers (e.g., Menlo Medical Clinic, Palo Alto VA Medical Center-Menlo Park)	Strategic Growth Council (Community Resilience Centers Planning Grant), Department of Health and Human Services (Service Area Competition Grant)	Medium Term	Long Term
EJ3.D.1	Encourage local transit providers to establish and maintain routes and services that provide underserved communities with convenient access to health service facilities.	Action Item	The City's ongoing free shuttle program includes two community shuttles (M1-Crosstown and Shoppers' shuttles) and two commuter shuttles (M3-Marsh Road and M4-Willow Road shuttles) that encourage individuals to take transit instead of driving. The shuttle service complements existing transit services in San Mateo County provided by SamTrans, Caltrain, and the Dumbarton Express. Coordination between the City and local transit agencies for service is ongoing. A Comprehensive Shuttle Study was conducted to analyze how to improve the shuttle service to connect the community to transit, jobs, shopping, and other destinations while maximizing ridership and cost-efficiencies. The study was accepted by the City Council on December 17, 2024 and changes to the system are planned for summer 2025.	Public Works	SamTrans, Local Medical Centers (e.g., Menlo Medical Clinic, Palo Alto VA Medical Center-Menlo Park)	Strategic Growth Council (Community Resilience Centers Planning Grant)	In Progress (Medium Term)	Medium Term

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EJ3.D.2	Partner with local transit providers to provide a comprehensive system of para-transit service for seniors and people of all abilities and enhance service within the city and to regional public facilities, especially for access to health care and other needs.	Action Item	SamTrans provides paratransit through Redi-Wheels. Coordination between the City and SamTrans for service is ongoing.		Public Works	SamTrans, Local Medical Centers (e.g., Menlo Medical Clinic, Palo Alto VA Medical Center-Menlo Park)	Federal Transit Administration (Metropolitan & Statewide Planning and NonMetropolitan Transportation Planning)	In Progress (Medium Term)	Medium Term
EJ3.D.3	Identify means of supporting a citywide paramedicine program providing health care delivery, pop-up clinics, and home visits, especially to those most vulnerable or underserved, such as seniors and residents of underserved communities through partnering with health care services.	Action Item	This item has not yet begun and evaluation for implementation continues.		Community Development	Library and Community Services, City Manager's Office, Local Medical Centers (e.g., Menlo Medical Clinic, Palo Alto VA Medical Center-Menlo Park)	Strategic Growth Council (Community Resilience Centers Planning Grant), Department of Health and Human Services (Service Area Competition Grant)	Medium Term	Medium Term
EJ3.D.4	Identify a partner who can provide a community health clinic in Belle Haven.	Action Item	Ravenswood City School District is currently investing approximately \$65 million towards renovating all of the instructional rooms on the Belle Haven Elementary School campus, creating new spaces for early childhood and students with special needs, adding brand new classrooms, and relocating and expanding the gym on the site to be more community facing. The Belle Haven construction project is underway. The District and the Ravenswood Family Health Clinic are exploring options to develop a health clinic at the campus.		City Manager's Office	Local Medical Centers (e.g., Menlo Medical Clinic, Palo Alto VA Medical Center-Menlo Park)	Strategic Growth Council (Community Resilience Centers Planning Grant), Department of Health and Human Services (Service Area Competition Grant)	In Progress (Medium Term)	Medium Term
EJ3.E	After-school Programs Coordination. Coordinate with schools and other local organizations (e.g., Boys and Girls Club) to support after-school activities and related outreach/communications generally.	Program	In 2024, after-school activities included expanded teen events, recreational activities, and educational programs (cooking/coding) timed for neighborhood school release times (Beechwood School and Ravenswood City School District). In 2025, an after-school homework help program is planned at Belle Haven Community Campus.		Library and Community Services	Ravenswood City School District	Strategic Growth Council (Community Resilience Centers Planning Grant)	In Progress (Medium Term)	Long Term
EJ3.E.1	Coordinate with the Ravenswood City School District and Beechwood School to help publicize affordable after school care options/programs and explore opportunities to enhance transportation options for youth to BHCC.	Action Item	Ravenswood City School District has a number of after school care options/programs and the City can help publicize and enhance usage. City vans provide transportation to Belle Haven Community Campus for youth enrolled in the City's after school program. Staff continue to evaluate opportunities to increase transportation options (e.g., transportation for youth interested in going to BHCC after school but are not enrolled in the City's program) and staffing capacity. Select capacity restrictions of after-school and summer programs are planned for resolution in 2025		Library and Community Services	Communications and Public Engagement, Ravenswood City School District	Strategic Growth Council (Community Resilience Centers Planning Grant)	In Progress (Medium Term)	Long Term
EJ3.E.2	Encourage joint use of recreational fields.	Action Item	The City's joint use agreement with Ravenswood City School District for the Belle Haven School field was amended due to construction at the school in 2023. Staff anticipates a revised agreement would be necessary once construction is nearing completion.		Library and Community Services	Public Works, Ravenswood City School District	Strategic Growth Council (Community Resilience Centers Planning Grant)	In Progress (Medium Term)	Medium Term
EJ3.F	Community Banking Services. Seek to form partnerships or other agreements with a banking specialist and other identified partners to provide a community bank or banking services in the underserved communities.	Program	This item has not yet begun and evaluation for implementation continues.		City Manager's Office	Local banks	Strategic Growth Council (Transformative Climate Communities Planning Grant)	Medium Term	Long Term
EJ3.G	Programming Plans. Ensure delivery on the needs of underserved communities through the City's Programming Plans currently in place and continue to adapt programming based on community feedback through regular community surveys and outreach.	Program	The City provides a wide range of lifelong learning and recreational opportunities for Menlo Park residents of all ages, abilities, and lived experiences. Programs and facilities include public libraries, recreation and sports, early childhood education, after-school programs, summer youth camps, older adults (senior) services, athletic fields and courts, community events, and aquatics. In 2024, the Library Commission and Parks and Recreation Commission recommended updates and the adoption of policies that addressed community and operational needs. Some policies directly addressed new services at the new Belle Haven Community Campus. This new facility combines a public library, senior center, gymnasium, after-school program, and aquatics center, all under one roof. The campus is designed to Leadership in Energy and Environmental Design (LEED) Platinum environmental standards, showcasing leading-edge sustainability. There has been significant community engagement and opportunities for feedback not only for the programming and operations planning of the new Belle Haven Community Campus but also focused on childcare, recreation programming, aquatics, tennis, and more.		Library and Community Services	-	Governor's Office of Land Use and Climate Innovation (Integrated Climate Adaptation and Resiliency Program's Regional Resilience Planning and Implementation Grant Program), National Endowment for the Humanities (Public Humanities Projects Grant)	In Progress	Long Term
EJ3.G.1	During facility renovations, install distributed solar panels and battery storage over facility parking lots for resiliency and heat reduction.	Action Item	In 2024, the Belle Haven Community Campus was completed. The facility is an all-electric, zero combustion, net zero energy public building with onsite renewable energy generation, battery microgrid, and electric vehicle charging stations. The facility is built to Leadership in Energy and Environmental Design (LEED) Platinum environmental standards, and its structural design is resilient to serve as an emergency shelter. The Belle Haven Community Campus earned prestigious recognition for its innovative sustainable design, receiving the 2025 National Energy Services Company Award, Green Building Honorable Mention from Sustainable San Mateo County and the American Institute of Architects' San Mateo County Chapter. This all-electric facility runs on on-site solar power, backed by battery storage for resilience during outages. Despite housing energy-intensive amenities like an aquatic center and commercial kitchen, the building actually generates more power than it uses — while cutting typical energy consumption by approximately 55%. By bringing multiple services together in one location and providing extensive EV charging, the campus makes it easier for residents to access community resources while reducing vehicle trips. The facility's all-electric design also helps improve local air quality by eliminating the need for natural gas. In 2025, the Belle Haven Child Development Center roof is planned for replacement, with solar panels installation to follow		Public Works	Menlo Park Library and Community Services Department, Menlo Park Public Works Department, Silicon Valley Clean Energy, Menlo Park Building Division	Governor's Office of Land Use and Climate Innovation (Integrated Climate Adaptation and Resiliency Program's Regional Resilience Planning and Implementation Grant Program)	In Progress	Short Term

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EJ3.G.2	Provide equitable access to programs at the Belle Haven Community Campus (BHCC) through appropriate costs and proactive, multilingual, and multimodal outreach for residents of underserved communities.	Action Item	Programming plans for the Belle Haven Community Campus (BHCC) emphasize equitable access to programs through appropriate costs and proactive, multilingual, and multimodal outreach for residents of underserved communities. In May 2024, a hyperlocal resident enrollment fee program began. Menlo Park residents who live or attend K-12 school within the BHCC service area (generally the area north of the US-101 and also the Flood Triangle neighborhood) are eligible for hyperlocal resident enrollment fees at BHCC. As of February 19, 2025, there are 1,383 hyperlocal residents registered with the City for eligibility to receive the lower cost fees.	Library and Community Services	Library and Community Services Department, Community-Based Outreach Organizations (e.g., Menlo Together, Climate Resilient Communities)	Governor's Office of Land Use and Climate Innovation (Integrated Climate Adaptation and Resiliency Program's Regional Resilience Planning and Implementation Grant Program)	In Progress	Medium Term
EJ3.G.3	Providing community programming for all age groups, including older teens and older adults not considered seniors.	Action Item	<p>The City provides and is working to develop additional programming for all age groups, including teens and older adults not considered seniors, and will continue to adapt programming to meet community needs and desires as they change over time, with community input.</p> <p>Below are noteworthy statistics from the Library and Community Services Department's October 2024 report to the Library Commission at their November 25, 2024 meeting:</p> <p>-Belle Haven Library number of patron questions answered more than doubled from October 2023 (244 questions answered) to October 2024 (521 questions answered)</p> <p>-Belle Haven Library programs almost tripled from October 2023 (7 programs with 116 program attendees) to October 2024 (25 programs with 326 attendees)</p> <p>-The Halloween! community event series attendance and activities expanded in 2024: the Halloween Hoopla parade and carnival's attendance increased approximately 36% from 2023 (estimated 1,100 attendees) to 2024 (estimated 1,500 attendees); the Pumpkin Splash added a second location at Belle Haven Pool in addition to Burgess Pool in 2024, increasing total attendance approximately 50% from 2023 (estimated 101 attendees at one location) to 2024 (estimated 150 attendees at two locations); and a new Trunk or Treat event was added at Belle Haven Community Campus in 2024, and proved instantly popular, drawing a higher-than-anticipated attendance of approximately 215 people.</p> <p>-The October 2024 report compilation includes a new statistic that tracks the numbers of new City recreation client accounts, which are used by people to enroll in recreation classes and summer camps, purchase tickets to events, and apply for facility rentals, among other functions. The number of new recreation client accounts increased 77% from October 2023 (215 new accounts created) to October 2024 (380 new accounts created).</p> <p>-Staff is preparing to add more data points to these monthly reports starting in January 2025, including customer service feedback and "library of things" circulation statistics.</p>	Library and Community Services	-	Governor's Office of Land Use and Climate Innovation (Integrated Climate Adaptation and Resiliency Program's Regional Resilience Planning and Implementation Grant Program), National Endowment for the Humanities (Public Humanities Projects Grant)	In Progress	Medium Term
EJ3.G.4	Provide childcare, potentially with funding support for residents of underserved communities.	Action Item	The City provides childcare with funding support for underserved communities at the Belle Haven Child Development Center and Belle Haven Youth Center. Tuition is subsidized based on income level with grant funding from the State and other sources.	Library and Community Services	Local Childcare Organizations	California Department of Education	In Progress	Medium Term
EJ3.G.5	Communicate with the Ravenswood City School District to enhance an understanding of preferred amenities and activities that can be included at Belle Haven Community Campus.	Action Item	Communication between the City and the Ravenswood City School District is ongoing. The School District partners with Boys and Girls Club of the Peninsula, East Palo Alto Tennis and Tutoring, and City Year to provide before-school and after-school care. These collaborations offer both academic support and enrichment activities and the City continually seeks opportunities to amplify support for youth and families.	Library and Community Services	Ravenswood City School District, Communications and Public Engagement	Governor's Office of Land Use and Climate Innovation (Integrated Climate Adaptation and Resiliency Program's Regional Resilience Planning and Implementation Grant Program)	In Progress	Medium Term
EJ3.G.6	Provide safe and highly visible pathways that connect residential areas in underserved communities to the new community center. Safety and visibility features should include adequate lighting.	Action Item	The Transportation Master Plan and the Vision Zero Action Plan identify high priority systemic safety issues to be addressed in all neighborhoods, with a focus on underserved communities. In 2024, the Belle Haven Traffic Calming Project was completed, which built improvements to help reduce speeds and cut-through traffic traveling through the neighborhood to reach destinations outside of the area.	Public Works	Library and Community Services, Community Development	Governor's Office of Land Use and Climate Innovation (Integrated Climate Adaptation and Resiliency Program's Regional Resilience Planning and Implementation Grant Program)	In Progress	Medium Term
EJ3.G.7	Support the inclusion of artwork (e.g., murals) that reflects the diversity and culture of underserved communities at community centers and beyond. Include community artifacts and testaments to community history in the community center.	Action Item	Belle Haven Community Campus includes exhibits and displays focused on Belle Haven history, people, and neighborhood stories, rotating exhibits by local artists, interpretive artworks and multimedia. In 2025, there are plans to include even more artwork and local history.	Library and Community Services	Local Art Initiatives (e.g., Elevate Art Menlo Park, Allied Arts Guild)	Governor's Office of Land Use and Climate Innovation (Integrated Climate Adaptation and Resiliency Program's Regional Resilience Planning and Implementation Grant Program)	In Progress	Long Term

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EJ3.G.8	Uplift culturally relevant holiday events at Belle Haven Community Campus to foster a feeling of belonging among all residents.	Action Item	The City continually partners with community members to develop culturally relevant events. On February 11, 2024, the City held a Black Liberation Month celebration with more than 200 attendees. On June 15, 2024, the City held a Juneteenth celebration. In 2025, the City plans to host Black Liberation Month and Juneteenth celebrations again.	Library and Community Services	-	Governor's Office of Land Use and Climate Innovation (Integrated Climate Adaptation and Resiliency Program's Regional Resilience Planning and Implementation Grant Program), National Endowment for the Humanities (Public Humanities Projects Grant)	In Progress	Short Term
EJ3.G.9	Facilitate yoga classes and other opportunities for regular community-gathering physical activities, such as walking groups and/or hiking programs for the underserved communities. Plan programs suitable to multiple age groups and abilities.	Action Item	The City currently offers yoga, Zumba, line-dancing and other movement classes for various age groups. Work with the community to develop new opportunities for community-oriented physical activities such as walking and/or hiking programs is ongoing.	Library and Community Services	-	Governor's Office of Land Use and Climate Innovation (Integrated Climate Adaptation and Resiliency Program's Regional Resilience Planning and Implementation Grant Program), National Endowment for the Humanities (Public Humanities Projects Grant)	In Progress	Short Term
EJ3.H	Amenities Access. Ensure that recreational facilities throughout Menlo Park provide residents of all ages, income levels, genders, and lifestyles, with access to parks, community centers, sports fields, trails, libraries, and other amenities.	Program	The City provides a wide range of lifelong learning and recreational opportunities for Menlo Park residents of all ages, abilities, and lived experiences. Programs and facilities include public libraries, recreation and sports, early childhood education, after-school programs, summer youth camps, older adults (senior) services, athletic fields and courts, community events, and aquatics.	Library and Community Services	Public Works, Community Development	General Fund	In Progress	Long Term
EJ3.H.1	Provide public facilities that are well designed, energy efficient, maintained, and compatible with adjacent land uses.	Action Item	In 2024, the Belle Haven Community Campus was completed. The facility is an all-electric, zero combustion, net zero energy public building with onsite renewable energy generation, battery microgrid, and electric vehicle charging stations. The facility is built to Leadership in Energy and Environmental Design (LEED) Platinum environmental standards, and its structural design is resilient to serve as an emergency shelter	All City Departments	Community Development	General Fund	In Progress (Medium Term)	Long Term
EJ3.H.2	Offer substantially reduced costs for recreation activities, particularly to residents of underserved communities based on economic need.	Action Item	Programming plans for Belle Haven Community Campus emphasize equitable access to programs through appropriate costs and proactive, multilingual, and multimodal outreach for residents of underserved communities. Menlo Park residents who live or attend K-12 school within the service area of the Community Campus (generally the area north of the US-101 and also the Flood Triangle neighborhood) are eligible for hyperlocal resident enrollment fees at the Community Campus. The hyperlocal resident enrollment fee began in May 2024. As of February 19, 2025, there are 1,383 hyperlocal residents registered with the City for eligibility to receive the lower cost fees.	Library and Community Services	Menlo Park Library and Community Services Department	General Fund	In Progress	Medium Term
EJ3.H.3	In coordination with the City's Parks and Recreational Facilities Master Plan, provide public restroom facilities at parks in underserved communities.	Action Item	There are four parks in Belle Haven and Bayfront. Two parks have restrooms (Bedwell Bayfront Park and Kelly Field), and two parks do not have restrooms (Karl E Clark Park and Hamilton Park). The effort to evaluate the provision of additional restrooms has not begun but will be planned in the future.	Public Works	Menlo Park Library and Community Services Department, Menlo Park Public Works Department	General Fund, Recreation In-Lieu Fee Fund	Short Term	Long Term
EJ3.H.4	Expand hours for public recreation facilities to allow working people to take advantage of the facilities. This should include open hours until 9:00 p.m. on weekdays and possibly shortened hours on weekends.	Action Item	Belle Haven Community Campus is open from 8:00 a.m. to 8:00 p.m. on Monday through Friday, 8:00 a.m. to 6:00 p.m. on Saturday, and 10:00 a.m. to 6:00 p.m. on Sunday. City staff continually monitor facility usage and seek opportunities for improvement and enhanced access, as much as possible.	Library and Community Services	-	General Fund	In Progress (Short Term)	Short Term
Goal EJ6. Encourage physical activity and active transportation								
EJ6.1	Prioritize programs that encourage physical activity in underserved communities.	Policy	-	-	-	-	-	-
EJ6.2	Support physically active lifestyles through investment in complete streets and active transportation (e.g., walking, bicycling, wheelchair) and safety in underserved communities.	Policy	-	-	-	-	-	-
EJ6.3	Prioritize the implementation of traffic and transit improvements in underserved communities to reduce excessive speed, limit cut through traffic, and make streets comfortable and accessible places for all users and abilities.	Policy	-	-	-	-	-	-
EJ6.A	Outdoor Physical Activity. Identify and eliminate barriers to outdoor physical activity, such as damaged, incomplete, blocked, or littered sidewalks and bike paths, lack of safe street crossings and direct connections, excessive speeding, insufficient lighting, and lack of landscaping and shade trees along streets in underserved communities.	Program	City staff review all development projects, subject to a planning permit, for frontage improvements (including sidewalks, gutters, trees, lighting) with respect to City guidelines and transportation master plans. In addition, the Public Works Department retains an on-call asphalt and concrete repair contractor to correct sidewalk gaps or local pavement damages where reported by staff or the public. The City continually evaluates street resurfacing projects for inclusion of complete street goals (such as traffic calming, signing and striping, bicycle lane, accessible curb ramp upgrades) where applicable. The City installed upgrades at eleven intersections along Ivy Drive and Newbridge Street as part of the Belle Haven Traffic Calming Project which was completed in 2024. The work generally includes new bulb-outs, curb ramps, and crosswalks to promote pedestrian connectivity and safety.	Public Works	Community Development, Sustainability Division	Federal Transit Administration (Metropolitan & Statewide Planning and NonMetropolitan Transportation Planning)	In Progress (Medium Term)	Long Term

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EJ6.B	Public Safety Education. In concurrence with the City's Vision Zero Action Plan, develop and implement education campaigns to increase the safety and comfort of people walking, bicycling and taking transit. These efforts should include education for people using all modes.	Program	The City continually implements education campaigns. Through the Safe Routes to School Program, the City supports the Ruby Bridges Walk to School Day which is celebrated on November 14th to honor Ruby Bridges' courage in desegregating an all-white school in 1960. The day encourages students to walk to school and learn about the civil rights movement. In 2024, pedestrian safety curriculum material was distributed to the Belle Haven Elementary School.	Public Works	Silicon Valley Bicycle Coalition, SamTrans	Federal Transit Administration (Metropolitan & Statewide Planning and NonMetropolitan Transportation Planning)	In Progress (Medium Term)	Ongoing From Initiation
EJ6.C	Safe Routes to School. Coordinate with Ravenswood City School District to expand the Safe Routes to School program, including potential for increased crossing guards at key intersections.	Program	The City has a Safe Routes to School Program. The Safe Routes to School Task Force meets quarterly and convenes representatives from surrounding school districts and schools, Menlo Park and Atherton police departments, city and county public works departments, San Mateo County Sheriff's Office, San Mateo County Office of Education, local organizations, and parents to discuss challenges around walking and biking to school and share ideas and opportunities for the Safe Routes to School program. The City coordinates with the Ravenswood City School District and has information online regarding their hiring process for crossing guards. Ravenswood City School District has reported challenges hiring for and filling crossing guard positions.	Public Works	Ravenswood City School District	Federal Transit Administration (Metropolitan & Statewide Planning and NonMetropolitan Transportation Planning)	In Progress (Medium Term)	Long Term
EJ6.D	Transportation Master Plan. Prepare to update and adopt the City's Transportation Master Plan (best practice is to update every 10-15 years) to improve environmental justice by advancing equity, mobility, reducing air pollution, and increasing bicycle and pedestrian safety.	Program	In 2024, the Vision Zero Action Plan, which is part of the City's Transportation Plan, was adopted. The Vision Zero Action Plan identifies high priority systemic safety issues to be addressed in all neighborhoods, with a focus on underserved communities. In 2024, the Belle Haven Traffic Calming Project was completed. The Project built improvements to help reduce speeds and cut-through traffic traveling through the neighborhood to reach destinations outside of the area.	Public Works	Caltrans, Community-Based Outreach Organizations (e.g., Menlo Together, Climate Resilient Communities), Community-Based Active Transportation Organizations (e.g., Silicon Valley Bicycle Coalition)	Strategic Growth Council (Transformative Climate Communities Round 5 Planning Grant), Department of Transportation Grants (Safe Streets and Roads for All, Sustainable Transportation Planning)	In Progress (Long Term)	Long Term
EJ6.D.1	Consider community solutions for addressing concerns related to parking (e.g., idling and noise, parking availability challenges) in underserved communities and explore the creation of Residential Preferential Parking (RPP) programs.	Action Item	This item has not yet begun and evaluation for implementation continues.	Public Works	Caltrans, Community-Based Active Transportation Organizations (e.g., Silicon Valley Bicycle Coalition), Police	Strategic Growth Council (Transformative Climate Communities Round 5 Planning Grant), Department of Transportation (Safe Streets and Roads for All Funding Opportunity Grant)	Medium Term	Medium Term
EJ6.D.2	Seek opportunities to improve pedestrian safety, at all Willow Road intersections.	Action Item	In 2025, the City is in the design phase of the Willow Road Pedestrian and Bicycle Safety Project, which includes Willow Road enhanced pedestrian crossings, a new pedestrian crossing at O'Brien Street, and separated (Class IV) bikeways on both sides of the street between Bayfront Expressway and U.S. Highway 101. Design is anticipated to be completed in 2026, with construction in 2027.	Public Works	Caltrans, Community-Based Active Transportation Organizations (e.g., Silicon Valley Bicycle Coalition)	Federal Transit Administration (Metropolitan & Statewide Planning and Non-Metropolitan Transportation Planning), Department of Transportation (Safe Streets and Roads for All Funding Opportunity Grant)	In Progress	Short Term
EJ6.D.3	Consider strategies to reduce excessive speed and cut-through traffic in underserved communities.	Action Item	In 2024, the Belle Haven Traffic Calming Project was completed. The Project built improvements to help reduce speeds and cut-through traffic traveling through the neighborhood to reach destinations outside of the area. In 2024, the Vision Zero Action Plan, which is part of the City's Transportation Plan, was adopted. The Plan identifies high priority systemic safety issues to be addressed in all neighborhoods, with a focus on underserved communities.	Public Works	Caltrans, Community-Based Active Transportation Organizations (e.g., Silicon Valley Bicycle Coalition)	Strategic Growth Council (Transformative Climate Communities Round 5 Planning Grant), Department of Transportation (Safe Streets and Roads for All Funding Opportunity Grant)	In Progress	Long Term

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EJ6.D.4	Install traffic calming measures to reduce speeds, as well as flashing stop signs in underserved communities, particularly around schools during pick-up and drop-off periods.	Action Item	In 2024, the Belle Haven Traffic Calming Project was completed. The Project built improvements to help reduce speeds and cut-through traffic traveling through the neighborhood to reach destinations outside of the area. The project included the installation of speed humps near Belle Haven Elementary School, and bulbouts along Ivy Drive, Chilco Street, Terminal Avenue, and Newbridge Street.	Public Works	Caltrans, Menlo Park Fire Protection District, Ravenswood City School District, Community-Based Active Transportation Organizations (e.g., Silicon Valley Bicycle Coalition)	Federal Transit Administration (Metropolitan & Statewide Planning and NonMetropolitan Transportation Planning), Department of Transportation (Safe Streets and Roads for All Funding Opportunity Grant)	In Progress	Short Term
EJ6.D.5	Install bikeways on Ivy Drive, ideally Class I or Class IV.	Action Item	This item was explored in 2019 during the outreach for the Belle Haven Traffic Calming Plan. At that time, staff heard bicycle lanes were not desirable, because they required parking removal. Since adoption of the EJ Element, reevaluating this proposal has not started but would be planned for the future. The development of options and evaluation of parking removal for bicycle lanes will be planned in the future. Comprehensive community outreach and engagement efforts would be undertaken to invite discussion to confirm local interests.	Public Works	Caltrans, Community-Based Active Transportation Organizations (e.g., Silicon Valley Bicycle Coalition), San Francisco Public Utilities Commission	Federal Transit Administration (Metropolitan & Statewide Planning and NonMetropolitan Transportation Planning), Department of Transportation (Safe Streets and Roads for All Funding Opportunity Grant), San Francisco Public Utilities Commission	In Progress (Long Term)	Long Term
EJ6.D.6	Expand the network of safe, accessible, and appealing pedestrian and bicycle facilities, including pedestrian connections within and in between neighborhoods. Poles, signs, or other impediments in the center of sidewalks should be modified to improve accessibility and sidewalk safety. Pursue improvements for public transit users and pedestrians where feasible, including, but not limited to, bus shelters, benches, shade structures, and lighting to support alternative transportation.	Action Item	Staff reviews qualifying development projects for frontage Improvements which include the addition of street trees, landscaping, planters, and green infrastructure, within the public right-of-way where feasible. As part of the City's annual street resurfacing project, traffic calming, pedestrian crossings and bicycle improvements are incorporated. In 2024, the Belle Haven Traffic Calming Project was completed. The Project built improvements to help reduce speeds and cut-through traffic traveling through the neighborhood to reach destinations outside of the area.	Public Works	Caltrans, Community-Based Active Transportation Organizations (e.g., Silicon Valley Bicycle Coalition)	Strategic Growth Council (Transformative Climate Communities Round 5 Planning Grant), Department of Transportation (Safe Streets and Roads for All Funding Opportunity Grant)	In Progress (Medium Term)	Medium Term
EJ6.D.7	Install and regularly maintain adequate lighting to encourage walking and safe travel at night. This may begin with installation on Ivy Drive, Hamilton Avenue, Chilco Street, Newbridge Street, and at public buildings at parks. It should continue after subsequent community outreach that identifies other streets and locations with inadequate lighting, prioritizing underserved communities.	Action Item	This item has not yet begun and evaluation for implementation continues.	Public Works	Community Development	Strategic Growth Council (Transformative Climate Communities Round 5 Planning Grant), Department of Transportation (Safe Streets and Roads for All Funding Opportunity Grant)	Short Term	Long Term
Goal EJ7. Create equitable civic and community engagement								
EJ7.1	Prioritize civic and community engagement programs that enhance the participation and inclusion of underserved communities.	Policy	-	-	-	-	-	-
EJ7.2	Keep residents informed about governmental meetings and actions by ensuring transparency and accessibility in government and decision making.	Policy	-	-	-	-	-	-
EJ7.3	Treat all members of the community fairly and promote equity and capacity building toward creating a healthy environment and just community.	Policy	-	-	-	-	-	-
EJ7.A	Engaging Underserved Communities. Promote and evaluate capacity-building efforts to educate and involve traditionally underrepresented populations, including underserved communities, in the public decision-making process.	Program	In 2024, following three years of community outreach and engagement with a focus on meeting people where they are and empowering the voices of Menlo Park's underserved Belle Haven and Bayfront communities, the City adopted its first General Plan Environmental Justice Element. Through an inclusive, intentional, and equitable planning process with over 15 outreach and engagement events, the Menlo Park community harmonized voices into an action-oriented plan to positively impact the whole ecosystem — not only the environment, but also the health and wellbeing of people. City staff supported the community in their identification of seven goals and three top priorities for advancing environmental justice.	City Manager's Office	Belle Haven Action	General Fund	In Progress (Short Term)	Ongoing From Initiation
EJ7.A.1	Partner with community-based organizations that have relationships, trust and cultural competency with target communities to outreach on local initiatives and issues and allow them the use of space in the Belle Haven Community Campus at no cost.	Action Item	This item has not yet begun and evaluation for implementation continues.	City Manager's Office	Belle Haven Action	General Fund	Short Term	Ongoing From Initiation

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EJ7.A.2	Use culturally appropriate approaches to public participation and involvement in a partnership with community based organization.	Action Item	The City partnered with Climate Resilient Communities and community-based organizations to develop Menlo Park's first Environmental Justice Element which was adopted in September 2024. Throught the Element's development, outreach and engagement used culturally appropriate approaches to public participation and involvement, meeting community members where they already were and providing tools, incentives, and assistance to enhance civic participation	City Manager's Office	Belle Haven Action	General Fund	Short Term	Ongoing From Initiation
EJ7.A.3	Deploy educational workshops for City staff to enhance understanding of social injustice and housing needs pertaining to diversity, equity, and inclusion.	Action Item	In 2024, City staff from different departments and divisions participate in the Quarterly San Mateo County Equity in Government Community of Practice meetings. The quarterly meetings are ongoing in 2025.	City Manager's Office	Belle Haven Action	General Fund	In Progress (Short Term)	Ongoing From Initiation
EJ7.A.4	Provide training for decision makers, City staff, applicants, and public on social justice issues that affect community members.	Action Item	This item has not yet begun and evaluation for implementation continues.	City Manager's Office	-	General Fund	Short Term	Ongoing From Initiation
EJ7.B	Meeting People Where They Are. All meetings with an agendized item located in an underserved community should take place in a location easily accessible to the underserved community and/or by means that facilitate such access, such as satellite meeting centers, simulcasting, and/or remote participation. Consider hardcopy materials for outreach, particularly door-to-door outreach.	Program	In August 2024, the Planning Commission reviewed and recommended to the City Council the adoption of the Environmental Justice Element at the Belle Haven Community Campus. In 2025, more public meetings are planned to occur at the Belle Haven Community Campus. Public meetings are typically simulcast online to increase access and participation. The City has provided transportation to City Council meetings from the Belle Haven neighborhood for the annual priority setting workshop, the EJ Element adoption meeting in September 2024, and will be exploring opportunities for additional services in 2025.	City Manager's Office	Library and Community Services	General Fund	In Progress (Short Term)	Ongoing From Initiation
EJ7.C	Encouraging Community Outreach. Consider and provide, as feasible, compensation (such as food and refreshments, stipends, on-site child care) at community outreach events in underserved communities.	Program	In 2024, the preparation of the Environmental Justice Element included community outreach events focused on meeting people where they are and included compensation, such as food and refreshments, stipends, and on-site child care, when feasible.	City Manager's Office	-	General Fund	In Progress (Short Term)	Ongoing From Initiation
EJ7.D	Equitable Engagement. Pursue equitable civic and community engagement.	Program	In 2024, the preparation of the Environmental Justice Element included community meetings and public meetings with the Planning Commission and City Council. When possible, meeting materials were provided in both English and Spanish languages and live interpretation was provided. Monolingual Spanish meetings were provided as well.	City Manager's Office	-	General Fund	In Progress (Short Term)	Ongoing From Initiation
EJ7.D.1	Initiate outreach efforts as early as possible in the decision-making process before significant resources have been invested.	Action Item	The Environmental Justice Element was adopted in 2024 after three-year inclusive, intentional, and equitable planning process with over 15 outreach and engagement events. The element is a community-driven document. City staff supported the community in their identification of seven goals and three top priorities for advancing environmental justice.	City Manager's Office	All City Departments	General Fund	In Progress (Short Term)	Ongoing From Initiation
EJ7.D.2	Conduct open meetings on issues affecting land use and the environment.	Action Item	This item has not yet begun and evaluation for implementation continues.	City Manager's Office	Community Development, Public Works	General Fund	Short Term	Ongoing From Initiation
EJ7.D.3	At least twice per year, beginning immediately following Environmental Justice Element Adoption, conduct City Council meetings in underserved communities.	Action Item	In August 2024, the Planning Commission reviewed and recommended to the City Council the adoption of the Environmental Justice Element at the Belle Haven Community Campus. In December, the City Council conducted its annual recognition of the outgoing Mayor and selection of Mayor and Vice Mayor at BHCC. In 2025, more public meetings are planned to occur at the Belle Haven Community Campus.	Community Development	City Manager's Office	General Fund	In Progress	Ongoing From Initiation
EJ7.D.4	Encourage representation from all districts on City boards and commissions.	Action Item	In 2024, approximately eight percent of individuals serving on City boards and commissions resided in District 1. The City continues to seek opportunities to encourage greater representation from all districts on City boards and commissions and has started noting applicants' district in application materials so the City Council can help encourage diversity amongst districts. In 2024, the City also began advertising opportunities to join advisory boards in Spanish to attract more diversity and these efforts continue in 2025.	City Manager's Office	-	General Fund	In Progress (Short Term)	Ongoing From Initiation
EJ7.D.5	Evaluate scheduling of public meetings in order to allow for a wide range of participation options around typical and atypical working hours.	Action Item	This item has not yet begun and evaluation for implementation continues.	City Manager's Office	-	General Fund	Short Term	Ongoing From Initiation
EJ7.D.6	Coordinate outreach efforts between City departments to avoid duplication and encourage that all Menlo Park community stakeholders receive notification and information.	Action Item	The City's weekly newsletter, the Weekly Digest, provides information on City initiatives for community members as well as staff. In addition, the City's Public Engagement team ensures that information shared with community members is accessible (provided in multiple languages and formats such as digital, mailers, banners, etc.) and works across departments to implement and continually improve outreach opportunities	City Manager's Office	All City Departments	General Fund	In Progress (Short Term)	Ongoing From Initiation
EJ7.D.7	Inform the public on decisions – and seek feedback on decisions – using multiple communication methods, including traditional and online forms of communication.	Action Item	The City shares regular information and opportunities for feedback through subscription-based digital communications such as the weekly City newsletter (Weekly Digest), mailed notices, TV monitors with informational 'ads' throughout the city, street banners, message boards, A-Frame signs, social media channels, and partner community based organizations communications.	City Manager's Office	All City Departments	General Fund	In Progress (Short Term)	Ongoing From Initiation
EJ7.D.8	Incorporate multilingual outreach, announcements and noticing into City procedures for public meetings and hearings and offer interpretation services at all meetings and workshops on environmental issues.	Action Item	In 2024, the preparation of the Environmental Justice Element included community meetings and public meetings with the Planning Commission and City Council. When possible, meeting materials were provided in both English and Spanish languages and live interpretation was provided. Monolingual Spanish meetings were provided as well. During development of the Vision Zero Action Plan in 2023 and 2024, bilingual outreach with pop-events at Belle Haven Elementary School and the Menlo Park Farmer's Market were held.	City Manager's Office	All City Departments	General Fund	In Progress (Short Term)	Ongoing From Initiation
EJ7.D.9	Consider offering childcare at key meetings and workshops on environmental issues affecting entire neighborhoods and the city as a whole.	Action Item	In 2024, the preparation of the Environmental Justice Element included community outreach events focused on meeting people where they are and included on-site child care, when feasible. During development of the Vision Zero Action Plan in 2023 and 2024, bilingual outreach with pop-events at Belle Haven Elementary School and the Menlo Park Farmer's Market were held.	City Manager's Office	All City Departments	General Fund	In Progress (Short Term)	Ongoing From Initiation
EJ7.D.10	Distribute contact information (such as phone numbers to call) for various departments, programs and other functions in the City organization in underserved communities and in appropriate languages.	Action Item	The City produces hardcopy outreach materials in English and Spanish when feasible and needed (e.g., Home Upgrade program flyer). Phone numbers and emails for bilingual support are provided whenever possible.	City Manager's Office	All City Departments	General Fund	In Progress (Short Term)	Ongoing From Initiation
EJ7.E	Community Resource Hub. Encourage resources for in-person outreach, enhancing the BHCC as a community hub for learning and engagement opportunities strengthened with partner organizations. These will connect residents in underserved communities with pre-existing city and state resources as well as encourage resident participation in public meetings, events, and decision making.	Program	This item has not yet begun and evaluation for implementation continues.	City Manager's Office	All City Departments	General Fund	Short Term	Ongoing From Initiation
EJ7.E.1	Provide resources at BHCC about environmental safety, including flooding, extreme heat, and other issues identified in the Safety Element. Consider having a concierge or dedicated staff/resources to provide outreach on local mitigation efforts in underserved communities.	Action Item	In 2024, a sustainability information booth was established at the Belle Haven Library. All information is provided in Spanish and English and focuses on available resources related to water conservation, electrification, waste reduction, and advertising upcoming events.	Community Development	Library and Community Services, Public Works, Sustainability Division	General Fund	In Progress (Short Term)	Ongoing From Initiation

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EJ7.F	Increasing Accessibility and Representation. Review Planning Commission stipend pilot and consider compensating City Councilmembers and appointed commissioners for the time they spend in their positions to make the positions more accessible to residents of underserved communities.	Program	A Planning Commission stipend pilot program was added in the 2023-2024 budget.	City Manager's Office	-	General Fund	In Progress	Short Term
EJ7.G	Paratransit Services. Expand outreach on SamTrans' paratransit services to support increased attendance at public functions.	Program	SamTrans provides paratransit through Redi-Wheels. Coordination between the City and SamTrans for service is ongoing. In 2024, SamTrans launched a new service called SamTrans Ride Plus. SamTrans Ride Plus is an on-demand service offering easy, affordable transportation for riders in the Belle Haven neighborhood of Menlo Park, East Palo Alto, Half Moon Bay and El Granada.	Library and Community Services	SamTrans, Public Works	Strategic Growth Council (Transformative Climate Communities Round 5 Planning Grant)	In Progress	Medium Term
EJ7.H	Multilingual and Multimodal Disaster Preparedness. Ensure that disaster preparedness planning as described in the Safety Element includes multilingual and multimodal outreach in Menlo Park's underserved communities. Upon adoption of the Environmental Justice Element, conduct regular disaster preparedness outreach that may include participation and information dissemination at public event and/or fairs in underserved communities with proactive encouragement and opportunity for the residents to sign up for emergency alert systems.	Program	<p>In September 2024, the City promoted National Preparedness Month by writing a weekly article focused on different activities to be better prepared as a community. Some of those activities that the City continues to promote are registering for emergency alerts through SMC Alert and joining the Fire District Community Emergency Response Team.</p> <p>On November 16, 2024, the City Manager's Office, Emergency Services Program hosted an eight-hour Listos ("Ready") Menlo Park training taught in Spanish, consistent with Listos California, an initiative of the Governor's Office of Emergency Services. The class focused on individual and household disaster preparedness. Training topics included: Hazard and Risk Identification, Communication Plan, Family Reunification Plan, Service Supply Interruption, Fire Extinguishers, Disaster Team, Care for the Wounded, Organization at Home, and Emotional Support. The session was attended by approximately 25 residents.</p> <p>On December 12, 2024, the Emergency Services Program partnered with several community based organizations – Climate Resilient Communities, Catholic Charities, Belle Haven Action – and the Menlo Park Fire Protection District (Fire District) to hold disaster preparedness training for the Belle Haven community. The two-hour bilingual (English/Spanish) session focused on household disaster preparedness and each family in attendance received an emergency radio and American Red Cross disaster preparedness starter kit. The session was attended by over 60 residents.</p> <p>Ongoing activities include continued partnership with community based organizations and the Fire District to provide bilingual (English/Spanish) disaster preparedness training and partnering with the American Red Cross to install smoke/carbon dioxide detectors free to Belle Haven residents. Additional work is in progress to develop bilingual literature on how to prepare for and respond to disasters.</p> <p>The City provides preparedness information throughout the year in various channels such as newsletters, email, social media, and TV ad monitors located within the city to help community members be ready for storms and other disasters. The City also coordinates with other agencies and/or offers programs to inform community members on ways to prepare for disasters. In addition, the City regularly communicates on storm impacts and provides resources to the community to recover.</p>	City Manager's Office	Menlo Park Fire Protection District	Governor's Office of Land Use and Climate Innovation (Integrated Climate Adaptation and Resiliency Program's Regional Resilience Planning and Implementation Grant Program)	In Progress (Short Term)	Ongoing From Initiation
EJ7.I	Long Term Adaptation Planning. Encourage the sustained engagement and involvement of underserved communities in long term adaptation planning projects related to sea-level rise and coastal flooding. Maintain membership and partnership with the San Francisquito Creek Joint Powers Authority during their oversight of levee installations and expansions protecting underserved communities.	Program	The City received a \$50M FEMA grant for the Menlo Park SAFER Bay Project, which focuses on the building of a levee system from East Palo Alto to Bedwell Bayfront Park for storm and sea level rise protection. A request for proposals for the design work was issued in 2024. The design is planned to begin in early 2025 for completion in 2027. As part of this effort, the City will continue to work with the SAFER Bay Citizens Advisory Committee (formed in 2022) to provide public engagement and involvement opportunities.	Public Works	City Manager's Office, San Francisquito Creek Joint Powers Authority	Governor's Office of Land Use and Climate Innovation (Integrated Climate Adaptation and Resiliency Program's Regional Resilience Planning and Implementation Grant Program)	In Progress	Long Term
EJ7.J	EJ Element Action Guide Maintenance. Continually maintain the Environmental Justice Element Action Guide in response to changing community needs, funding opportunities, and ongoing community outreach. Annual reporting, at a minimum, should be provided to the City Council and made available on the City website.	Program	The Environmental Justice Element Action Guide was comprehensively updated in February 2025 as part of the Environmental Justice Element Annual Progress Report which will be reviewed by the City Council and made available on the City website.	Community Development	All City Departments	General Fund	In Progress (Short Term)	Ongoing From Initiation
EJ7.J.1	Monitoring programming at community centers for usage, popularity, and equitable access, including an annual report on community center programming to Council. The report shall include community outreach and will recommend any updates to programming and outreach methods to address inequitable access.	Action Item	The City collects usage data and statistics and provides monthly usage reports to Library Commission and Parks and Recreation Commission. An annual report to the City Council is under development.	Library and Community Services	-	General Fund	In Progress	Ongoing From Initiation
EJ7.J.2	Publish an annual report on the progress of the Transportation Master Plan, beginning a year after adoption of the updated Transportation Master Plan.	Action Item	An online map showing completed projects is published on the City's website. Additional status/dashboard information about the Transportation Master Plan and Vision Zero Action Plan is under development.	Public Works	Community Development Department, Caltrans, Community-Based Active Transportation Organizations (e.g., Silicon Valley Bicycle Coalition)	Strategic Growth Council (Transformative Climate Communities Round 5 Planning Grant), Department of Transportation (Safe Streets and Roads for All Funding Opportunity Grant)	In Progress	Ongoing From Initiation

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EJ7.J.3	Diligently implement all state laws and mandated bias and sensitivity training requirements for law enforcement officers, current and new upon hire, who may interact with historically discriminated groups. The Police Department shall maintain records as required by state law to show vigilant compliance with all state laws and California Commission on Peace Officer Standards and Training (POST) requirements. The Police Department includes documentation of records generated in compliance with the department's "Bias-Based Policing" policy as well as California's Racial and Identity Profiling Act in its quarterly reporting to the community through City Council.	Action Item	<p>The Police Department continues its diligent adherence to bias and sensitivity factors, including policy changes, mandated training, mandated pre-employment screening, and policy transparency to the community.</p> <p>The Police Department continues to strictly adhere to the reporting requirements of the Racial and Identity Profiling Act and provides related data to the public quarterly through an informational bilingual (English/Spanish) report to the City Council.</p>	Police	City Manager's Office	General Fund	In Progress (Short Term)	Ongoing From Initiation
EJ7.J.4	Prepare and publicize an annual report describing the City's progress on promoting and evaluating capacity-building efforts per Program EJ7.D. This report shall also evaluate outreach methods and recommend adjusting outreach strategies to reflect best practices and results.	Action Item	This item has not yet begun and evaluation for implementation continues.	City Manager's Office	All City Departments	General Fund	Short Term	Ongoing From Initiation
EJ7.K	EJ Element Action Guide Updating. The City will update the Environmental Justice Element Action Guide annually to indicate progress, especially in meeting community-identified priorities. Revisions to existing action items and/or community-identified priorities will include outreach, particularly in underserved communities, and include a public process with City Council consideration. Outreach to further environmental justice will be ongoing. The Action Guide does not require a General Plan amendment to be updated.	Program	The Environmental Justice Element Action Guide was comprehensively updated in February 2025 as part of the Environmental Justice Element Annual Progress Report which will be reviewed by the City Council and made available on the City website.	Community Development	All City Departments	General Fund	In Progress (Short Term)	Ongoing From Initiation
EJ7.L	City Council Consideration. The City Council shall consider the community-identified environmental justice priorities during its annual priority and goal setting workshop.	Program	The City Council will consider the community-identified environmental justice priorities at its March 2025 priority setting workshop. Identifying top priorities helps the City Manager create a work plan of projects for the year. Many of the projects take multiple years to plan, fund and complete.	City Manager's Office	All City Departments	General Fund	In Progress (Short Term)	Ongoing From Initiation