

LIBRARY CARD DESIGN SUBMISSION

Library and Community Services
800 Alma St., Menlo Park, CA 94025
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About

Bring us along on your library adventure! The City of Menlo Park is refreshing our library cards and inviting community members of all ages to submit original artwork inspired by the theme “My Library Adventure in Menlo Park.” Submissions will be reviewed by a panel of staff and stakeholders, and select designs will be printed on new library cards and made available to the public. Any artist whose work is selected for printing will be notified prior to printing.

An art gallery of community submissions will be displayed in the library from November 18 – January 15, 2026.

Submission Guidelines

- Participant must live in or attend school in Menlo Park.
- All artwork must be the original work of the artist and can be created digitally or by hand. We are unable to accept designs with copyrighted characters (ex. Mickey Mouse) or designs made using generative AI.
- One submission per artist.
- In accordance with the Menlo Park Library and Belle Haven Library Use Guidelines, submissions with content that is deemed to be “prejudice or intolerance of any variety, including derogatory comments, hate speech, and/or repeated microaggressions toward others” will not be accepted.
- The submission period runs September 1 through October 31. Late submissions will not be considered for printing or exhibition.
- All submissions must include: the artist’s name, age, address, phone number, email, and school attended if artist is a student.
- Hand drawn submissions can be turned in to the Menlo Park Library or the Belle Haven Library with this submission form.
- Digital submissions in PDF, PNG or JPEG formats can be submitted at menlopark.gov/librarycardart

Artist Information

Name:

Age:

Address:

School:

Email:

Phone:

Parent/Guardian Name:

Signature

In submitting this artwork I certify that the design is mine and is completely original and does not violate any copyright laws and was not created by or with the help of artificial intelligence. I grant the City of Menlo Park permission to use my name, creative work, and visual image in its publications without recourse. I understand that the City of Menlo Park may make minor formatting edits to my artwork if selected for printing, and that submitted artwork will not be returned.

I have read, understood, and agreed to the submission guidelines.

Signature _____ Date _____

Parent/guardian Signature: _____ Date _____

