

RECREATION SCHOLARSHIP POLICY

Library and Community Services
 800 Alma St., Menlo Park, CA 94025
 tel 650-330-2200



Purpose		
<p>The City of Menlo Park strives to provide parks, recreation programs and facilities that are:</p> <ul style="list-style-type: none"> • Responsive to changing community needs over time. • Equitably distributed across all neighborhoods of Menlo Park. • Accessible to all Menlo Park residents regardless of age, ability, background, or income. <p>To eliminate barriers that can result from registration fees, the recreation scholarship policy provides discounted recreation fees to qualifying low- and moderate- income residents.</p>		
Eligibility		
<p>City of Menlo Park residents may qualify for discounted recreation fees up to 75 percent off the resident fee rate. Participation in the recreation scholarship policy is application-based and must include documentation of income eligibility. Examples of documents that may demonstrate income eligibility include:</p> <ul style="list-style-type: none"> • Household participation in subsidized utility programs (for example, PG&E CARE or Menlo Park Municipal Water's reduced rate program) • Enrollment at Belle Haven Child Development Center (Menlo Park residents only) <p>Applications and eligibility documentation are reviewed by City staff within 10 business days. Additional information may be requested to help evaluate eligibility. Decisions about applications may be appealed to the Library and Community Services Director, whose decision is final. Recreation scholarships are granted for twelve (12) months, after which a new application may be submitted to request renewal.</p>		
Exclusions		
<p>The recreation scholarship policy does not apply to fees for:</p> <ul style="list-style-type: none"> • Childcare, including afterschool and summer camps • Facility, field, court and/or park rentals • Senior center programs • Aquatics programs • Attire, food and drink, and/or merchandise • Advertising and/or permits 		
How to apply		
<p>City of Menlo Park residents who meet the eligibility criteria may complete the application on the following page or online at www.menlopark.org. Applications must be accompanied by proof of income eligibility as described above, and submitted to the City of Menlo Park by one of the following means:</p> <ul style="list-style-type: none"> • By US Mail to: Library and Community Services Department, 800 Alma St., Menlo Park, CA 94025 • By hand-delivery to one of the following locations in Menlo Park: <ul style="list-style-type: none"> ○ Arrillaga Family Recreation Center, 700 Alma St. ○ Arrillaga Family Gymnasium, 600 Alma St. ○ Main Library, 800 Alma St. ○ Belle Haven Branch Library, 413 Ivy Dr. • Online at www.menlopark.org 		
Policy history		
Action	Date	Notes
Policy adopted	August 31, 2021	City Council reviewed

RECREATION SCHOLARSHIP APPLICATION

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Registration information	
Name:	
Home address:	
Email:	
Phone number:	Date of birth:
Eligibility	
I am enclosing the following document(s) as proof of income eligibility:	
<input type="checkbox"/> PG&E CARE program	<input type="checkbox"/> Belle Haven Child Development Center
<input type="checkbox"/> Menlo Park Municipal Water reduced rate program	<input type="checkbox"/> Medi-Cal / Medicaid
<input type="checkbox"/> Supplemental Nutrition Assistance Program (SNAP)	<input type="checkbox"/> AT&T Lifeline / Comcast Essentials or similar
<input type="checkbox"/> Other: _____	
Waiver and release from liability/ assumption of risk	
<p>I, the undersigned authorize the City of Menlo Park and its officers, agents, and employees to review this application and accompanying documentation.</p> <p>I, the undersigned understand that there are inherent risks in participating in the recreational activity, and that injuries may occur from time to time even when reasonable safety precautions are taken. Knowing these inherent risks, nevertheless, in consideration of my or my minor child's participation in the above referenced recreational activity, I as a participant or as legal guardian on behalf of my minor child, hereby assert that my or my minor child's participation in this event is voluntary and agree to assume those risks and release, indemnify and hold harmless the City of Menlo Park, its officers, agents, employees and volunteers from any and all liability for accidents, injuries, loss of and/or damage to me or my minor child's person or property that may arise out of my or the minor child's participation in this activity, except where caused by the gross negligence of the City of Menlo Park. I understand that this waiver, release, and assumption of risk is binding on me, my minor child, and our heirs and assigns.</p> <p>I, the undersigned further expressly agree that the foregoing waiver, release, and indemnification is intended to be as broad and inclusive as is permitted by the law of the State of California and that if any portion therefore is held invalid, it is agreed that the balance shall, notwithstanding, continue in full legal force and effect. In the event that the individual participating in the activity is a minor, I certify that I am his/her parent or legal guardian and I give my permission for him/her to participate in the recreational activity program. I understand my signature is a legal and binding signature and will be considered original if received by fax.</p>	
Signature	
Name (please print):	
Home address:	
Signature:	Date:
Name of minor child (if applicable):	