



Engineering Division

701 Laurel Street
Menlo Park, CA 94025
Phone: (650) 330-6740
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Owner's Declaration for Building Project in Special Flood Hazard Area Substantial Improvement Determination

Property Address: _____, Menlo Park, CA 94025

APN: _____

Building Permit No.: _____

Community Number: 060321

FIRM Number: _____

Flood Zone: _____

FIRM Date: _____

BFE: _____

Check one: NAVD'88 NGVD'29

I, the person signing below as OWNER, declare that:

1. I am the owner of the property described above.
2. I intend to make improvements to a commercial or residential building currently existing on the property described above and I am applying for a Building Permit from the City of Menlo Park to make such improvements.
3. The improvements are not being made to repair damage to the building.
4. The FEMA Substantial Determination Worksheet has been completed and the intended improvement does not constitute a Substantial Improvement as defined in City Code and FEMA regulations listed below.
5. I Agree to hold harmless and indemnify the City of Menlo Park, its officers, employees, agents, and each of them, from any claims or liability, including damages due to flooding at the described property, arising out of their reliance on this declaration in determining whether the proposed improvements constitute a Substantial Improvement within the meaning of City of Menlo Park Municipal Code 12. 42.20 (55) or the corresponding requirements of the Code of Federal Regulations, Title 44, Parts 59 and 60.
6. I certify that the forgoing is true and correct.

Signature

Date

_____, Owner
Printed Name and Title