



## EMERGENCY MEETING AGENDA MINUTES

**Date:** 3/19/2020  
**Time:** 5:30 p.m.  
**Location:** City Hall – “Downtown” Conference Room, 1st Fl  
 701 Laurel St., Menlo Park, CA 94025

### NOVEL CORONAVIRUS, COVID-19, EMERGENCY ADVISORY NOTICE

On March 16, 2020, the San Mateo County Health Official ordered all individuals living within San Mateo County to shelter at their place of residence in order to slow the spread of the COVID-19 virus. Additionally, the Governor has temporarily suspended certain requirements of the Brown Act. For the duration of the shelter in place order, the following public meeting protocols will apply.

Legislative body teleconference participation: This meeting will be conducted in compliance with the Governor’s Executive Order N-25-20 issued March 12, 2020, and supplemental Executive Order N-29-20 issued March 17, 2020, temporarily waiving portions of the Brown Act and modifying teleconference requirements. All members of the legislative body will be participating by teleconference.

How to Submit Remote Public Comments: In light of the shelter in place order, the City encourages public members to participate by providing remote public comments. To provide the safest environment for members of the public to participate in public meetings during the COVID-19 emergency, public comment can be submitted in writing via: [menlopark.org/publiccomment](http://menlopark.org/publiccomment) one hour before the scheduled meeting time. Alternatively, members of the public may call 650-503-4130 at the start of the meeting to address the public body by telephone.

Public teleconference participation: Members of the public may participate by teleconference, as well as submit public comments in advance. Note: Public teleconference participation is not permitted during closed session discussion items. To submit public comments on agenda items remotely, see below.

Phone number call in: 650-503-4130

**Subject to Change:** Given the current public health emergency and the rapidly evolving federal, state, county and local orders, the format of this meeting may be altered or the meeting may be canceled. You may check on the status of the meeting by visiting the City’s website [www.menlopark.org](http://www.menlopark.org).

Public Comment on these items will be taken before adjourning to closed session.  
 (see also “How to Submit Remote Public Comments” above)

Mayor Taylor called the meeting to order.

### Roll Call

**Present:** Carlton, Combs, Nash, Mueller, Taylor  
**Absent:** None  
**Staff:** City Manager Starla Jerome-Robinson, Assistant City Manager Nick Pegueros, Interim City Attorney Cara Silver, Administrative Services Director Lenka Diaz, Human Resources Manager Theresa DellaSanta

CL1. Closed session conference with labor negotiators pursuant to Government Code §54957.6 regarding labor negotiations with the American Federation of State, County, and Municipal Employees Local 829 (AFSCME) and Confidential employees; Service Employees International Union Local 521 (SEIU); Menlo Park Police Sergeants Association (PSA); Menlo Park Police Officers' Association (POA); and Unrepresented Management.

Attendees: City Manager Starla Jerome-Robinson, Assistant City Manager Nick Pegueros, Deputy City Manager Justin Murphy, Interim City Attorney Cara Silver, Administrative Services Director Lenka Diaz, Human Resources Manager Theresa DellaSanta

No reportable actions.

CL.2 Threat to Public Services or Facilities (Government Code § 54957)

Consultation with: City of Menlo Park Director of Emergency Services and Interim City Attorney

The City Council created a subcommittee to work with the interim city attorney to draft an ordinance to secure public services and facilities.

**ACTION:** By acclamation the City Council appointed Mayor Taylor and City Councilmember Mueller to the subcommittee, passed unanimously.

### **Adjournment**

Mayor Taylor adjourned the meeting at 7:30 p.m.

Judi A. Herren, City Clerk

These minutes were approved at the City Council meeting of March 26, 2020.