



SPECIAL AND REGULAR MEETING AGENDA – AMENDED

Date: 7/9/2024
Time: Special City Council Meeting 5:30 p.m.
Regular City Council Meeting 6:00 p.m.
Locations: [Zoom.us/join](https://zoom.us/join) – ID# 832 1285 7140 and
City Council Chambers
751 Laurel St., Menlo Park, CA 94025

This amended agenda includes updates to the Attachment A for item L2.

Vice Mayor Combs will be participating from:
777 Convention Way,
Anaheim, California 92802

Members of the public can listen to the meeting and participate using the following methods. If you have issues viewing the meeting, please email the city clerk at jaherren@menlopark.gov.

How to participate in the meeting

- Submit a written comment online up to one-hour before the meeting start time:
city.council@menlopark.gov
- Attend in person in the City Council Chambers
- Access the meeting real-time online at:
[Zoom.us/join](https://zoom.us/join) – Meeting ID 832 1285 7140
- Access the meeting real-time via telephone at:
(669) 900-6833
Meeting ID 832 1285 7140
Press *9 to raise hand to speak

Watch meeting:

- Cable television subscriber in Menlo Park, East Palo Alto, Atherton and Palo Alto:
Channel 26 (Uverse channel 99)

Subject to Change: The format of this meeting may be altered or the meeting may be cancelled. You may check on the status of the meeting by visiting the city website menlopark.gov. The instructions for logging on to the webinar and/or the access code is subject to change. If you have difficulty accessing the webinar, please check the latest online edition of the posted agenda for updated information (menlopark.gov/agendas)

Special Session

- A. Call To Order**
- B. Roll Call**
- C. Closed Session**

- C1. Conference with legal counsel – existing litigation
Paragraph (1) of subdivision (d) of §54956.9
Name of case: City of Menlo Park v. Florence Lane Ventures Case No. 23-CIV-05524
Not a California Environmental Quality Act (CEQA) project.

- C2. Closed session conference with labor negotiators pursuant to Government Code §54957.6 regarding labor negotiations with the Police Officers Association

Attendees: City Manager Justin I.C. Murphy, City Attorney Nira Doherty, Administrative Services Director Brittany Mello, Human Resources Manager Charla Freckmann, Assistant City Manager Stephen Stolte, Legal Counsel Charles Sakai
Not a CEQA project.

Regular Session

- D. Call To Order**
- E. Roll Call**
- F. Report from Closed Session**
- G. Agenda Review**
- H. Public Comment**

Under “Public Comment,” the public may address the City Council on any subject not listed on the agenda. Each speaker may address the City Council once under public comment for a limit of three minutes; in some instances, speaker time may be limited. You are not required to provide your name or City of residence, but it is helpful. The City Council cannot act on items not listed on the agenda and, therefore, the City Council cannot respond to non-agenda issues brought up under public comment other than to provide general information.

I. Presentations and Proclamations

- I1. Proclamation: Parks and Recreation Month ([Attachment](#))
Not a CEQA project.

- I2. Presentation: Annual Environmental Quality Commission report out ([Attachment](#))
Not a CEQA project.

J. Consent Calendar

- J1. Accept the City Council meeting minutes for June 18 and 25, 2024 ([Attachment](#))
Not a CEQA project.

- J2. Waive the second reading and adopt an ordinance adding Chapter 13.32 (Wireless Facilities in the Public Right-of-Way) to Title 13 (Streets, Sidewalks and Utilities) of the Municipal Code and adopt an uncodified ordinance adopting certain fees relating to the wireless facilities permit and site

license fee ([Staff Report #24-122-CC](#))
Not a CEQA project.

J3. Repeal and replace City Council policies and procedures and approve updates to the City Council Procedures Manual ([Staff Report #24-130-CC](#))
Not a CEQA project.

J4. Adopt a resolution updating the recreation scholarship policy ([Staff Report #24-124-CC](#))
Not a CEQA project.

K. Public Hearing

K1. Adopt resolutions 1) denying an appeal and upholding the Planning Commission’s approval of a use permit, architectural control permit and below market rate housing agreement for an eight-unit residential building on a substandard lot with regard to minimum lot width in the R-3 (Apartment) zoning district at 1220 Hoover St. and 2) approving the tentative map to subdivide the property into eight condominium units and one common area parcel ([Staff Report #24-123-CC](#))
([Staff presentation](#)) ([Applicant presentation](#)) ([Appellant presentation](#))
Determine this action is categorically exempt under CEQA Guidelines §15332 Class 32 exemption for infill development.

L. Regular Business

L1. Adopt a resolution calling an election in the City of Menlo Park to be consolidated with the City’s next general municipal election on November 5, 2024 and submitting to the electors a ballot measure to increase the City’s transient occupancy tax from twelve percent (12%) to fifteen and one half percent (15.5%) by amending Menlo Park Municipal Code Chapter 3.16 (Transient Occupancy Tax), establishing the policies and procedures for such an election, requesting that San Mateo County provide election services, directing the city attorney to prepare an impartial analysis, and authorizing the filing of rebuttal argument ([Staff Report #24-127-CC](#))
Not a CEQA project.

L2. Adopt a resolution to amend the salary schedule effective July 14, 2024, and adopt a resolution to approve a side letter of agreement with the Service Employees International Union Local 521 to incorporate these salary schedule changes and appropriate additional funds
([Staff Report #24-128-CC](#))
Not a CEQA project.

M. Informational Items

M1. City Council agenda topics: August 2024 ([Staff Report #24-129-CC](#))
Not a CEQA project.

M2. Belle Haven Community Campus operational updates ([Staff Report #24-125-CC](#))
Not a CEQA project.

M3. Communitywide electrification program: Home Upgrade Services progress report
([Staff Report #24-126-CC](#))

Not a CEQA project.

N. City Manager Report

O. City Councilmember Reports

P. Adjournment

At every regular meeting of the City Council, in addition to the public comment period where the public shall have the right to address the City Council on any matters of public interest not listed on the agenda, members of the public have the right to directly address the City Council on any item listed on the agenda at a time designated by the chair, either before or during the City Council's consideration of the item.

At every special meeting of the City Council, members of the public have the right to directly address the City Council on any item listed on the agenda at a time designated by the chair, either before or during consideration of the item. Special meetings of the City Council do not provide the opportunity for public comment on items not on the agenda (Cal. Gov. Code §54956.)

If you challenge any of the items listed on this agenda in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice, or in written correspondence delivered to the City of Menlo Park at, or before, the public hearing.

Any writing that is distributed to a majority of the City Council by any person in connection with an agenda item is a public record (subject to any exemption under the Public Records Act) and is available by request by emailing the city clerk at jaherren@menlopark.gov. Persons with disabilities, who require auxiliary aids or services in attending or participating in City Council meetings, may call the City Clerk's Office at 650-330-6620.

Agendas are posted in accordance with Cal. Gov. Code §54954.2(a) or §54956. Members of the public can view electronic agendas and staff reports by accessing the City website at menlopark.gov/agendas and can receive email notification of agenda postings by subscribing at menlopark.gov/subscribe. Agendas and staff reports may also be obtained by contacting City Clerk at 650-330-6620. (Posted: 7/5/2024)