



REGULAR MEETING AGENDA

Date: 9/24/2024
Time: 6:00 p.m.
Locations: [Zoom.us/join](https://zoom.us/join) – ID# 832 1285 7140 and
City Council Chambers
751 Laurel St., Menlo Park, CA 94025

City Councilmember Doerr will be participating from:
395 Broadway, 13B
New York, New York 10013

Members of the public can listen to the meeting and participate using the following methods. If you have issues viewing the meeting, please email the city clerk at jaherren@menlopark.gov.

How to participate in the meeting

- Submit a written comment online up to one-hour before the meeting start time:
city.council@menlopark.gov
- Attend in person in the City Council Chambers
- Access the meeting real-time online at:
[Zoom.us/join](https://zoom.us/join) – Meeting ID 832 1285 7140
- Access the meeting real-time via telephone at:
(669) 900-6833
Meeting ID 832 1285 7140
Press *9 to raise hand to speak

Watch meeting:

- Cable television subscriber in Menlo Park, East Palo Alto, Atherton and Palo Alto:
Channel 26 (Uverse channel 99)

Subject to Change: The format of this meeting may be altered or the meeting may be cancelled. You may check on the status of the meeting by visiting the city website menlopark.gov. The instructions for logging on to the webinar and/or the access code is subject to change. If you have difficulty accessing the webinar, please check the latest online edition of the posted agenda for updated information (menlopark.gov/agendas)

Regular Session

- Call To Order**
- Roll Call**
- Agenda Review**
- Public Comment**

Under “Public Comment,” the public may address the City Council on any subject not listed on the

agenda. Each speaker may address the City Council once under public comment for a limit of three minutes; in some instances, speaker time may be limited. You are not required to provide your name or City of residence, but it is helpful. The City Council cannot act on items not listed on the agenda and, therefore, the City Council cannot respond to non-agenda issues brought up under public comment other than to provide general information.

E. Presentations and Proclamations

E1. Proclamation: National Recovery Month ([Attachment](#))
Not a California Environmental Quality Act (CEQA) project.

E2. Proclamation: Suicide Prevention Month ([Attachment](#))
Not a CEQA project.

F. Consent Calendar

F1. Accept the City Council meeting minutes for August 27, 2024 ([Attachment](#))
Not a CEQA project.

F2. Authorize the city manager to execute a maintenance agreement with Environmental Systems Inc. for the preventative maintenance and repair services for heating, ventilation and air conditioning systems preventative maintenance services and repairs and approve an appropriation of \$25,000 in unassigned funds from the general fund ([Staff Report #24-167-CC](#))
Not a CEQA project.

F3. Approve advisory body annual work plans for the Complete Streets Commission, Environmental Quality Commission, Finance and Audit Commission, Housing Commission, Library Commission and Parks and Recreation Commission ([Staff Report #24-168-CC](#))
Not a CEQA project.

F4. Authorize the Mayor to sign the City's response to the San Mateo County Civil Grand Jury Report, "Assessing and Reporting Internal Controls in San Mateo County Agencies and School Districts" ([Staff Report #24-169-CC](#))
Not a CEQA project.

F5. Adopt a resolution amending City Council Policy CC-19-002 Travel, Meal and Lodging Policy ([Staff Report #24-172-CC](#))
Not a CEQA project.

F6. Adopt a resolution to authorize the city manager to execute a loan agreement, secured promissory note, deed of trust – leasehold, and below market rate housing agreement and declaration of restrictive covenants, each substantially in the form attached, with MidPen Housing Corporation with respect to a loan in the amount of \$2 million from the below market rate housing special revenue fund (Fund 222) for the construction and development of affordable housing at 795 Willow Rd., and approve the appropriation of \$2 million from the below market rate housing special revenue fund (Fund 222) in the fiscal year 2024-25 budget for the construction and development of affordable housing at 795 Willow Rd. ([Staff Report #24-173-CC](#))
Not a CEQA project.

G. Public Hearing

- G1. Consider and adopt resolutions amending the General Plan to include an Environmental Justice Element and to update the Safety Element ([Staff Report #24-165-CC](#)) ([Presentation](#)) ([Informe de Personal #24-165-CC](#)) ([Presentación](#))
Determine the actions are addressed in a previously-certified subsequent environmental impact report under the CEQA.
- G2. Consider and adopt a resolution approving a variance to reduce the subdivision ordinance front setback requirement for an addition to an existing two-story, single-family residence at 600 Kenwood Dr. ([Staff Report #24-166-CC](#)) ([Presentation](#))
Not a CEQA project.

H. Regular Business

- H1. Adopt resolutions to approve side letters of agreement amending the memoranda of understanding between the City of Menlo Park and the Service Employees International Union Local 521, American Federation of State County and Municipal Employees Local 829, Menlo Park Police Officers' Association, and Menlo Park Police Sergeants' Association to modify medical premium contributions for 2025 ([Staff Report #24-170-CC](#))
Not a CEQA project.

I. Informational Items

- I1. City Council agenda topics: October 2024 ([Staff Report #24-174-CC](#))
Not a CEQA project.
- I2. Communitywide electrification program: Home Upgrade Services progress report ([Staff Report #24-171-CC](#))
Not a CEQA project.

J. City Manager Report

K. City Councilmember Reports

L. Adjournment

At every regular meeting of the City Council, in addition to the public comment period where the public shall have the right to address the City Council on any matters of public interest not listed on the agenda, members of the public have the right to directly address the City Council on any item listed on the agenda at a time designated by the chair, either before or during the City Council's consideration of the item.

At every special meeting of the City Council, members of the public have the right to directly address the City Council on any item listed on the agenda at a time designated by the chair, either before or during consideration of the item. Special meetings of the City Council do not provide the opportunity for public comment on items not on the agenda (Cal. Gov. Code §54956.)

If you challenge any of the items listed on this agenda in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice, or in written correspondence delivered to the City of Menlo Park at, or before, the public hearing.

Any writing that is distributed to a majority of the City Council by any person in connection with an agenda item is a public record (subject to any exemption under the Public Records Act) and is available by request by emailing the city clerk at jaherren@menlopark.gov. Persons with disabilities, who require auxiliary aids or services in attending or participating in City Council meetings, may call the City Clerk's Office at 650-330-6620.

Agendas are posted in accordance with Cal. Gov. Code §54954.2(a) or §54956. Members of the public can view electronic agendas and staff reports by accessing the City website at menlopark.gov/agendas and can receive email notification of agenda postings by subscribing at menlopark.gov/subscribe. Agendas and staff reports may also be obtained by contacting City Clerk at 650-330-6620. (Posted: 9/19/2024)