



## STAFF REPORT

### City Council

Meeting Date:

5/13/2025

Staff Report Number:

25-071-CC

### Public Hearing:

**Consider and adopt a resolution to increase aquatic subcontractor lane rental fees; and authorize the city manager to execute an amendment to the aquatics operator agreement**

## Recommendation

Staff recommends that City Council consider implementing the following actions which the City Council provided feedback April 15 (Attachment A) to return to the City Council with all five members present:

- Adopt a resolution to increase aquatic lane renter fees (Attachment B)
- Authorize the city manager to execute an amendment to the aquatics operator agreement (Attachment C).

## Policy Issues

City Council provides policy direction to the city manager regarding services to the community; allocates resources to support City services; sets prioritization for the use of City resources to serve the community; authorizes the city manager to execute and amend agreements; and sets user fees and fees for services in the City's master fee schedule.

## Background

City Council received an informational report Feb. 11 concerning the operator's unsustainable financial losses and the Parks and Recreation Commission's (PRC) Jan. 22 recommendations for the aquatics program including to temporarily suspend the minimum operating hours requirement at Belle Haven Pool (Attachment D).

City Council held a public hearing March 11 to consider proposed changes to aquatics fees in the master fee schedule and a proposed amendment to the aquatics operator agreement (Attachment E). City Council directed staff to return with additional information and proposals.

City Council held a public hearing April 15 to consider proposed changes to aquatics fees and a proposed amendment to the aquatics operator agreement (Attachment A). City Council discussed resident, non-resident, non-profit fee increases, financial analysis, subcontractor lane rental fee increases, and Belle Haven Pool hours. City Council directed staff to consider higher increases to non-resident fees, provide a list of mechanical issues impacting hours at both pools and city sponsored scholarships. City Council authorized increases to non-resident fees, and provided feedback to staff to bring back the remaining items at a future time when all five City Councilmembers would be present. City staff is preparing to bring back consideration of additional nonresident fee increases at the end of the upcoming summer peak season, and to present more information about recreation scholarships and seek direction from City Council in the context of the upcoming fiscal year 2025-26 budget process.

## **Analysis**

### Subcontractor lane rental fee increase

The resolution in Attachment B, Exhibit A, would enable an increase to the subcontractor lane renter fees as presented April 15.

There currently are seven subcontractor lane renters at City swim centers, six of which have indicated to the Operator their understanding and willingness to accept increasing the subcontractor lane rental fee to as high as \$20 per lane per hour for nonprofit renters: PASA, Menlo Mavens, Alto Swim Club, Revolutions in Fitness, First Youth Triathlon Team, and Belle Haven Youth Swim team. One subcontractor lane renter, SOLO Aquatics, has indicated their opposition to increasing the lane rental fee for nonprofit renters.

Written confirmations from the six subcontractor lane renters that expressed willingness to accept the proposed fee increase, as well as the outreach to the one lane renter that has not responded as of the time of this report being published, are provided in Attachment F.

The Operator is in regular contact with current subcontractor lane renters regarding the scheduling of lane hours at both swim centers. All of the lane renters are very proactive in reaching out to the Operator to request lane hours and communicate their needs. In the months before the Belle Haven Pool opening, City staff and the Operator offered lane renter SOLO Aquatics the opportunity to schedule lane hours at the new Belle Haven Pool. At that time, SOLO Aquatics did not take up the offer to schedule lane hours at Belle Haven Pool. From that time until the City Council meeting April 15, SOLO Aquatics expressed no interest in lane hours at Belle Haven Pool to the Operator or City staff. However, SOLO Aquatics did make numerous requests for additional lane hours at Burgess Pool during that same period. Per the Operator's agreement with the City, pool programming and schedules are submitted for City review up to a year in advance. Lane hours are generally scheduled at the time each subcontractor lane renter's annual agreement is executed, which is typically during the fall off-season when the pool programming and schedules are being planned for the following year. The Operator is planning to proactively reach out to all current lane renters again this summer to inquire about their interest in lane hours at both swim centers, in advance of executing new annual subcontractor lane rental agreements in the fall.

### Amendment to the aquatics operator agreement

A proposed amendment to the Agreement (Attachment C) was also presented April 15 which includes a waiver of the Operator's annual revenue share payment through Dec. 31. The current Agreement waives the revenue share payment from Oct. 1, 2023 to Oct. 1, 2024.

### Peak-season operating hours

The Operator is preparing to resume the required minimum 63 hours per week at Belle Haven Pool during the summer "peak season," defined as those times of year when public schools that serve Menlo Park are on their summer breaks. Staff recommends returning to City Council at the end of August to review the attendance rates achieved during the summer peak season, and seek additional direction from City Council about operating hours during the "off-season," defined as the times of year when public schools that serve Menlo Park are not on their summer breaks. Per City Council feedback April 15, City staff and the Operator continue to engage with the Aquatics working group, the next meeting of which is scheduled May 20, about how to get the word out, and ways to keep the pool open as much as possible to best serve residents. For example, based on Aquatics working group feedback April 8 and City Council feedback April 15, the Operator has confirmed that the Aquafit classes will have an earlier start time at 10 a.m. when classes resume June 17, and that a new banner advertising the pool hours is in development and will be posted on the pool perimeter fence.

### Impacts of recommended financial remedies

The Operator prepared a summary of the impacts of various financial remedies for City Council review April 15 (Attachment A, page L-1.19). The summary listed each of the proposed remedies and their estimated impacts to Operator's ability to financially sustain aquatics programs at Burgess Pool and Belle Haven Pool. The summary was provided to aid City Council deliberation and decision-making about potential remedies to support and sustain aquatics services to the community. For example, City Council may desire to consider the possibility of a direct City contribution to support operating hours at Belle Haven Pool during the off-season.

### List of mechanical issues

In response to the City Council's information request April 15, staff and the Operator have prepared a summary list of mechanical issues that potentially affected or disrupted swim center operations over the past 12 months. (Attachment H).

### **Impact on City Resources**

The City of Menlo Park fiscal year 2024-25 operating budget has sufficient resources allocated toward the City's costs to maintain both swim center facilities. However, significant impacts to the general fund could occur if the City needed to assume responsibility for operating the pools if the current operator withdraws from the Agreement or becomes insolvent.

### **Environmental Review**

This report is not a project within the meaning of the California Environmental Quality Act (CEQA) Guidelines §§15378 and 15061(b)(3) as it will not result in any direct or indirect physical change in the environment.

### **Public Notice**

Public notification was achieved by posting the agenda, with the agenda items being listed, at least 72 hours prior to the meeting, pursuant to the requirements of California Government Code §§66018 and 6062a. Additionally, a public hearing notice was published in The Examiner May 2.

### **Attachments**

- A. Hyperlink – City Council staff report #25-055-CC: [menlopark.gov/files/sharedassets/public/v/1/agendas-and-minutes/city-council/2025-meetings/20250415/11-20250415-cc-aquatics-operator-agreement.pdf](https://menlopark.gov/files/sharedassets/public/v/1/agendas-and-minutes/city-council/2025-meetings/20250415/11-20250415-cc-aquatics-operator-agreement.pdf)
- B. Resolution
- C. Amendment
- D. Hyperlink – City Council staff report #25-022-CC: [menlopark.gov/files/sharedassets/public/v/1/agendas-and-minutes/city-council/2025-meetings/20250211/i5-prc-aquatics-recommendation.pdf](https://menlopark.gov/files/sharedassets/public/v/1/agendas-and-minutes/city-council/2025-meetings/20250211/i5-prc-aquatics-recommendation.pdf)
- E. Hyperlink – City Council staff report #25-042-CC: [menlopark.gov/files/sharedassets/public/v/1/agendas-and-minutes/city-council/2025-meetings/20250311/k1-20250311-cc-aquatics-update.pdf](https://menlopark.gov/files/sharedassets/public/v/1/agendas-and-minutes/city-council/2025-meetings/20250311/k1-20250311-cc-aquatics-update.pdf)
- F. Confirmations from subcontractor lane renters
- G. Hyperlink – City Council staff report #24-124-CC: [menlopark.gov/files/sharedassets/public/v/1/agendas-and-minutes/city-council/2024-meetings/agendas/20240709/j4-20240709-cc-recreation-scholarship-policy.pdf](https://menlopark.gov/files/sharedassets/public/v/1/agendas-and-minutes/city-council/2024-meetings/agendas/20240709/j4-20240709-cc-recreation-scholarship-policy.pdf)
- H. List of mechanical issues

Staff Report #: 25-071-CC

Report prepared by:  
Sean S. Reinhart, Library and Community Services Director

**RESOLUTION NO. XXXX**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MENLO PARK  
INCREASING AQUATICS FEES IN THE MASTER FEE SCHEDULE**

WHEREAS, the City has the authority to impose fees, charges, and rates to offset the costs for municipal services and regulatory programs under its police powers under California Constitution Article XI §7; and

WHEREAS, the City Council has, through prior actions, adopted various fees and charges requested by individual City departments; and

WHEREAS, the City Council deems it advisable and in the best interests of the City to adopt and update fees related to the City's aquatics facilities, included in the City's Master Fee Schedule; and

WHEREAS, the City Council may adopt aquatics fees or charges by resolution; and

WHEREAS, pursuant to Government Code §66016, the data required to be made available to the public before increasing the amount of the fees by this resolution was made available for public review at least ten (10) days before the date of this meeting; and

WHEREAS, notice of a public hearing on the new and increased user fees was published in accordance with Government Code §§66018 and 6062a; and

WHEREAS, a duly noticed public hearing before the City Council was held May 13, 2025, at which public testimony was received and duly considered on the proposed fees.

NOW, THEREFORE BE IT RESOLVED, that the City Council of the City of Menlo Park, hereby modifies the Master Fee Schedule to increase certain aquatics related fees as more particularly set forth in Exhibit A, attached hereto and incorporated herein by this reference.

EFFECTIVE DATE: Said modifications to the Master Fee Schedule, set forth in Exhibit A, shall become effective May 14, 2025.

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I, Judi A. Herren, City Clerk of Menlo Park, do hereby certify that the above and foregoing City Council Resolution was duly and regularly passed and adopted at a meeting by said City Council on the thirteenth day of May, 2025, by the following votes:

AYES:

NOES:

ABSENT:

ABSTAIN:

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Official Seal of said City on this \_\_\_ day of May, 2025.

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Judi A. Herren, City Clerk

Exhibits:

A. Master fee schedule adjustments to aquatics fees effective May 14, 202

*Library and Community Services – Aquatics*

Master Fee Schedule Aquatics Related Fees, Including Modified Fees Effective May 14, 2025:

Library and Community Services – aquatics fees		
Fee title	Current fee April 16, 2025	New fee effective May 14, 2025
<b>Memberships</b>		
Lap and open swim (per month)		
General resident	\$65.00	\$65.00
General non-resident	\$79.00	\$79.00
Senior resident	\$52.00	\$52.00
Senior non-resident	\$65.00	\$65.00
Hyperlocal resident*	\$42.00	\$42.00
Masters (per month)		
General resident	\$114.00	\$114.00
General non-resident	\$132.00	\$132.00
Senior resident	\$91.00	\$91.00
Senior non-resident	\$104.00	\$104.00
Hyperlocal resident*	\$74.00	\$74.00
Aqua fit (per month)		
General resident	\$88.00	\$88.00
General non-resident	\$106.00	\$106.00
Senior resident	\$70.00	\$70.00
Senior non-resident	\$81.00	\$81.00
Hyperlocal resident*	\$57.00	\$57.00
<b>Drop-In</b>		
Lap swim (per visit)		
General resident	\$9.00	\$9.00
General non-resident	\$11.00	\$11.00
Senior resident	\$8.00	\$8.00
Senior non-resident	\$10.00	\$10.00
Hyperlocal resident*	\$6.00	\$6.00

Library and Community Services – aquatics fees		
Fee title	Current fee April 16, 2025	New fee effective May 14, 2025
Open swim (per visit)		
General resident	\$9.00	\$9.00
General non-resident	\$11.00	\$11.00
General hyperlocal resident*	\$6.00	\$6.00
Child resident	\$5.00	\$5.00
Child non-resident	\$6.00	\$6.00
Child hyperlocal resident*	\$3.00	\$3.00
Family resident	\$24.00	\$24.00
Family non-resident	\$28.00	\$28.00
Family hyperlocal resident*	\$16.00	\$16.00
Spectator resident	\$3.00	\$3.00
Spectator non-resident	\$5.00	\$5.00
Masters (per visit)		
General resident	\$20.00	\$20.00
General non-resident	\$24.00	\$24.00
Hyperlocal resident*	\$13.00	\$13.00
Aqua fit (per session)		
General resident	\$20.00	\$20.00
General non-resident	\$25.00	\$25.00
Hyperlocal resident*	\$13.00	\$13.00
Bundle discount		
Register for one aquatics program, and the same registrant may be eligible to register for a second program up to 50% off select programs.	Varies	Varies
<b>Swim Lessons</b>		
Swim lessons (per ½ hour)		
Group lessons - resident	\$29.00	\$29.00
Group lessons - non-resident	\$36.00	\$36.00
Group lessons - hyperlocal resident*	\$19.00	\$19.00
Private lessons - resident	\$79.00	\$79.00
Private lessons - non-resident	\$91.00	\$91.00



Library and Community Services – aquatics fees		
Fee title	Current fee April 16, 2025	New fee effective May 14, 2025
Private lessons - hyperlocal resident*	\$51.00	\$51.00
Fee-assisted scholarship (residents only)	\$5.00	\$5.00
<b>Youth Bridge Program</b>		
Youth bridge program (per ¾ hour)		
Youth bridge program - resident	\$24.00	\$24.00
Youth bridge program - non-resident	\$30.00	\$30.00
Youth bridge program - hyperlocal resident*	\$16.00	\$16.00
<b>Youth Camps</b>		
Youth camps (per hour)		
Youth camps - resident	\$23.00	\$23.00
Youth camps - non-resident	\$25.00	\$25.00
Youth camps - hyperlocal resident*	\$15.00	\$15.00
<b>Group Programming</b>		
Group programming (per hour)		
Group programming - resident	\$24.00	\$24.00
Group programming - non-resident	\$30.00	\$30.00
Group programming - hyperlocal resident*	\$16.00	\$16.00
<b>Subcontractor Lane Rental</b>		
Subcontractor lane rental (per hour per lane)		
Subcontractor lane rental – City resident target	-	\$16.00
Subcontractor lane rental – nonprofit	\$15.00	\$20.00
Subcontractor lane rental – commercial	\$15.00	\$24.00

\* Hyperlocal fee applies to residents who live or attend K-12 school within the neighborhood service area of the Belle Haven Community Campus.

\*\* City resident target fee applies to nonprofit groups whose total membership is comprised of at least 2/3 (67%) incorporated City of Menlo Park residents or at least 1/2 (50%) Hyperlocal residents.

# AGREEMENT AMENDMENT

City Manager's Office  
701 Laurel St., Menlo Park, CA 94025  
tel 650-330-6620

ATTACHMENT C



Agreement #:

## AMENDMENT TO CITY OF MENLO PARK BURGESS AQUATICS CENTER AND MENLO PARK COMMUNITY CAMPUS AQUATICS CENTER POOL MANAGEMENT AND OPERATIONS AGREEMENT

THIS FIRST AMENDMENT to that certain agreement entitled "City of Menlo Park Burgess Aquatics Center and Menlo Park Community Campus Aquatics Center Pool Management and Operations Agreement" (entered into on October 1, 2023, and approved by the Menlo Park City Council on September 12, 2023) is made and entered into this \_\_\_\_\_, by and between the CITY OF MENLO PARK, a Municipal Corporation, hereinafter referred to as "CITY," and TEAM SHEEPER, INC., a California S Corporation, hereinafter referred to as "FIRST PARTY."

1. Section 10, REVENUE SHARE of the Agreement is hereby amended as set forth below (additions in underline, deletions in ~~strikethrough~~):

### 10. Revenue Share.

Operator shall annually pay to the City a percentage of Operator's annual gross revenues as more specifically set forth below.

A) As used herein, "annual gross revenues" shall mean the annual gross revenue of the preceding calendar year earned by Operator before any deduction for costs, taxation, accounting, or other purposes, under Generally Accepted Accounting Principles. Annual gross revenues include any and all of Operator's income related to aquatics programs and operations that take place in whole or in part at Premises.

B) For purposes of this Section, "Resident-Based Annual Gross Revenues" shall mean all fees, monies, and/or remuneration paid by visitors, patrons, guests, facility renters, registrants, team members, and/or users of the Premises who are verified residents of incorporated City of Menlo Park.

C) For purposes of this Section, "Non-Resident-Based Annual Gross Revenues" shall mean all fees, monies and/or remuneration paid by visitors, patrons, guests, facility renters, registrants, team members, and/or users of the Premises who are not verified residents of incorporated City of Menlo Park.

D) Excepting the first ~~42~~ 27 months of this Agreement's term, Operator shall annually pay to the City an amount equal to 1% of Operator's total Resident-Based Annual Gross Revenues and 1.35% of total Non-Resident-Based Annual Gross Revenues, or \$20,000, whichever is greater.

The annual revenue share shall be paid to the City by March 15 of each year for the preceding calendar year's annual gross revenues, not including Operator's annual gross revenues received prior to this Agreement's effective date.

Except as modified by this Amendment, all other terms and conditions of Agreement No. 4257 remain the same.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the day and year first above written.

**FOR FIRST PARTY:**

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Signature

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Date

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Printed name

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Title

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Tax ID#**APPROVED AS TO FORM:**

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Nira F. Doherty, City Attorney

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Date**FOR CITY OF MENLO PARK:**

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Justin I. C. Murphy, City Manager

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Date**ATTEST:**

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Judi A. Herren, City Clerk

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Date



Carole Hayworth [REDACTED]

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**Potential rate increase**

3 messages

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**Carole Hayworth** [REDACTED]

Tue, Apr 29, 2025 at 3:09 PM

To: Joey Sementelli [REDACTED]

Hi Joey,

As you may or may not be aware, the city of menlo park may authorize an increase in rental fees at the council meeting to be held on May 13, 2025. The new rate that is being requested is \$20 per lane hour, for teams that do not have at least 67% of members as residents of Menlo Park, or 50% of members as hyperlocal members in the Belle Haven neighborhood. If these resident parameters are met, the proposed new rate is \$16 per lane hour.

I am writing to ask you if you will still want to rent lane space with us after this date should this increase be approved.

Please respond to this email and let me know.

Thanks,

-Carole

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**Joey Sementelli** [REDACTED]

Wed, Apr 30, 2025 at 9:29 AM

To: Carole Hayworth [REDACTED]

Hi Carole,

We would still like to rent.

If any additional pool time becomes available for the fall, please let us know.

Our numbers are holding steady at Belle Haven but not growing as much as we would like. I hope the summer helps with this. Is it possible to advertise through Belle Haven community center or have information posted in your newsletter again? Maybe just something about summer programming in the newsletter (could include other programs at Belle Haven as well). Please let me know your thoughts.

Thanks,

Joey

[Quoted text hidden]

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Joey Sementelli

Alto Swim Club

Head Coach

[www.altoswimclub.com](http://www.altoswimclub.com)

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**Carole Hayworth** [REDACTED]

Wed, Apr 30, 2025 at 9:43 AM

To: Joey Sementelli [REDACTED]

Thanks Joey. Looking into the advertising. I think if we advertise both belle haven teams we should be able to do it.

[Quoted text hidden]



Carole Hayworth [REDACTED]

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**Potential rate increase**

2 messages

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**Carole Hayworth** [REDACTED]

Tue, Apr 29, 2025 at 3:08 PM

To: Anton Komarov [REDACTED], Aleksei Averchenko [REDACTED]

Cc: Tim Sheeper [REDACTED]

Hi Anton and Aleksei,

As you may or may not be aware, the city of menlo park may authorize an increase in rental fees at the council meeting to be held on May 13, 2025. The new rate that is being requested is \$20 per lane hour, for teams that do not have at least 67% of members as residents of Menlo Park, or 50% of members as hyperlocal members in the Belle Haven neighborhood. If these resident parameters are met, the proposed new rate is \$16 per lane hour.

I am writing to ask you if you will still want to rent lane space with us after this date should this increase be approved.

Please respond to this email and let me know.

Thanks,

-Carole

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**Anton Komarov** [REDACTED]

Tue, Apr 29, 2025 at 3:33 PM

To: Carole Hayworth [REDACTED]

Cc: Aleksei Averchenko [REDACTED], Tim Sheeper [REDACTED]

Hi Carole,

Thank you for the update.

Yes, we are planning to continue renting lane space with you after May 13, even if the rate increase is approved.

Unfortunately, we do not meet the 67% Menlo Park residency requirement, so we understand the higher rate would apply.

We will adjust our membership fees accordingly to reflect the change.

Thanks again for keeping us informed.

Best,

Anton

[Quoted text hidden]



Carole Hayworth [REDACTED]

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**Potential rate increase**

5 messages

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**Carole Hayworth** [REDACTED]

Tue, Apr 29, 2025 at 3:08 PM

To: James Courtney [REDACTED]

Cc: Tim Sheeper [REDACTED]

Hi Jamey,

As you may or may not be aware, the city of menlo park may authorize an increase in rental fees at the council meeting to be held on May 13, 2025. The new rate that is being requested is \$20 per lane hour, for teams that do not have at least 67% of members as residents of Menlo Park, or 50% of members as hyperlocal members in the Belle Haven neighborhood. If these resident parameters are met, the proposed new rate is \$16 per lane hour.

I am writing to ask you if you will still want to rent lane space with us after this date should this increase be approved.

Please respond to this email and let me know.

Thanks,

-Carole

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**James Courtney** [REDACTED]

Tue, Apr 29, 2025 at 6:10 PM

To: Carole Hayworth [REDACTED]

Cc: Tim Sheeper [REDACTED], Alisa Burmeister [REDACTED]

Thanks Carole, I believe you alerted us to this possibility earlier in the spring. I've cc'd Alisa (Mavens club President) and forwarded this to the Mavens board to see if any concerns are raised. Obviously it's not our preference but it is what it is and Alisa will respond to you shortly with confirmation one way or the other.

Best,

Jamey

[Quoted text hidden]

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**Carole Hayworth** [REDACTED]

Fri, May 2, 2025 at 5:16 AM

To: James Courtney [REDACTED]

Cc: Tim Sheeper [REDACTED], Alisa Burmeister [REDACTED]

Hello Alisa,

Waiting on your response to this message. Please let me know.

Thanks,

-Carole

[Quoted text hidden]

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**Alisa Burmeister** [REDACTED]

Fri, May 2, 2025 at 8:43 AM

To: Carole Hayworth [REDACTED]

Cc: James Courtney [REDACTED], Tim Sheeper [REDACTED]

Thanks for the update. Yes, it is what it is. We continue to recruit and have been getting more and more players. We will continue to report our percentage of players who are residents.

Thanks,

Alisa



*Alisa Burmeister*

Alisa Burmeister (she, her)

Menlo Mavens Masters Water Polo



[menlomavens.org](https://menlomavens.org)



[Quoted text hidden]

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Carole Hayworth

To: Alisa Burmeister

Fri, May 2, 2025 at 8:50 AM

Thanks for your response

[Quoted text hidden]



Carole Hayworth [REDACTED]

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**Potential rate increase**

2 messages

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**Carole Hayworth** [REDACTED]

Tue, Apr 29, 2025 at 3:08 PM

To: Bruce Smith [REDACTED]

Cc: Tim Sheeper [REDACTED]

Hi Bruce,

As you may or may not be aware, the city of menlo park may authorize an increase in rental fees at the council meeting to be held on May 13, 2025. The new rate that is being requested is \$20 per lane hour, for teams that do not have at least 67% of members as residents of Menlo Park, or 50% of members as hyperlocal members in the Belle Haven neighborhood. If these resident parameters are met, the proposed new rate is \$16 per lane hour.

I am writing to ask you if you will still want to rent lane space with us after this date should this increase be approved. Please respond to this email and let me know.

Thanks,

-Carole

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**Bruce Smith** [REDACTED]

Tue, Apr 29, 2025 at 6:03 PM

To: Carole Hayworth [REDACTED]

Cc: Tim Sheeper [REDACTED]

Yes. Yes. Yes.

You are stuck with us.

And if something becomes available we would be interested in increasing our hours.

Thanks for letting us know.

Bruce Smith

Sent from my iPhone

&gt; On Apr 29, 2025, at 15:09, Carole Hayworth [REDACTED] wrote:

&gt;

&gt;

[Quoted text hidden]





Carole Hayworth [REDACTED]

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**Potential rate increase**

5 messages

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**Carole Hayworth** [REDACTED]

Tue, Apr 29, 2025 at 3:09 PM

To: Naji Ali [REDACTED], Matt Finnigan [REDACTED]

Cc: Tim Sheeper [REDACTED]

Hello Naji and Matt,

As you may or may not be aware, the city of menlo park may authorize an increase in rental fees at the council meeting to be held on May 13, 2025. The new rate that is being requested is \$20 per lane hour, for teams that do not have at least 67% of members as residents of Menlo Park, or 50% of members as hyperlocal members in the Belle Haven neighborhood. If these resident parameters are met, the proposed new rate is \$16 per lane hour.

I am writing to ask you if you will still want to rent lane space with us after this date should this increase be approved.

Please respond to this email and let me know.

Thanks,

-Carole

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**Matt Finnigan** [REDACTED]

Tue, Apr 29, 2025 at 3:25 PM

To: Carole Hayworth [REDACTED]

Cc: Naji Ali [REDACTED], Tim Sheeper [REDACTED]

Hello Carole,

Thanks for keeping us up to date on the lane rental costs and such; always appreciated. This is a confirmation that we indeed still want to rent lane space @ Belle Haven Pool.

As the team grows, it is our hope that we'll be eligible at some point to pay the \$16/hour lane rate since our organization model — and qualifications for joining the team — will continue to be in providing opportunities for local kids from Belle Haven, as well as East Palo Alto (as our membership stands right now). If I'm understanding your email correctly, our East Palo Alto residents will not "count" per our program's ability to qualify for the \$16/hr rate because EPA is not considered Menlo Park, nor Belle Haven, even if the student-athletes are considered economically disadvantaged and/or considered at-risk. The rate would only apply to BH residents or perhaps Menlo Park households, though we likely won't pull any kiddos from the wealthier neighborhoods. Just wanted to ensure I was following this accurately.

Thanks again for your assistance.

Best,

Matt

[Quoted text hidden]

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**Carole Hayworth** [REDACTED]

Tue, Apr 29, 2025 at 3:26 PM

To: Matt Finnigan [REDACTED]

Cc: Naji Ali [REDACTED], Tim Sheeper [REDACTED]

Hi Matt,

Yes you are following. The City of Menlo Park wishes to prioritize its own residents and particularly the Menlo Park Belle Haven neighborhood.

Thanks,

Carole

[Quoted text hidden]

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**Matt Finnigan** [REDACTED]

Tue, Apr 29, 2025 at 3:37 PM

To: Carole Hayworth [REDACTED]

Cc: Naji Ali [REDACTED], Tim Sheeper [REDACTED]

Thanks for clarifying, Carole. The good news is, (a) we are beginning to meet with schools and local organizations in Belle Haven as well as getting flyers out to local residents, and (b) we've received a lot of positive feedback (and grants) from local foundations who believe in a program that's serving an underserved demographic. Looking forward to the warmer spring and summer months so Naji has the opportunity to mentor well deserving kiddos.

Best,

Matt

[Quoted text hidden]

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**Carole Hayworth**

To: Matt Finnigan

Cc: Naji Ali, Tim Sheeper

Tue, Apr 29, 2025 at 4:34 PM

Hoping all goes well for you all in building that community.

-C

[Quoted text hidden]



Carole Hayworth [REDACTED]

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**Potential rate increase**

2 messages

**Carole Hayworth** [REDACTED]

Tue, Apr 29, 2025 at 3:08 PM

To: Marin Fernald [REDACTED]

Cc: Tim Sheeper [REDACTED]

Hi Marin,

As you may or may not be aware, the city of menlo park may authorize an increase in rental fees at the council meeting to be held on May 13, 2025. The new rate that is being requested is \$20 per lane hour, for teams that do not have at least 67% of members as residents of Menlo Park, or 50% of members as hyperlocal members in the Belle Haven neighborhood. If these resident parameters are met, the proposed new rate is \$16 per lane hour.

I am writing to ask you if you will still want to rent lane space with us after this date should this increase be approved. Please respond to this email and let me know.

Thanks,

-Carole

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**Marin Fernald** [REDACTED]

Thu, May 1, 2025 at 12:27 PM

To: Carole Hayworth [REDACTED]

Cc: Tim Sheeper [REDACTED]

Definitely!

Thanks for checking:)

[Quoted text hidden]

--

Marin Fernald

General Manager

[REDACTED]

**Revolutions in Fitness**  
*empowering human potential*

## Fwd: Potential rate increase

Carole Hayworth

Wed 5/7/2025 12:26 PM

To: Reinhart, Sean S

Cc: Tim Sheeper

**CAUTION:** This email originated from outside of the organization. Unless you recognize the sender's email address and know the content is safe, DO NOT click links, open attachments or reply.

----- Forwarded message -----

From: **Carole Hayworth**

Date: Tue, Apr 29, 2025 at 3:09 PM

Subject: Potential rate increase

To: Tom McRae

Hello Tom,

As you may or may not be aware, the city of menlo park may authorize an increase in rental fees at the council meeting to be held on May 13, 2025. The new rate that is being requested is \$20 per lane hour, for teams that do not have at least 67% of members as residents of Menlo Park, or 50% of members as hyperlocal members in the Belle Haven neighborhood. If these resident parameters are met, the proposed new rate is \$16 per lane hour.

I am writing to ask you if you will still want to rent lane space with us after this date should this increase be approved. Please respond to this email and let me know.

Thanks,

-Carole

(No response as of May 8, 2025)

Location	Date	Days	Issue	Affected pool(s)	Impacts
Belle Haven Pool	5/21/2024	21	Mechanical	Instructional	Full closure
Belle Haven Pool	5/25/2024	3	Mechanical	Performance	Full closure
Belle Haven Pool	9/6/2024	1	Heater issue	Instructional & Performance	Partial closure, lower temperature
Belle Haven Pool	10/26/2024	1	Heater issue	Performance	Partial closure, lower temperature
Belle Haven Pool	11/8/2024	1	Heater issue	Instructional	Partial closure, lower temperature
Belle Haven Pool	1/8/2025	1	Heater issue	Instructional	Partial closure, lower temperature
Belle Haven Pool	2/5/2025	1	Circulation Pump	Instructional	Partial closure, lower temperature
Burgess Pool	1/10/2024	1	Heater maintenance	Instructional & Performance	Partial closure
Burgess Pool	2/20/2024	1	Heater issue	Performance	Partial closure
Burgess Pool	4/17/2024	1	Heater maintenance	Instructional & Performance	Partial closure
Burgess Pool	6/12/2024	1	Heater issue	Instructional	Partial closure
Burgess Pool	8/20/2024	9	Heater issue	Instructional	Partial closure
Burgess Pool	2/4/2025	2	Heater issue	Instructional	Lower than expected temperature
Burgess Pool	2/20/2025	33	Heater issue	Instructional	Lower than expected temperature
Burgess Pool	4/3/2025	1	Heater issue	Performance	Lower than expected temperature
Burgess Pool	4/13/2025	1	Heater issue	Instructional	Lower than expected temperature
Burgess Pool	4/21/2025	4	Plaster pop-offs and corrosion	Instructional	Half of the pool closed