



LIBRARY COMMISSION MINUTES

Regular Meeting
December 11, 2006 6:30 pm
Menlo Park Library
800 Alma Street
Menlo Park, Ca. 94025

CALL TO ORDER:

Chair Friedman called the meeting to order at approximately 6:45 p.m.

ROLL CALL:

Friedman, Chair (P), Goyle (A), McDonough (P), Tedrow (A), Traum (P),
Wellner de Veer (P), Zara (P)

STAFF PRESENT:

Susan Holmer, Director of Library Services

OTHERS PRESENT:

Betty Meissner, PLS Advisory member and Menlo Park Library Foundation Board member

A. PUBLIC COMMENTS

None.

B. INFORMATION ITEMS

1. Belle Haven Community School – Mara Minzer
 - Due to illness, Ms. Minzer's presentation was deferred the January 2007 Commission meeting. At the January meeting Ms. Minzer will also be asked to talk about any needs assessment that was done at the time the Community School program started.
 - Mrs. Holmer reported on a meeting she had with Mara Minzer regarding the city's part in the Community School program.
 - Local agencies have combined to provide services at or near the Belle Haven School campus as part of a three year grant with funding from:
 - Ravenswood City School District
 - Silicon Valley Community Foundationmanaging funds from:
 - David D. Bohannon Foundation
 - The United Way
 - The Stuart Foundation

- City of Menlo Park Community Services Div.
- The Community School program began in 2005
- The following agencies are participating in the Community School program:
 - Big Brothers and Big Sisters
 - Belle Haven Child Development Center
 - County of San Mateo (physical & occupational therapy)
 - Family Connections pre-school
 - Peninsula Conflict Resolution Center
 - Human Services advocates
 - Ravenswood Family Health Center mobile clinic
 - Yes! Reading

1. Commission Priorities for City Council Priority Setting Process
 - Mrs. Friedman reported that she had received a letter from the mayor asking for the Commission priorities for the next fiscal year. A sub-committee of Mr. McDonough, Mr. Traum and Mrs. Friedman will meet to synthesize the Commission's goals into a letter which will be given to the mayor and City Council in January.
2. Report from the California Library Association Conference:
 - Mrs. Meisner reported on the advocacy workshop she attended. There were several strategies for spreading the word about the library and its services discussed.
3. Commissioner Reports:
 - Foundation:
 - i. Mrs. Wellner de Veer reported from the Foundation minutes that much progress has been made in fundraising plans.
 - Friends:
 - i. No report this month.
 - PLS Advisory Board:
 - i. No report this month.
 - General Commissioner Reports:
 - i. Ms. Zara reported that she attended an event for the Ravenswood Family Health Clinic and spoke with the administrator of their Belle Haven clinic. RFHC would be happy to have flyers and library information available at the clinic for their clients to take.

C. BUSINESS ITEMS

1. Commission minutes:
 1. After corrections the minutes for the October and November 2006 Commission minutes were unanimously approved.
2. Staff communications:
 1. Mrs. Holmer shared information about the February 22, 2007 lecture of the Aurora Forum at Stanford University (<http://auroraforum.org/>) titled "Why Read Books?"
 2. The library director of the Burlingame library compiled a list of the materials budget of the eight PLS libraries. Mrs. Holmer shared this information with the Commission.

D. ADJOURNMENT

The meeting was adjourned at approximately 7:40 p.m.

Next regular meeting is scheduled to take place on Monday, January 8, 2006 at the Menlo Park Library main branch.

Respectfully submitted,
Anna Zara, Secretary to the Library Commission