



Community Development Dept.  
701 Laurel Street  
Menlo Park, CA 94025  
650.330.6704

**AFFIDAVIT**

I, \_\_\_\_\_, request copies for the official plans for the project described below located at \_\_\_\_\_. I understand and will comply with the following:

1. That the copy of the plans shall only be used for the maintenance, operation and use of the building.
2. That the drawings are instruments of professional service and are incomplete without the interpretation of the certified, licensed or registered professional of record.
3. That **subdivision(a) of Section 5536.25 of the Business and Professions Code** states that a licensed architect who signs plans, specifications, reports, or documents, shall not be responsible for damage caused by changes or uses, including changes or uses made by State or local governmental agencies, are not authorized or approved by the licensed architect who originally signed the plans, specifications, reports, or documents, provided that the architectural service rendered by the architect who signed the plans, specifications, reports, or documents, was not also a proximate cause of the damage.

Date: \_\_\_\_\_ Requesting Party: \_\_\_\_\_

In accordance with **Section 19851 of the Health and Safety Code**; I, \_\_\_\_\_, as owner of the property located at \_\_\_\_\_ hereby authorize \_\_\_\_\_ to obtain from the City of Menlo Park Community Development Department, a copy of the plans for the project identified as \_\_\_\_\_.

Date: \_\_\_\_\_ Owner: \_\_\_\_\_