



SPECIAL AND REGULAR MEETING AGENDA

Date: 2/13/2024
Time: Special City Council Meeting 5:00 p.m.
Regular City Council Meeting 6:00 p.m.
Locations: [Zoom.us/join](https://zoom.us/join) – ID# 832 1285 7140 and
City Council Chambers
751 Laurel St., Menlo Park, CA 94025

Members of the public can listen to the meeting and participate using the following methods. If you have issues viewing the meeting, please email the city clerk at jaherren@menlopark.gov.

How to participate in the meeting

- Submit a written comment online up to one-hour before the meeting start time:
city.council@menlopark.gov
- Attend in person in the City Council Chambers
- Access the meeting real-time online at:
[Zoom.us/join](https://zoom.us/join) – Meeting ID 832 1285 7140
- Access the meeting real-time via telephone at:
(669) 900-6833
Meeting ID 832 1285 7140
Press *9 to raise hand to speak

Watch meeting:

- Cable television subscriber in Menlo Park, East Palo Alto, Atherton and Palo Alto:
Channel 26 (Uverse channel 99)

Subject to Change: The format of this meeting may be altered or the meeting may be cancelled. You may check on the status of the meeting by visiting the city website menlopark.gov. The instructions for logging on to the webinar and/or the access code is subject to change. If you have difficulty accessing the webinar, please check the latest online edition of the posted agenda for updated information (menlopark.gov/agendas)

Special Session

- A. Call To Order**
- B. Roll Call**
- C. Agenda Review**
- D. Closed Session**
- D1. Conference with legal counsel – anticipated litigation
Significant exposure to litigation (Paragraph (2) of subdivision (d) of Government Code §54956.9):
One potential case
Not a California Environmental Quality Act (CEQA) project.

- D2. Conference with legal counsel – existing litigation
Paragraph (1) of subdivision (d) of Section 54956.9)
Name of case: Tobias Kunze and Liliana Kunze Briseno v. City of Menlo Park (Case No. 3-CIV-00590)
Not a CEQA project.

Regular Business

E. Call To Order

F. Roll Call

G. Report from Closed Session

H. Public Comment

Under “Public Comment,” the public may address the City Council on any subject not listed on the agenda. Each speaker may address the City Council once under public comment for a limit of three minutes. You are not required to provide your name or City of residence, but it is helpful. The City Council cannot act on items not listed on the agenda and, therefore, the City Council cannot respond to non-agenda issues brought up under public comment other than to provide general information.

I. Presentations and Proclamations

- I1. Proclamation: Black History Month ([Attachment](#))
Not a CEQA project.
- I2. Presentation: Youth Poster Exhibition
Not a CEQA project.
- I3. Presentation: American Public Works Association accreditation
Not a CEQA project.

J. Advisory Body Vacancies and Appointments

- J1. Consider applicants and make appointments to fill vacancies on the Library Commission ([Staff Report #24-021-CC](#))
Not a CEQA project.

K. Consent Calendar

- K1. Accept the City Council meeting minutes for January 23, 2024 ([Attachment](#))
Not a CEQA project.
- K2. Waive the second reading and adopt an ordinance repealing and replacing Municipal Code Chapter 5.26 – Tobacco Retailer Permit to adopt by reference in its entirety Chapter 4.98 of the San Mateo San Mateo County Ordinance Code ([Staff Report #24-019-CC](#))
Not a CEQA project.

- K3. Adopt a resolution authorizing the destruction of obsolete records ([Staff Report #24-022-CC](#))
Not a CEQA project.
- K4. Adopt a resolution approving the City Council Community Funding Subcommittee's recommendations for fiscal year 2023-24 community funding allocations
([Staff Report #24-023-CC](#))
Not a CEQA project.
- K5. Adopt a resolution authorizing applications to the Lifeline Transportation Program fiscal year 2024-25 and fiscal year 2025-26 to support operations of the City's Crosstown and Shoppers' shuttles
([Staff Report #24-024-CC](#))
Not a CEQA project.
- K6. Adopt a resolution amending City Council Policy CC-24-004 Commissions/Committees Policies and Procedures, Roles and Responsibilities authorizing a stipend for the Planning Commission
([Staff Report #24-025-CC](#))
Not a CEQA project.

L. Public Hearing

- L1. Introduce and waive the first reading of an ordinance amending the City's master fee schedule to include aquatics fees ([Staff Report #24-018-CC](#)) ([Presentation](#))
Not a CEQA project.
- L2. Consider and adopt a resolution to amend the City of Menlo Park General Plan land use map for the parcel at 512 Durham St. and introduce and waive the first reading of an ordinance to rezone the parcel at 512 Durham St. and a portion of a parcel at 687 Bay Rd. for consistency with recently-adopted amendments to implement programs in the adopted 2023-2031 Housing Element
([Staff Report #24-020-CC](#)) ([Presentation](#))
Determine the proposed amendments are consistent with a previously-certified subsequent environmental impact report under the CEQA.

M. Regular Business

- M1. Adopt a resolution to amend the salary schedule effective Feb. 25, 2024
([Staff Report #24-026-CC](#)) ([Presentation](#))
Not a CEQA project.

N. Informational Items

- N1. City Council agenda topics: February – March 12, 2024 ([Staff Report #24-030-CC](#))
Not a CEQA project.
- N2. Update on the Coleman-Ringwood Avenues Transportation Study ([Staff Report #24-027-CC](#))
Not a CEQA project.

N3. Update on City-hosted community events planned in 2024 ([Staff Report #24-029-CC](#))
Not a CEQA project.

N4. Annual City Council goal setting workshop March 2 ([Staff Report #24-028-CC](#))
Not a CEQA project.

O. City Manager Report

P. City Councilmember Reports

Q. Adjournment

At every regular meeting of the City Council, in addition to the public comment period where the public shall have the right to address the City Council on any matters of public interest not listed on the agenda, members of the public have the right to directly address the City Council on any item listed on the agenda at a time designated by the chair, either before or during the City Council's consideration of the item.

At every special meeting of the City Council, members of the public have the right to directly address the City Council on any item listed on the agenda at a time designated by the chair, either before or during consideration of the item. Special meetings of the City Council do not provide the opportunity for public comment on items not on the agenda (Cal. Gov. Code §54956.)

If you challenge any of the items listed on this agenda in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice, or in written correspondence delivered to the City of Menlo Park at, or before, the public hearing.

Any writing that is distributed to a majority of the City Council by any person in connection with an agenda item is a public record (subject to any exemption under the Public Records Act) and is available by request by emailing the city clerk at jaherren@menlopark.gov. Persons with disabilities, who require auxiliary aids or services in attending or participating in City Council meetings, may call the City Clerk's Office at 650-330-6620.

Agendas are posted in accordance with Cal. Gov. Code §54954.2(a) or §54956. Members of the public can view electronic agendas and staff reports by accessing the City website at menlopark.gov/agendas and can receive email notification of agenda postings by subscribing at menlopark.gov/subscribe. Agendas and staff reports may also be obtained by contacting City Clerk at 650-330-6620. (Posted: 2/8/2024)