

# POWER OUTAGE RESOURCE CENTER ACTIVATION

City Manager's Office  
701 Laurel St., Menlo Park, CA 94025  
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<b>Purpose</b>		
<p>The City of Menlo Park has put a procedure in place on the operation of power outage resource centers in order to provide temporary, safe waystations to our residents who may be experiencing impacts due to extended power outages. A power outage resource center is a facility where residents can go to access a warm and safe environment, seating, reading materials, laptop computers, places to charge mobile devices, and public access internet and Wi-Fi. This always includes both libraries during regular operating hours and during designated power outage resource center hours.</p>		
<b>Procedure</b>		
<p>During widespread power outages in Menlo Park that result in numerous households going without power for at least 48 hours, specific facilities in the City of Menlo Park are designated official power outage resource centers, locations where residents may seek a temporary, safe waystation during designated resource center hours.</p>		
<b>Power outage resource center locations</b>		
<p>When power outage resource centers are activated per this procedure, one or more of the following locations will be opened to public access as official power outage resource centers. Members of the public should follow instructions transmitted by the public information officer regarding which specific locations are open as power outage resource centers, and the specific hours of operation on any given date:</p> <ul style="list-style-type: none"><li>• Arrillaga Family Recreation Center, 700 Alma St.</li><li>• Belle Haven Community Campus, 100 Terminal Ave.</li><li>• Menlo Park Library, 800 Alma St.</li></ul>		
<b>Procedure review</b>		
<p>This procedure shall be reviewed at least once every two years.</p>		
<b>Procedure history</b>		
Action	Date	Notes
Procedure adopted	February 24, 2023	Administrative procedure
Procedure updated	May 20, 2024	Administrative revision